

**ST MARK THE EVANGELIST  
PARISH COUNCIL  
Meeting of October 11, 2017  
7:30 pm, Choir Room  
DRAFT MINUTES**

**In attendance:** Janis Perkin, Michael Perkin, Rev Jessica Worden-Bolling, Bruce Lodge, Cynthia Greer, Penny Miller, Jenny Morphew, Kate Greer-Close, Margaret Lodge, Georgia Roberts, Ray Davidson

**1. Opening the meeting**

**Call to order:** Bruce Lodge called the meeting to order at 7:29 pm.

**Opening Prayer/Reflection:** offered by Rev Jessica

**Reflection Question:** Rev. Jessica based her reflection on content from a Stewardship conference that she had attended. One subject was how to thank people properly. So the question was "What kind of thank you do you like to receive?" Council members shared with all of us.

**Regrets:** Gillian Morris, Laurie Slaughter    **Absent:** Maria Padin

**Approval of the Agenda**

Soupalicious was added to Other Business by Georgia Roberts  
Moved by Michael Perkin seconded by Penny Miller; carried

**2. Approval of the Minutes of the previous meeting**

Corrections:

Page 4 Fall Financial Campaign date should read September 17, 2017

Treasurer's Report- typo should read Treasurer's- need to remove Paul Greer fixed the kitchen fridge- actually from a previous meeting

Moved by                      Georgia Roberts seconded by Cynthia Greer; carried

**3. Business arising from previous meeting**

**GIFT funds: Internet & Wi-Fi Upgrade funds:**

Sent by e-mail to Parish Council Members: At our last Parish Council we agreed that our wi-fi required upgrade. It was also agreed that GIFT funds under Proclaiming the Word in the 21st Century could be utilized once the figures were received.

It is moved by Michael Perkin and Seconded by Rev. Jessica Worden-Bolling "that \$850.00 be made available from GIFT funds (Proclaiming the Word in the 21st Century) for the upgrade of St. Mark's internet services, \$50 set-up cost, and expansion of wi-fi capability, \$700 material and \$100 estimated HST."

The motion carried.

**Main Church Sign / Link Entrance Sign:**

Georgia's brother has agreed to create a wooden sign indicating CHURCH ENTRANCE with a directional arrow for the Link Entrance. For the Main sign at the corner of Fisher and Normandy the following info is available from Margaret Lodge's e-mail of September 14, 2017, "The original maker of the church signs appears to have gone out of business. The wardens have been in touch with Ottawa Custom Signs, 67 Iber Road in Kanata, requesting both sandblast removal of the old name and to provide a new sign for Rev Jessica.

Contact has also been made with SGA Signs in Bells Corners for a quote on a metallic sign. Quotes are pending. These details were sent to Georgia for her contact"

## **4. Regular Reports**

### **Rector's Report**

### **Parish Council October 11<sup>th</sup> 2017**

The Clergy conference was from Sept 18<sup>th</sup> to Sept 20<sup>th</sup> . It was a good opportunity for me to reconnect with my colleagues.

The Induction on September 27<sup>th</sup> went very well. Bishop John Chapman presided and the Venerable Chris Dunn preached. We had a good turnout of about 125 people that evening.

The following thank you note was put in the bulletin on October 1<sup>st</sup>, but not everyone was there to read it. Thank you to everyone who helped make the induction service a blessed evening that ran smoothly.

### **Heartfelt Thanks**

I would like to thank all the volunteers for helping with the reception, those who brought in food to share and especially Georgia Roberts for organizing it. A special thank you to all the presenters and lay people who took part in the service last Wednesday, as well as Ariane and the choir who led the beautiful music. Thank you to the Mother's Union for helping to tidy up the church before the Induction service. To the Altar Guild and Penny Miller for arranging for such beautiful flowers! My deepest thanks to Joy Bowerman who made the beautiful white chasuble and hand stitched the gold cross and emblems on the front. It will be wonderful to wear it at the upcoming baptisms and other occasions. Thank you to Margaret Lodge who took pictures to capture this event. Thank you to Paul Greer for moving the pews so that there would be enough space for all of our guests. Thank you to Bruce Lodge, Cynthia Greer and Joy Bowerman who helped me organize all the details of this special service.

Rev. Jessica Worden-Bolling

I am attending the Stewardship Gathering "With our Thanks and Praise" for 2 days on October 3<sup>rd</sup> and 4<sup>th</sup>. It was held at Manoir d'Youville in Chateauguay, Quebec so I was able to drive there for the full day on Tuesday Oct 3<sup>rd</sup> and back again for the Wednesday morning portion. I found the material very helpful and the talks inspiring. The funeral for Veda Kelly on Saturday of thanksgiving and then the Baptism of Chisomo Nguluwe made for an interesting mix of emotions on the long weekend. Thank you to everyone who came together to support the Kelly family during this time of grieving. The Bible Study on the Book of Acts started today, Wednesday, Oct 11<sup>th</sup> at 10am. There was ten people who came out to participate which is wonderful.

Rev. Jessica Worden-Bolling

### **Comments**

Following some discussion it was decided that there should be some follow-up in the spring to the planning of the 2018 summer services. Some areas to look at would be type of service and music selection.

The Great Chapter meeting has been cancelled.

There will be a 20 minute presentation at Synod covering our Deanery. We are wondering if it will be available afterwards to those who don't attend Synod.

## **Wardens' Report**

**October 11, 2017**

**Financial Stewardship Campaign:** On September 11 a new Parish financial stewardship campaign was launched. Packages of information and forms were prepared and were either picked up on the day or mailed out within three days. Each package contained a pledge form and a talent survey form. The target date for receipt of pledges was October 8. It is anticipated that responses will continue to come in after this date.

**Rev Jessica Worden-Bolling Induction:** The Parish highlight of the month was the Induction of our new Rector, Rev. Jessica. Since this was her first Incumbency, Bishop John Chapman himself came to officiate, assisted by Archdeacon Chris Dunn. Several other clergy were also present, and a total of more than a hundred people was in attendance.

### **Parking Lot:**

**St Rita's Liability:** messages have been left at the Diocese for Bill Gilbert and Sanjay Grover, to ask about insurance liability if St. Rita's uses our lot. No reply. There is a meeting with the school Principal this week to discuss the situation.

**Tar Patch:** The patch seems to be holding, but given the puddles around it in wet weather, it is clear that a better solution to the problem is required in the long-term.

**Snow ploughing and paving:** both are in the works slowly.

**Main Sign:** No answer yet re: our sign requirements. Both signs need improvement.

**Visibility of signs:** This is still a problem. There are several trees which are more noticeably hiding the church than others.

**Cleaning Budget:** Need to speak with cleaners before a budget can be set.

**Play Group:** The play group has left, and has picked up its toys.

Bruce Lodge  
Cynthia Greer

### **Comments**

Regarding the use of the St. Marks parking lot by St. Rita's school parents: The mornings seem to be better than the afternoons in terms of busyness.

## **Treasurer's Report**

Georgia Roberts reported that the membership fee for the Anglican Foundation has been paid. The Multifaith membership was paid but the cheque that was sent remains uncashed. We will send in the 2018 payment when required. We have received GST-HST rebates plus interest. A submitting error resulted in the delay. Joy Bowerman keeps track of HST/GST on all bills submitted for refund by parishioners. It was noted that weather patterns may be affecting revenues from the solar panels.

## **Property Report to P.C. October 2017**

Nothing of huge importance.

Lights have been changed where necessary, inside and out.

The gardeners are working hard on their part.

The tree at the link path entrance has been trimmed, hoping one branch will turn into a leader, and the rest will be cut next year.

We are in the process of having a sign made to send people up the garden path to the Link entry.

Many of our trees need to be pruned so the church is more visible. 2 in particular.

If the mood takes anyone, the crab apples need to be swept or snow- shovelled off the front entry, on a Friday. Hopefully they will be mulched in. We have to have a simple method.

It is almost time to cut back the vines around the parking lot.

One big problem financially for us, has been the toilet not stopping flushing. We have replaced or re checked the chain or flapper, and there doesn't appear to be a problem.

I put up a hasty sign in the women's washroom, and there doesn't seem to be a problem there anymore. We need a sign in the men's or rather a couple of signs.

We could replace the toilets, but I'm not convinced that that will guarantee anything.

Our best bet would be to have people closing up checking the flushes, and ask renters if they would check them. Otherwise someone would have to come in each night after a renter. Our renters are reasonable people, so as they turn off the toilet lights they just have to listen to the sound of silence. I know this happened during the summer, during the day camp, but I don't have the full story.

Paul Greer

### **Comments**

It was noted that the spotlights in the chancel have shifted, especially those pointing towards the back wall creating shadows.

## **Membership / Vitality / Communications**

**Parish Council October 2017**

### **Membership**

Deaths: 1                      Move: 1                      New:                      Births:

### **Past Parish events:**

- **October 1**                      Songs for the Soul 2

### **Parish events coming up for the rest of the year:**

- **October 11 >**                      Bible study – Book of Acts for 6 weeks
- **October 22**                      Welcome Sunday lunch/reception
- **October 28**                      Fall Concert with the Valley Men
- **November 8**                      Seniors' Eucharist/Lunch *new date*
- **November 12**                      Parish Breakfast
- **November 18**                      Bazaar
- **December 3**                      Advent / Christmas

### **Vitality**

We met in August to plan for 2018 with the intent to avoid clashes and overload of person-power. A calendar was posted in the bulletin. Three events have already changed: the Card party plans to be sometime in March, the Bazaar is November 10 due to synod, and Breakfasts are September 16, to give an extra Sunday after the return to normal service times, and November 18, to avoid the Bazaar date. Other than this there has been no feedback.

### **Communications:**

Next MTW will be November for the Advent issue, and then Lent. Please plan ahead. November deadline is November 10

## **Stewardship**

Terry Frederick and Keith Wilkins will join the group looking at uses that might be made of our facilities in terms of community outreach beyond what we are doing now.

Michael will send out the Eldercare Survey to council members.

The fall financial campaign has received about 35 forms. Ten parishioners have increased their givings and three more have signed up for PAR. There may be more forms to come in.

## **Outreach Report**

**October 11, 2017**

### **Welcoming and Sharing Sunday:**

This October 22<sup>nd</sup> special service and fellowship hour following, is organized with respect to advertising. Cynthia is announcing/reminding in my absence. Thanks to Margaret for designing both the posters and the notice in the bulletin and to Joy for printing.

All Parish Council members have indicated what they will be contributing to the mini luncheon after service. A list of what each person is making/bringing is included with this report. Many thanks to each member of the Council for hosting again this year.

Almost all church groups have indicate their requests for space to set up their displays. Currently we will have nine small tables, two large tables and wall space around the perimeter where each group will showing to members and guests what they do annually. Last year there was a great deal of interest in the displays.

There will be one more announcement at the service on Oct. 15 in order to encourage people to come whether or not they are bringing a guest. If as many P.C. members as possible could bring one or more guests, it would help to show the purpose of Welcoming and Sharing Sunday.

### **New Ministry Exploration Initiative:**

Georgia Roberts and Rev. Jessica will meet within the next week to see what the changed program at NROCRC looks like.

### **Comments**

In Laurie's absence Georgia gave some information. School supplies collected at St. Marks for Debra Dynes Family House are mostly given to high school and adult students which number 64 at the moment. This is because the Sharing and Caring organization collects and shares school supplies for elementary school students only which number 208. It would be good to let the congregation know this as we can then provide more appropriate supplies for the older students throughout the school year.

## **Choir**

The 2<sup>nd</sup> Songs for the Soul workshop was held October 1, 2017. Following responses from the participants it was felt that we would not offer a third Songs for the Soul workshop.

## **Children and Youth:**

Kate reported that they were carrying on as usual.

## **5. Other Business**

Parish Council notes for Bulletin

- a. A thank you for the Fall Financial Campaign to the Congregation- Bruce to send to Joy
- b. A thank you for the donation of school supplies sent to Debra Dynes Family House- Georgia to send to Joy

**Soupalicious** is a fundraiser for Debra Dynes Family House. It will take place on Sunday October 22, 2017 and will be held at the Carleton Heights Community Centre. Their special guest will be Adrian Harewood, CBC broadcaster.

**Cornerstone Housing Initiative**- their new housing initiative is located at Princeton Ave. There is a fundraising program in place to furnish the rooms in the new facility. Rev. Mary Ellen Berry from Julian of Norwich wants to know if St. Mark's is interested in sharing the cost of furnishing a room. It is thought that a presentation by Sue Garvey about the initiative would be helpful in getting support for this fundraising effort and the November Parish Breakfast was put forward for consideration. The estimated cost for furnishing a room is approximately \$6,000.00 (updated: real cost \$6,500.00). Georgia Roberts will provide us with a breakdown of the items costing per room. Jenny Morphew suggested that we might invite Faith Lutheran to also join us in this effort. It was also felt that our Lenten Outreach might be part of the funding.

The following motion was made:

"It is moved that St. Mark join with Julian of Norwich and possibly others to raise approximately \$6,000.00 to furnish a room in the new Cornerstone Housing Initiative located at Princeton Ave."

Moved by Margaret Lodge Seconded by Penny Miller CARRIED

Meeting Location- the Parish Council Meetings will now be located in the Choir Room.

**Next Meeting:** Wednesday November 8, 2017 7:30pm

**6. Adjournment:** the business being completed the meeting was closed with the grace.

Respectfully submitted by  
Janis Perkin  
Parish Council Secretary