

# St. Mark's Parish Council

Wednesday, January 14, 2015

7:30 pm, BRH

**Present:** Les Cundell, Jane Delroy, Cynthia Greer, James Kelly, Will Knight, Margaret Lodge, Gillian Martin, Janis Perkin, Michael Perkin, Gillian Morris, Georgia Roberts, Coralie Sheehan, Suzanne Wilkins

**Guest:** Brian Harrison

**Regrets:** Joy Bowerman, Kathy Chu, Brian Kauk, Penny Miller, Pam Rogers

**1 Call to Order:** at 7:31 by Les Cundell

**2 Opening Reflections:** Les told a humorous story about aging

**3 Approval of Agenda:** Georgia and Michael

**4 Approval of minutes:**

- under Other Business it should be “back to the GIFT committee”
- approved as amended (Gillian Martin and Gillian Morris)

**5 Business arising from previous minutes:** NTR

**6 Vitality Working Group**

- as Brian Harrison had been asked to provide expanded terms of reference for the Vitality Group, his group (Margaret Williamson, Kate Greer-Close, Ray Davidson, Bruce Lodge and Betty Coughlan, Penny Miller) met to brainstorm.
- the committee is to report through Membership and any activity is to be approved by Parish Council.
- the terms of reference were sent to Georgia who provided some suggestions; the purpose was altered slightly and the terms were made clearer.
- seven people are interested in being on the working group and some others are willing to work on specific activities; Wendy Burpee is interested in youth.
- some suggested ideas: get information from parishioners on how better to serve them; a questionnaire rather than a visitation. The questionnaire can be given at the end of a service and remainder mailed.
- Parish Council accepted the terms of reference along with the suggested questionnaire
- Georgia asked how the ideas were to be prioritized; Brian wants to wait for input while others would like to start on some of the ideas.
- the group will meet next week to work on the questionnaire
- Parish Council voted in favour of striking the working group

**7 Rector's Report:** NTR

**8 Wardens' Report**

- Suzanne mentioned that the Shrove Tuesday Pancake Supper is on Tuesday, 17 February and will be organized by Kate and Steve Close. Kate is looking for volunteers.

- Janis will send Kate some tips on organizing the supper which are on the Building in Faith web site.

### **9 Treasurer's Report**

- we did not get the usual year-end boost in givings in December - \$4,000 short
- the 2015 budget has stayed close to the 2014 budget
- there has been discussion on how to better combine the bazaar and rummage
- there is a trial office administration for the first three months of 2015. if it works well, it will continue – it has been kept in the budget in case it is needed.
- payment for mould removal comes out of Capital Projects in December. Georgia suggested using footnotes for reserve changes
- Parish Nurse: - Margaret thought that Sheila Vaudrey's bequest was to be used for the Parish Nurse. The bequest must be used within 18 months
  - it could be used to wind up the ministry; there is not enough in the budget for her
  - Suzanne will check her contract for the time line

### **10 Property Report:**

- Paul Greer, Penny and James inspected the HVAC
- there have been changes to the government code, so work must be done or we face a fine
- the boilers are getting old and will need replacing in the next year or so
- an estimate of potential work will be done; two of the furnaces are from 1986
- bricks will replace the flooring in the basement rooms; some venting is needed in the basement
- the maintenance room is to be cleaned
- seven shelving units have be acquired from Minto

### **11 Membership:**

- several versions of the Terms of Reference and suggestions for enhancing present activities have been given to Parish Council for acceptance in January
- several events in Advent were all successful; the choir led and was well supported
- the Christmas cards were gratefully received; many thanks to Brian Harrison
- Church School sent cards to our 20 oldest members

### **12 Stewardship:**

- Money, Value and Me pamphlets are available
- this is a 28 February family conference on stewardship by Nathan Dungan which discusses money, ethical procurement and the environment
- GIFT can provide registration fees for four people

**Motion:** That \$200 be made available to St Mark's parishioners to attend the conference. (Michael and Will) carried

### **13 Choir:**

- a choral evensong is planned for 22 February in commemoration of the 60<sup>th</sup> anniversary of the dedication of St. Mark's
- we need a coordinator for the reception

### **14 Outreach:**

- the Advent Giving Tree was well supported; the play group also contributed

- Jenny Morphew delivered all the contributions

### **15 Vestry Planning:**

- a light lunch will be provided by Parish Council; Suzanne will send an email seeking contributions
- choices are needed for Lenten Outreach: suggestions – Centre 454, St Jude's Cathedral, Bales for the North, Diocese of Jerusalem (a specific program), St Luke's Table. Janis will investigate a program for the Diocese of Jerusalem
- will address vestry about the Parish Nurse situation – not enough money to continue beyond this year
- also mention the large deficit; possible solution is elimination of the Parish Nurse
- Parish Council needs to discuss how to address the deficit to report to vestry

**Motion:** Put the budget with a footnote on how to address the deficit using the Vaudrey bequest (Gillian Martin and Will) carried

### **16 Other Business:**

- church web site: Will looked at our site and reviewed other sites; it is partly a discernment process
- he asks that we tell him what we like, what needs to be improved and send a link to sites we like (St Barnabas is a good example)
- the site will need to work on mobile devices
- it is a web ministry and as such must be accessible to all

**17** The next meeting will be January 14, 2015 in BRH.

**18** The meeting was adjourned (Will and Coralie) at 9:25 with the Grace.

Submitted by Coralie Sheehan