

**ST. MARK THE EVANGELIST
PARISH COUNCIL
Meeting of
January 15, 2020
7:00 pm, Choir Room
DRAFT MINUTES**

In attendance: Rev. Julian Campbell, Georgia Roberts, Karen Barber, Margaret Lodge, Bill Barber, Suzanne Bisson, Gillian Morris, Janis Perkin, Michael Perkin, Pauline Adams, Judy Life, Kate Greer-Close, Cynthia Greer, Julia Fogg

1. Opening the meeting

Call-to-order: Pauline Adams opened the meeting at 7:04 pm

a) Opening Prayer: Offered by Rev. Julian Campbell

b) Regrets: Julia Fogg

c) Approval of the Agenda: Approval was moved by Kate Greer-Close and seconded by Julia Fogg.

2. Approval of the Minutes of the previous meeting:

Approval was moved by Michael Perkin and seconded by Judy Life.

3. Business arising from previous meeting

a) Black History Month: Rev. Julian gave some information about the plans. The theme is “Let Your Rejoicing Rise!” Margaret Lodge has made an excellent poster. Invitations have been sent to various embassies as well as the Bahamian High Commission. There will be an insert for the Sunday bulletin. To help with honorariums etcetera there was a motion made regarding the use of GIFT funding.

**Black History Month 2020 – Request for GIFT Funding
Events planned at St Mark’s**

February 2

- Denise Moore-Isaacs, a member of the African Caribbean Canadian Coalition, will be guest speaker during the 10 a.m. service
- Ranatha Bernadine, a member of Ottawa’s London Trio Plus, will be singing gospel music during the 10 a.m. service
- Addition of some delicacies to the regular coffee hour refreshments after the 10 a.m. service

February 9

- The Reverend Deacon Elizabeth December will preach the sermon at the 10 a.m. service
- Three musical groups – Caribbean Voices, Nepean Panharmonic Steel Drum Band, and The Radicals (reggae, calypso and ska) – will perform in Bishop Reid Hall for approximately 2 hours beginning around noon
- Addition of some delicacies to the regular coffee hour refreshments after the 10 a.m. service

February 16

- The Reverend Canon Hilary Murray will preach the sermon at the 10 a.m. service
- A short documentary movie will be played during the coffee hour after the 10 a.m. service
- Addition of some delicacies to the regular coffee hour refreshments after the 10 a.m. service

Expenses for which GIFT Funding is Requested

Honorarium for Denise Moore-Isaacs (possibly as a gift certificate)	\$50.00
Honorarium for Ranatha Bernadine	\$100.00
Honorarium for Caribbean Voices	\$100.00
Honorarium for Nepean Panharmonic Steel Drum Band	\$200.00
Honorarium for The Radicals	\$200.00
Ingredients for some of the food and drink delicacies	up to \$150.00
Other possible expenses (advertising, plates and cups, etc.)	up to <u>\$200.00</u>
TOTAL	up to \$1000.00

Receipts will be supplied for any expenditures other than the honoraria.
Honorarium cheques will be issued directly to the performers.
A basket will be displayed for free-will offerings which will defray some of the expenses.
January 9, 2020 Prepared by G Roberts

The motion:

Utilization of GIFT Funding in support of Black History Month

Under "Reaching out into our Community"

"It is moved by Michael Perkin and Seconded by Georgia Roberts that the sum of \$1000.00 be allocated in support of Black History Month activities and programs as described in the supporting documentation provided to parish council." *CARRIED*

b) Solar Panels Update: Parish Council decided that for the way forward there should be a committee struck to review the information that is already available and give reports to Corporation and Parish Council. Two people who were suggested were Steve Close and Trevor Dee. It was agreed that we needed someone who had some expertise in this area. It was suggested that we place a request in the bulletin or create an insert letting people know that we were searching for someone to take on this role.

c) Church Temperatures: Georgia Roberts is continuing to research the problem.

d) White Feather: Gillian Morris showed the White Feather, mounted and framed in a shadow box to the members of Parish Council. It has been suggested that it be dedicated during the Indigenous Peoples Week in June.

4. Regular Reports

a) Rector's Report

Rectors Report, January 2020

Induction: The Bishop has chosen March 9, 2020 as the date for Rev. Julian's induction. Parish Council will organize the refreshments for the reception.

Liturgics: In order to have smoother operations around the altar Rev. Julian will be given a refresher for the Altar Guild, servers and Communion assistants on what to do at Communion and funerals. Rev. Julian would also like to have an Aspergillum (A vessel or device used for sprinkling holy water. The ordinary type is a metallic rod with a bulbous tip which absorbs the water and discharges it at the motion of the user's hand.) Altar Guild will be asked to arrange the purchase of one.

Ecumenical Service: Rev. Julian had a meeting with the other clergy to plan the January 19th service and everything is set.

Truth and Reconciliation Workshop: the workshop will take place January 29, 2020. All clergy are expected to attend.

YIP (Youth Internship Program): Donna Rourke the Youth Internship Coordinator would like to spend some time at St. Marks and have a chance to speak to parishioners. The date of May 10, 2020 has been suggested. For information on the program visit <https://www.ottawa.anglican.ca/yip/>

Vestry: Joy Bowerman has agreed to chair Vestry on February 23, 2020.

b) Warden's Report

Wardens' report plus Property. January 15th 2020

Fr Julian would like to use the pastoral care team which includes friendly visitors, to make visits to people, and also to go with him to share a communion service.

We talked about having something to welcome new people such as a pen, and an immediate sticky name tag, or something other than having them stand up and be embarrassed.

Fr Julian said he would like to make some adjustments to the area around him during communion.

He is going to meet with all who are in any liturgical role during the service, so that they know the whys and hows of what they are doing. That means LACs, Servers, candle bearers and crucifers. He didn't mention readers specifically.

Most of our discussion was acquainting Father Julian of various things until Easter, starting with the pancake supper, and the burning of the palms and then Ash Wednesday with 2 services with the imposition of the ashes.

Lenten observances are something to add not subtract.

Mothering Sunday will be March 22nd with simnel cake and carnations.

For the Holy Week services there will be Maundy Thursday with foot washing, the moving the prepared sacrament and overnight vigil.

Good Friday service will be at 1 p.m. As usual the Choir will be using the hall for practice.

Holy Saturday evening will be the great vigil of Easter and the Easter fire.

The Easter Day service will be as usual.

Vestry meeting will be after the 10 a.m. service on February 23rd in the hall with extra food. P.C. will help to augment the food.

Money is needed for the roof, but we are watching.

On Solar panels there is nothing new to report.

Replacing the floor in church needs considering but would be expensive.

The chairs in the hall are aging and people need to take more care in stacking.

Need to look at possibly look at improving lighting in Hall.

Paul put in a new toilet downstairs because the other one was costing money in waste water, and we are looking for a new sink there also.

Vestry: Vestry will be held on February 23, 2020 in Bishop Reed Hall. Parish Council provide a light lunch.

Pauline Adams and Cynthia Greer

c) Property Report

Church Floor: The tiles in the church are becoming quite delicate. It is necessary that when pews are being moved that they are lifted rather than dragged.

Hall Chairs: These chairs are starting to wear out. The stacking of them after an event needs to be done carefully. This requires putting the same style on the cart. Those with arms should be stacked last.

Hall Lighting: The bulbs inside the lights could possibly be changed to increase the lumens. The fans could be changed out for those that have lights on the bottom. The red bricks could be painted white to reflect more light. It could be as simple as providing extension cords for renters to plug in lamps near to their work areas.

Toilet Replacement: A new toilet has been installed in one of the downstairs bathrooms.

d) Treasurer's Report

Georgia Roberts presented the budget for 2020.

Due to reduced salaries we are in the black having \$51,310.00 at year's end. It is good to note that if salaries had been maintained we would still have been \$4,222.00 in the black at the end of the year.

g) Outreach

OUTREACH REPORT JANUARY 2020

Coffee, Company and Conversation

This seniors' outreach initiative will resume January 16. Several activities are planned for the next months including a Black History Month feature with Janis Perkin on February 6.

Debra Dynes Family House

St. Mark's received a thank you letter from the Director of the DDFH for our regular food donations. Doreen Matweow was also acknowledged and thanked in a letter to her for her many contributions to the families and children of the DDFH. Doreen's regular donations include purchases of baby items from thrift shops as well as "donations" that she is able to get from drug stores such as tooth pastes and other toiletries. A listing of the types of food stuffs that are required have been posted in the link on the Outreach board.

Coffee hour after the 10 o'clock service

The teams for serving coffee on Feb 2, 9 and 16 have been provided with information on what will take place on those Sundays to celebrate Black History Month. The usual coffee, tea, sweets fare will be provided along with some members of the congregation/community making special African/Caribbean treats.

h) Choir

Choir Report 19 January 2020

Following a very busy Christmas season, both choirs have returned to normal rehearsal schedules.
Karen M. Barber, Choir Representative

i) AED Report 15 January 2020

Later this month I will be renewing the AED contract with the Paramedic Service and will be purchasing new adult pads.
Karen M. Barber

j) Safety Checks 15 January 2020

Routine inspections of the fire extinguishers, emergency lighting, and exit lights continue.
Karen M. Barber

k) Little Free Library Report 15 January 2020

The request for addition of our Little Free Library to the world map has been made and I will have the details shortly.
Karen M. Barber

m) Children and Youth

Children and youth report for January 2020

Since our last meeting, the children have shared their pageant in readings and songs, they have sold cards and candles (thank you to the whole parish for their support, and especially to Janis for making cards with and for us), they have sent cards to older parishioners, they have had a party (Dec.22) and decorated cookies (thanks to Penny, Brenda and Joy) which I delivered to St Luke's Table (Dec.24). The children (Junior choir) also sang two songs for Madonna's 12pm service on December 22 because some children wanted to go carolling/singing for others.

As for children/youth in the Junior choir and former choristers (Alex and Sarah), they sang for the early Christmas Eve service (4:30pm).

Sunday school resumed on January 5 to celebrate the Epiphany by singing our favourite Christmas hymns about each participant in the Nativity, and reading our Christmas books together.

We will count our funds this Sunday and look through our aid catalogues to decide how and where we can help. Then I will start looking for youth to help with the Pancake Supper!

Kate

5) Other Business

a) Offering thanks to Paul Greer

Paul Greer does so much for St. Marks on the way of maintenance etcetera, and Corporation with Parish Council would like to show its appreciation.

The following motion was made by Pauline Adam and seconded by Karen Barber: "It is moved that a certificate with the value of \$100.00, which will give him unlimited access to the Mother's Union book table free of charge be presented to Paul Greer to show our appreciation for the many things that he does for us at St. Marks. Many of these jobs are unseen by most of us but they are appreciated none the less." *CARRIED*

Notes for the Bulletin

Pauline Adam will forward items to Joy Bowerman

The next meeting

The next meeting will be February 12, 2020

6) Adjournment

The meeting adjourned at 9:15pm with the saying of the Grace.

Respectfully submitted by Janis Perkin, Recording Secretary