

St. Mark's Parish Council

Draft until approved by next meeting

Wednesday, December 10, 2014

7:30 pm, BRH

Present: Joy Bowerman, Les Cundell, Jane Delroy, Brian Kauk, James Kelly, Will Knight, Gillian Martin, Penny Miller, Janis Perkin, Michael Perkin, Gillian Morris, Georgia Roberts, Coralie Sheehan, Suzanne Wilkins

Regrets: Kathy Chu, Cynthia Greer, Margaret Lodge, Pam Rogers

1 Call to Order: at 7:40 by Les Cundell

2 Opening Reflections: Brian read the Collect for the second Sunday of Advent

3 Approval of Agenda: Gillian Martin and James

4 Approval of minutes:

- under Membership it should be “breakfast” not lunch
- approved as amended (Georgia and Suzanne)

5 Business arising from previous minutes: NTR

6 Budget:

- the wardens, Joy and Michael met to draw up the budget which is mostly the same as last year with a few minor increases.
- possibly end up with a deficit of \$10,000 instead of \$15,775; we are roughly \$5,000 ahead
- guesstimates made for staff costs, Parish fair share. Joy is to be paid for 3 months administrative work, at the same rate as Margaret Pirnat.
- we need ideas on where to get money. Michael suggested we need a financial stewardship campaign. We can challenge people about what they have a passion for and then they can make a pledge.
- Gillian Martin, our new treasurer has asked that suggestions be sent to her at treasurer@stmarksottawa.ca

7 Other Business:

a) web design

- further consideration to update our web site; Brian has another name of a person to consult. Will will be the lead on the committee; see reply from Susana Guerrero in Appendix A.
- action item: is it Parish Council's will to give back to GIFT

b) GIFT

- the GIFT committee met to discuss allocation of funds
- there is no change in the amount pledged; the money is still coming in
- in 2015 the Parish Nurse will be allocated \$4,000

Motion: We shall continue outreach of \$3,000 to Debra Dynes. Carried (Michael and Georgia)

- there will be a slide show presentation before Christmas for the congregation of Debra Dynes' activities

Motion: Allocate up to \$300 to hard wire WIFI in the church hall. Carried (Michael and Penny)

- we shall explore the potential of renting large screen monitors for use in the church and hall. The detailed costs are to be provided in February.

c) automated external defibrillator (AED)

- mentioned in Parish Nurse Janet's newsletter. She would like to purchase an AED. Support would be provided by paramedics to at least 10 people who would receive training. Janet has not received any calls from those interested; as several PC members volunteered we have enough people.
- the cost of the AED includes training

d) mould

- two weeks ago we hoped that the last had been removed but we need to be vigilant. The removal company gave us a list of suggestions to avoid re-occurrence. These include keeping nothing directly on the floor; change to metal shelving; increase the ventilation in cupboards.
- thanks to James who worked very hard in moving many objects

e) PC notes: GIFT allocations, mould removal, AED - volunteers should contact Janet, Brian's sabbatical, change of Treasurer and her new email address.

8 The next meeting will be January 14, 2015 in BRH.

9 Joy was thanked for her service as Treasurer for 16 years. The meeting was then adjourned (Joy and Gillian Morris) at 8:33 with the Grace.

Submitted by Coralie Sheehan