

**ST. MARK THE EVANGELIST
PARISH COUNCIL
Meeting of
June 19, 2019
7:00 pm, Choir Room
DRAFT MINUTES**

In attendance: Rev Rob Davis (Interim P-in-C), Cynthia Greer, Pauline Adams, Georgia Roberts, Karen Barber, Margaret Lodge, Bill Barber, Michael Perkin, Janis Perkin, Suzanne Bisson, Gillian Morris

1. Opening the meeting

Call-to-order: Pauline Adams opened the meeting at 7:04 pm

a) Opening Prayer: Offered by Rev Rob Davis

b) Regrets: Julia Fogg, Kate Greer-Close, Judy Life

c) Approval of the Agenda: Approval was moved by Gillian Morris and seconded by Karen Barber Carried

2. Approval of the Minutes of the previous meetings:

April Minutes

Moved by Pauline Adams, seconded by Karen Barber Carried

May Minutes

Remove from attendance those mentioned in the regrets.

Page 4- Vitality- title should read "Patronal Day and Lunch April 28, 2019

Moved by Georgia Roberts, seconded by Bill Barber Carried

3. Business arising from previous meeting

Kitchen Renovations - Cynthia Greer provided an update. Georgia spoke about the Expenses and sources of payment needed by May 31st. The total cost is more than originally allocated and so a motion was made:

"It is moved that the remaining balance of needed funding for the Kitchen Renovation be as follows: \$5000.00 will be taken from the Flo Clarke bequest and the remainder will come from retained earnings."

Moved by Georgia Roberts, seconded by Michael Perkin Carried

Parish Breakfast team - Brian Harrison has stepped down from his role as coordinator of the parish breakfasts. They occur 4 times a year. Corporation is looking at creating a team for setting up. The new model would start in September if a team is available.

Perley Volunteers - A few more volunteers are needed to help bring people from their rooms to the Friday service. St Marks offers the service every 2nd week. Fr. Rob says that churches of different denominations are at their limit in terms of covering both seniors' residences and nursing homes.

4. Regular Reports

a) Rector's Report Rectors Report, June 2019

Again, not much to report this month.

Nothing new on Jessica so I guess we will just continue as we are for a while yet.

Services have gone well, I feel. I have particularly had fun sharing the children's time with Janis. We had to cancel the Service at the Perley this week as there were not enough of the team available to make it possible to gather the congregation. Perhaps we need to see if there are others who might like to be a part of this ministry so that not so much load falls on the same few people.

As you know, we will begin our summer pattern of worship, one Service at 9:00 am, beginning on June 30 and continuing through September 1. Our form of worship will be very similar to last year, basically a simplified version of the BAS page 185 liturgy. The Service will not be sung so the music will be the hymns and whatever anthems the choir is able to bless us with.

I will also, on July 14 at 7:00 pm, be doing one of the summer series of Evensongs at Holy Trinity, Lascelles. Cathy was actually asked to do this but is needed to babysit for our sons family in Toronto, which clearly takes precedence, so I have been drafted.

I will be taking holidays for the last two Sundays in August, the 18th and the 25th. Rhondda MacKay will be filling in for those Sundays. This means that I will also be away for the Perley Services on August 16th and 30th. We are planning that, God willing, those Services will go ahead and Joan Riding will be asked to fill in.

May your summer be a blessing of rest and re-creation.
Rob

Further to the report: Great Chapter will take place on Thursday October 10, 2019 at 7 p.m. The location is St. Martin's, 2120 Prince Charles Rd, Ottawa.

b) Warden's Report

Wardens' report for June 19th 2019 meeting

Kitchen - The kitchen was demolished very quietly, and very quickly. The company took away the dishwasher for us, and the old heater. It was then painted, and this Monday they came to install the new cupboards. The freezer, fridge and dishwasher all made their appearance and are spread out and about. We picked up the flooring Tuesday, and it also is taking up space in the hall. The plumber and electrician will be in during the rest of this week. The floor will be put down next Monday. Tuesday or Wednesday the things from the cupboards will be put back in, mainly leaving things as they were. Then the daycare will come in to prepare for next week, and the next 2 months.

We began to look at the possibilities of men (or women) from the parish list to do jobs, and can now see that there aren't many. We need to start a list of handy men etc. that we could pay to do jobs. We were contacted by the police to see how we could cooperate with them. Father Rob is going to ask other priests if they received a similar email. Georgia is waiting information on automatic door openers for the outside doors.

Perley Eucharist - We have enough volunteers so long as we are all there, in fact we could manage on one less. However, if 2 or 3 are missing, we are stuck. We have canvassed the parish umpteen times, to try and find people who would enjoy helping at the Perley, with no response, and have spoken to individuals. Our next recourse will be to put an article in the Crosstalk, or try to. Then it can go on the Diocesan list that we are seeking a few more people. The original parishioners wanted to support the Veterans of the Second World War.

As you know from last month, Brian Harrison, who has done the breakfasts for over 5 years, wishes to step down. We are hoping to work it as a team, since choir members can only do the first part, and we would need others to do the cleanup. If you would like to be involved please let Pauline or me know.

There are requests from several people to have a Bible study, not a video or book study, starting in the fall. We were particularly interested in learning about Revelations. Rob has some ideas. Father Rob will be away the last 2 weeks of August, and will be replaced by Rev. Rhondda McKay and at the Perley by Rev Joan Riding.

Submitted, by Cynthia Greer, on behalf of the wardens

Further to the report: People who come in to do work in the church need to have liability insurance. Parishioners who do work are covered by the church's liability insurance.

Automatic Door Openers- Georgia Roberts has contacted a company and they are coming on June 20, 2019 to give both quotes and further information. Michael Perkin has agreed to assist Georgia in the finding of grants that might be available for this project.

c) Treasurer's Report

Balance Sheet - A new reserve account has been created for the ACW and the funds held in it will be used in the kitchen renovations.

Gift Funds- the funds are down by \$800.00 as the round tables for Coffee, Company and Conversation have been purchased. It was suggested that perhaps we could look at how to intentionally use these funds starting in September.

d) Property Report

Property Report for June 19th2019 Parish Council

Bill made a good start on cleaning out the shed, so they can see what works and what can be thrown away.

The gardens are being well cared for by Margaret Blakeney .She would like help.

Paul fixed the tile at the front of the church. There's still a little bit missing from another tile.

We looked at carpeting for the link. Georgia and I noticed what Paul has been telling me, the main one is getting very used looking.

Solutions, a) get rid of it and buy new b) turn it end to end using 4 strong men. It is very heavy. 3) ignore it for the moment. The small mats are 6x8, and 6x14, and aren't too expensive, just under \$4.00 a square foot, with the black rubber around.

Picked up flooring from Orleans. There is one more box to pick up tomorrow. It will be put down on Monday.

Hopefully Paul will call someone to tell us the best way to replace the office windows, one in each office. They are sealed but new windows that open would be better.

If you have seen tree trimmers, they are cleaning a property on Falaise where they can't get equipment in, so are using our parking lot to pull it out.

As always, Paul does things on the quiet and no-one sees him, like all the cleaning of scattered garbage after a rental.

We will need to study how to pay for property fix-it items very soon and make a list of people who can do various jobs.

Submitted by Peoples' warden / property person Cynthia Greer

e) Membership

Membership / Vitality / Communications

Parish Council June 19, 2019

Membership: since May - no change

Vitality: nothing to report

Communications:

Newsletter: Present issue was to be distributed this week. The fall issue will be produced in mid-August.

Web: There is still nothing to report. The old site is still being maintained.

Past Parish events:

May 22 Seniors Eucharist & Lunch - about 50 attended, including workers, and entertainment was by St Rita's school
May 26 Tulipathon – Multi-Faith Housing

Up-coming Parish events:

June 23 Parish Picnic
June 27 Coffee, Company and Conversation – last session

Margaret Lodge Membership

f) Stewardship

Bruce Lodge is well prepared for the campaign this September.

g) Outreach

Tulipathon

Again this year, Brian Harrison organized the walk to raise money for interfaith housing for veterans. There 13 walkers from St. Marks and an amazing \$1,153 was raised.

Coffee, Company and Conversation

We will wind up this community senior gathering on June 27 and recommence in the fall.

Debra Dynes Family House

Over the summer we will continue to collect food items for DDFH. In August we shall once again canvas for school supplies.

Suzanne Bisson, Outreach Coordinator

Further to the report:

Coffee Roster- Suzanne reported that some parishioners are giving up this duty so she will be looking for new helpers in September.

h) Choir Choir Report 19 June 2019

Senior Choir

With summer break approaching, senior choir rehearsals ended on 13 June. They will resume after Labour Day. The last service with full senior choir participation is 23 June.

Junior Choir

On Pentecost, following a full and most appreciated choral season, the members of the Junior choir were recognised for their progress and contributions. James received his surplice to show he is a full chorister. Anabella received the light blue medallion of a Junior Chorister. Patrick received a wide light blue ribbon and medallion of an advanced Junior Chorister. Madeline and Penelope each received a wide dark blue ribbon and medallion of a Senior Chorister. Jeremy received a red ribbon/medallion of a Chorister Prefect.

Anabella's name will be added to the June Armstrong plaque for her growth as a singer. Madeline and Penelope's names will be added to the Chorister Achievement plaque for their work in leading different voices/parts. Jessica was unable to be there to receive her award, but will have her name added to the Dot Kirby plaque.

Junior choir had their last practice of the year on Thursday, 13 June, and sang on Sunday, June 16. Rehearsals will resume after Labour Day.

Karen M. Barber Choir Representative

i) AED Report 19 June 2019

There is nothing to report at this time.

Karen M. Barber AED Contact Person

j) Fire Extinguishers and Emergency Lighting 19 June 2019

Routine inspections of the fire extinguishers and emergency lighting continue.

Karen M. Barber

k) Little Free Library Report 19 June 2019

Larry Last has now delivered all parts of the Little Free Library: the cabinet, the support stand, and the in-ground spike. Only installation of some weather stripping and the actual "planting" of the library remain to be done. He also delivered his invoice: \$167.00. An incredibly reasonable sum for all the work involved. An honorarium is still to be decided.

Karen M. Barber

l) Children and Youth - Kate Greer-Close

June 19, 2019

Hello all,

I will be away this Wednesday night (en route to Moncton) so will be unable to attend.

Children and youth:

We had 6 children/youth participating with St Mark's for the Tulipathon.

Sunday school's last lesson was on Sunday June 16 (Trinity Sunday). We will resume the Sunday after Labour Day.

Some of the older children/youth have taken on increased responsibilities this year as readers, servers and acolytes - hurray!

My apologies for being unable to lead Sunday School next Sunday before the picnic (we will still be out of town).

Kate

5) Other Business

There was no other business

The next meeting will be held on September 18, 2019 at 7 pm.

6) Adjournment

The Business being completed, Father Rob led the closing prayer and some refreshments were shared.

Respectfully submitted by Janis Perkin, Recording Secretary