

**ST MARK THE EVANGELIST
PARISH COUNCIL
Meeting of April 5, 2017
7:30 pm, Bishop Reed Hall
DRAFT MINUTES**

In attendance: Fr. Jim Roberts, Bruce Lodge, Cynthia Greer, Laurie Slaughter, Maria Padin, Jenny Mophew, Kate Greer-Close, Gillian Morris, Margaret Lodge, Georgia Roberts, Ray Davidson

Guest: Rev Jessica Worden-Bolling

1. Opening the meeting

- a. Call to order** – Bruce opened the meeting with a warm welcome to Rev Jessica, who will begin her ministry with St Mark's May 1. Bruce commented it must be a record for speed from the initial application for a new priest, the search, meetings and eventual acceptance. We welcomed Rev Jessica.

Bruce also thanked Fr Jim, noting that this was his final Parish Council with us. We wished Jim well in his retirement, good health and God's blessings.

- b. Opening Prayer/Reflection** offered by Fr Jim

- c. Regrets:** Penny Miller, Janis Perkin, Michael Perkin

- d. Approval of the Agenda**

Moved: by Laurie Slaughter seconded by Gillian Morris carried

2. Approval of the Minutes of the previous meeting March 8:

Two omissions were noted:

- a. Outreach - Seniors:** add that we should include Carleton Memorial seniors in an invite to the Seniors Lunch in June, as a start of a seniors outreach into the community.
- b. GIFT:** add that Fr Brian Kauk had all the process / financial documentations on his computer. With Michael being away, Cynthia offered to contact Fr Brian for the files.

Moved as amended: by Kate Greer-Close seconded by Ray Davidson carried

3. Business arising from previous meeting Nothing

4. Regular Reports

Laurie Slaughter presented the Outreach Report early and left the meeting, but it is recorded in it's usual place as item 4.i .

- a. Rector's Report** Fr Jim Roberts

- Fr Jim spoke of his meeting with a local student to watch and discuss videos of science v religion as presented by Toronto Prof Jordon Peterson, also known as the pronoun professor.
- Diocesan Events: Congregational Resource Day, Bishop's Gala, Ordination to the Diaconate, St Barnabas Tenebrae
- Priestly replacement dates:
 - April 15 Easter Eve - Rev Joan Riding
 - April 23 Evensong – Rev John Stopa, Bruce Lodge will lead the choral part
 - April 28 Perley – Rev Joan Riding
 - April 30 8am / 10am - Rev Joan Riding on call

- b. Warden's Report** Bruce Lodge / Cynthia Greer
Prior to other reports being presented, Bruce announced that the Wardens and Property Reports would now be two completely separate reports.
Nothing extra to report from the Wardens (*see 1a*)

- c. Property Report** Cynthia Greer
- a. There had been no leaking since Paul put the pitch on the roof, however there is a slight leak on the prayer candle side. Paul to look into this.
 - b. 2 fire extinguishers have been tested and refilled. There are 7 more to be checked, at a cost. There has been no contract for repair for years. A new contract will be signed.
 - c. Paul fixed the leaking tap in the kitchen by hand before we went away and tightened it properly with a strap wrench, when we returned.
 - d. The chairs will be welded when the weather gets warmer. (please pull out any broken chairs)
 - e. The outside sign board will be changed when it stops raining.
 - f. The duplex receptacle in the hall has been fixed, the ground section was stuck in it. The burnt-looking one in the link will be next.
 - g. Having said the mice had been inactive, they are back. There is Wow butter for anyone who would like to bait the traps (not peanut butter)
 - h. It was suggested to Penny and Kate last fall by a person invited to look around, that we are cluttered. We also are hosting 'Doors Open Ottawa' on June 3-4. We would like to make a decent impression, so there will be a lot of work to be done, inside and out. May 27th will be our main working day, but there are many things to be done. Much of it is washing thoroughly, windows, doors, paint, fans, and carpets. Please be prepared to help as leaders at St. Mark's.
 - i. You will have noticed the big potholes as you enter the parking lot. I'm going to call the city to see if it is their problem or ours, since it is over the culvert.
 - j. James Kelly, is helping Paul, inside and out, along with Russ Wilkins on the outside, pruning etc. We are going to need help with the flower beds this year. Other folks help where needed.
 - k. Sump pumps – due to the excess rain and thawing, the sump pumps failed. Paul repaired, and during the meeting it was noted by Scouts that there was still leaking.

Two items were raised during the meeting:

- a. **Main Church Sign:** this needs to be fixed. When the sign was done, Fr Brian's name was embossed directly onto the sign. It needs to be physically removed. We made do with a temporary plastic name for Fr Jim, but we need a real sign for Rev Jessica, and possibly a new method of applying it. Cynthia has tried to contact the sign maker in the past, and will try again.
- b. **Lighting:** the main sign needs lighting as does the front of the church. The only time the church is visible is in Advent with the lights and tree. We need to look into outside lighting, and possible light/LED sign.

- d. Treasurer** Georgia Roberts
Georgia Roberts reviewed the monthly budget for March and financial reports. They were very positive reports, especially that the envelope giving are well above the budget.

- e. Membership / Vitality / Communications** Margaret Lodge

Membership No changes

Past Parish events:

Wednesdays in Lent prayer and study led by Fr Jim Roberts – a steady core group attended. This will continue to the end of April at least.

Parish Breakfast – Brian Harrison - Riley Brockington talked on city issues, especially transportation proposals. 25 attended was smaller than usual, partly that March 12 the clocks were changed.

Art Show – Georgia Roberts - a great success. Fr Jim did the official opening, BR hall was busy the whole time. 39 artists displayed their wares and 53 pieces of art were purchased. The net income from art sales, ticket purchases and refreshment donations was just over \$1200. Thanks go out to the volunteers involved in many aspects of the event.

Parish events coming up in the next few weeks:

April 23 – St Mark's (25th) patronal / retirement evensong and supper – invites have been handed out or mailed, evensong is planned and supper in final planning stage

April 26 – Card Party - Carol Russell and Pat Sinclair - tickets about half sold. (15 tables so far). Menu is set – help from MU. Several prizes plus a raffle basket from Ravines suites

May 13 – Capital Chordettes concert 7:30pm tickets available soon

New Dates : **May 27 – Parish Spring Clean up** (*see property report*)

Vitality

There have been a few changes from the previous reports

- April Songs for the Soul has moved to October 1
- May Garage sale has moved to June 10

Definite dates:

- May 27 – Spring Clean up
- June 3 – Big Give in tandem with Doors Open
June 3-4 – Doors Open project, application has been accepted and in planning stages church open Sat 10-4, Sunday 12-4 with music / graphics / history information etc. Kate and Ray to look into video and music.
- June 10 – Garage Sale – 9am to 2pm
- June 18 - Church Picnic
- June 25 – Canada 150 event is still being planned / application for use of Canada150 logo has been approved - help will be needed for tour guides etc
- October 1 – Songs for the Soul 2 moved from April

Possible dates:

- 1 parish supper (fall)
- 1 or 2 non-parish entertainment program (fall).

Communications:

Next MTW newsletter will be in late May/early June

f. **Stewardship** Michael Perkin
No Report

g. **Choir** Ray Davdison / Kate Greer-Close
Songs for the Soul will be held in October.

h. **Children and Youth (Sunday School)** Kate Greer-Close

- Kate noted that when asking the children what they wanted in a new priest – jokes.
- Children had received a new book from Betty Caughlin on replies by Pope Francis to letters he'd received from children. Fr Jim had suggested that our children write to Bishop Peter (retired) and they have now received replies from him.

i. Outreach Laurie Slaughter

- The Community Ministry Exploration Group met in March to discuss ways of obtaining information regarding specific needs of seniors in our area. Two immediate steps were agreed upon after discussion. Michael P. would obtain information at Provincial Synod about its work on the need to reach out to Senior and the Elderly. Georgia and Laurie would contact our former Parish nurses* and meet with them if they were willing, in order to benefit from their experiences over 12 years of ministering to seniors in our church and utilizing resources in the Parish area.
- Advertising for upcoming outreach activities and donations drives will begin soon for the MFHI Tulipathon Walk, Bales for the North and Mother's Day gifts for the children at Debra Dynes Family House.
- A request from the Carlington Chaplaincy for sewing materials was received. Last year we asked our members to contribute and a full box of sewing needs such as fabric, buttons, needles, etc. as well as a good used sewing machine were delivered. After checking with the C.C. to determine if the need has been met or not, a request may go out to our parishioners. As always, Lawrence Peever is willing to deliver donated items.

Two items were raised during the meeting:

- a. Bales for the North: collection and sorting is due in May. New items are on the list, baby layettes, and also dry goods like rice and pasta. Margaret L will let Jenny and Laurie know the dates.
- b. Seniors: It was asked if our own senior parishioners would be included in the needs assessment for the Ministry Exploration Group. This will be eventually part of the process, but presently the group is looking at resources and information in general.

* Laurie further reported that she, Georgia, and Jan Oswald had a good meeting with Patti R and Janet H (our former PNs) today, and were referred to the Carlington Community Health Centre and NROCRC. They will follow through with this.

5. Other Business

GIFT: WiFi / Internet / Telephone / Sound System / Signage

Kate presented an outline for a proposals for GIFT funds. Steve Close was asked to look at our WIFI, phone and Internet and tested many spots within the church for service / or lack of. It is very intermittent, even in a small area and can cut out. The company Steve works for uses Voice over IP service for their corporate calling. There are voice servers in Montreal and Toronto. He has some prices for comparison. St Mark's present internet/phone provider is Rogers – monthly costs to be supplied.

A brief outline of suggestions

a. St. Mark's Anglican Church – Internet

Tested speed: Rogers Download up to 7 Mbps, Upload up to 1.5 Mbps

Suggested new provider: TekSavvy Business Internet

Download up to 30 Mbps, Upload up to 5 Mbps

The current service speed with Rogers will not support Voice over IP service.

b. St. Mark's Anglican Church - Telephone

Rogers - Two Lines

Suggested new provider: Voip.ms

Hardware required: Cisco SPA122 ATA

Electronic Fax service is also available. The Fax number would need to change for this service.

c. St. Mark's Anglican Church – WiFi

Current setup: Rogers SMC modem with Router and Wifi

Suggested setup:

Use Router features of Cisco SPA122 ATA (purchased to support Voip service).

Hardware for Wifi: Ubiquiti UAP-AC-LR (1 unit)

Switch for wired connections: Netgear 16 port gigabit ethernet switch

Optional Hardware for Wifi: Ubiquiti UAP-AC-LR (3 units) / RJ45 connectors + crimper + tester / Cat 6 cable - 500ft

The Ubiquiti UAP-AC-LR has much larger range than the Rogers SMC modem. It is unknown if it will be sufficient to penetrate all walls and floors at St. Marks.

d. St. Mark's Anglican Church - Sound System

Suggested setup:

1 x Mixer

2 x powered speaker

1 Pair stands

We should also have a number of: Microphones, Music stands, Cabling , DI boxes (for connecting guitars, instruments)

*NB is this including the church and hall sound systems ?

e. St. Mark's Anglican Church - Outdoor Signage

Much work to do here.

Step 1) Contact Neil at Graphiki - He did the work for Ottawa Christian School in Barrhaven

All these topics are covered by the GIFT protocols: Proclaiming the Word has audio/visual - \$17,500, Sustainability has environment & church property - \$12,000. The latest figures in these sections are unknown until a new report is provided. Kate (Steve) was advised to continue with this research and prepare proposal for PC for GIFT.

Notes for the Bulletin

April 23 – Evensong and supper

April 30 – Farewell to Fr Jim

May 1 (Sunday May 7) – Welcome to Rev Jessica

Next meeting:

Following discussion with Rev Jessica, we will keep the new meeting schedule

May 10, 2017 Corporation 6:30pm Parish Council 7:30pm

6. Adjournment

The Agenda being completed the meeting adjourned with the Grace.

Respectfully submitted by Margaret Lodge
Acting Parish Council Secretary