

St. Mark's Parish Council

Draft until approved by next meeting

Wednesday, November 12, 2014

7:30 pm, BRH

Present: Joy Bowerman, Les Cundell, Jane Delroy, Cynthia Greer, Brian Kauk, Margaret Lodge, Gillian Morris, Georgia Roberts, Pam Rogers, Coralie Sheehan

Regrets: Kathy Chu, James Kelly, Will Knight, Penny Miller, Janis Perkin, Michael Perkin, Suzanne Wilkins

1 Call to Order: at 7:37 by Les Cundell

2 Opening Reflections: Brian spoke about the reaction to the new Diocesan prayer at Synod as well as practices and priorities adopted. Practices are listed on page 3 of *Embracing God's Future* and priorities on pages 4 and 5. Brian encouraged us all to follow it. We focused on the first practice (We will pray and listen for the prompting of the Spirit) as the reflection for this meeting. Action is based on our faith. This practice is based on the breath – breathing **in** the Spirit and **out** is love and our participation in the world

3 Approval of Agenda: document with Vitality issues was added
Approved with amended (Gillian and Georgia)

4 Approval of minutes:

- under Stewardship change name from Barbara parent to Barbara Carroll
- under Other Business change “Janet's phone tree” to “Jane's phone group”
- Approved as amended (Georgia and Gillian)

5 Business arising from previous minutes:

- Georgia asked Les about the ID numbers for our security system. He is working on it and everyone will receive an envelope with their number. He has to confirm who should have access as changes have occurred. It should be resolved in about a month and be submitted to the security firm.

6 Rector's Report:

- Brian has applied for and received permission for a sabbatical for January through March 2014; in addition to Sabbath leave he has two weeks holiday. He has not yet confirmed who will cover for him on Sundays and one other day for that period.
- we shall have to pay for a replacement but not Brian's travel costs. We can access the Ministry Reserve Fund.
- tasks in the office will continue to be done by volunteers, eg Joy, the bulletin. It is under discussion at Corporation. We need five people for work mornings in the office. As we also need someone to do Brian's work, we are looking for administration to be done from home (bulletin, rosters Parish list, etc.). Annual tasks include Vestry.

7 Warden's Report:

- Gillian Martin has been appointed Treasurer and Karen Roberts Envelope Secretary, effective the end of the fiscal year.

- Margaret passed on a suggestion from a parishioner about monthly emails and phone calls, etc. And asked that Corporation discuss and advise. The parishioner feels that there is a lack of communication.
- discussion followed as to what is it we are trying to achieve and how can we do it? Information goes out, but does everyone want it. It can be difficult with dispersed people on committees for example. It was pointed out that we charged 25 cents for the newsletter in the 1970's. Maybe we need a communications plan; the wife of Manotick's priest has some expertise. One suggestion was to mail a postcard for Easter/Christmas services.

8 Treasurer's Report:

- our situation is about where we budgeted; income is down a little and expenses up a bit.
- we received an additional amount from Sheila Vaudrey's estate which has been added to the bequest. It is earmarked for the Parish Nurse ministry.
- money was spent from the Reserve Fund for the toilet drain line cleaning (\$1,600 and \$300 to unplug it again. The mold assessment was \$1,800, evaluation and overseeing of work \$2,000 and \$3,000 for elimination.

9 Property:

- James and his team have been working on the outside lighting, hoping to increase the sensitivity of the motion sensors and increase the brightness.
- Penny met with the company that removes mold, to do a walk through. They have sent us a quote for the work which has been passed to Corporation for consideration. If the decision is to go ahead it is hoped that the work will be completed by the end of the year; this includes billing for the work.
- We also have some recommendations for what we can do ourselves downstairs to hopefully decrease a re-occurrence, after the professionals have done their work. These include the use of mold retardant paint, removal of the tile in the rummage room and drywall from the choir room.
- A thank you for lighting in the choir area and the office.

10 Membership:

- see attached report from Cynthia
- Church School report from Kate Greer-Close - see attachment

11 Stewardship: NTR

12 Choir:

- Margaret said the choir would like a special service around the 60th anniversary of the dedication of the church on February 22, 2015. It could be an Evensong round a meal to include the covering priest and possible some former clergy (Roger Steinke, Alan Box, Patrick Stevens?). The form of the celebration to be discussed – Veteran's parish, sermons?

13 Outreach:

- question about GIFT money -none spent as no recommendations received. The committee will meet to discuss allocation of funds.

14 Other Business:

- Parish Council notes – recent appointments, and report on the mold situation

15 The next meeting will be December 10, 2014 in BRH.

16 The meeting was adjourned (Joy and Coralie) at 9:34 with the Grace.

Submitted by Coralie Sheehan