

**ST MARK THE EVANGELIST
PARISH COUNCIL
Meeting of 14 September 2016
7:00 pm, Bishop Reed Hall
DRAFT MINUTES**

In attendance: Rev. Jim Roberts, Cynthia Greer, Ray Davidson, Kate Greer-Close, Jenny Morphew, Janis Perkin, Michael Perkin, Heather Simpson, Gillian Morris, Penny Miller, Suzanne Wilkins, Laurie Slaughter

1. Opening the meeting

- a. Call to order – 7:03 p.m. by Suzanne Wilkins
- b. Opening Prayer/Reflection was offered by Fr. Jim Roberts
- c. Regrets : Margaret Lodge, Gillian Martin, Sharon Walter
- d. Approval of the Agenda
moved Outreach Report to before Business arising
added to Other Business: Electricity, Priest replacement and Parking lot incident was added by Jenny Morphew
Moved by Gillian Morris, Michael Perkin, seconded; carried.

2. Approval of the Minutes of the previous meeting(s)

The Outreach report needs to be changed to reflect that Margaret Lodge has offered to help with advertising for the Welcoming Sunday and not to be a member of the committee.
Motion to approve amended minutes: moved by Ray Davidson; seconded by Laurie Slaughter; approved.

3. Business arising from previous meeting(s)

Outreach Report

Parish Council decided that they would make the sandwiches for the enhanced coffee hour on Welcoming Sunday October 16, 2016. Laurie handed out the message to group leaders and contacts for that Sunday as well. (Report attached)

i. New Ministry Exploration

There was some discussion around finding a new mission or finding renewed mission which stretches from newcomers to area students. Talking with groups in the area has identified the needs to still be children and youth and their needs; breakfast clubs etc., isolated seniors, refugees and other new Canadians. This is a first step and no immediate monetary gains will be seen for St. Mark's. Fr. Jim spoke about the St. John's, Smith Falls experience. Forming partnerships outside of the church prevue allows us to apply for grants such as Trillium and, within the church, the Anglican Foundation. (Report attached)

ii. Air Conditioning- Bishop Reed Hall

To have air conditioning in the upper hall we need to have a separate unit due to the fact that we use boilers for heating. The bill would be upwards of \$8,000.00. The lower hall would be easier as it would be an add-on unit since the heating system is already in place and is compatible. No dollar estimate for the lower hall was given.

iii. Funds for the BBQ- Cornerstone?

The members of the Mother's Union will be contacted by email or phone in order to get approval for the funds from the BBQ to go to Cornerstone Ministries.

iv. Fair Share for 2017

At the time of the meeting the documents for Fair Share 2017 had not arrived at St. Mark's from the diocese. Wardens will follow up.

4. Regular Reports

a. Rector

Great Chapter will take place on Wed. October 12, 2016 at Julian of Norwich. This is the pre-synod meeting for the members of synod who are expected to attend. This is considered a budget synod to consider a three year budget. Since Parish Council would also meet that night it was decided that the Council would meet at another time in October at the discretion of the October chair if a meeting was needed. Fr. Jim also reported that he had enjoyed his first two weeks at St. Mark's and had already done some hospital visits etc.

b. Wardens (including Property)

Over the summer the office area has been transformed:

The holes in the walls have been filled and the walls painted, in both the inner and outer offices, thanks to Joy

The furniture and office equipment in the outer office was moved, to create enough space around the big table so that a meeting of 6 can take place in there.

Files have been sorted and old, out of date material discarded. Anything of possible value was scanned onto the Cloud, or placed in an archive file cabinet, in what was the nurse's office, off the Hall.

Many thanks, to Joy and our office volunteers.

St. Marks and St Monica's have emptied the old kitchen downstairs and did a walk through to make sure they picked up all their "stuff".

That space is now available for our storage and part of it is being used to store scout equipment.

We will be looking at ways to clear and clean up everywhere to present a tidier version of ourselves.

We are invited to take a look and see how nice everything looks.

Rental report, September 2016

During July and August, Carleton Memorial Childcare, again held a summer camp in the upper hall, which appeared to be a success.

The website has been updated to include pictures of the possible rental space at St. Mark's

In July we received a request for a viewing, from someone who had seen the website. The young man wants to establish a martial arts school and decided the basement was an ideal space.

He has rented the space until the end of the year, on Tuesday and Thursday evenings, to try to establish his school.

Thanks to Kate and Margaret for photographing and organizing the website, we have had a couple of other phone calls as a result of this, which I am responding to.

The Square dance group will be returning and have rented the upper hall on Thursday evenings, also for a Saturday evening at the end of November.

The Nepean Choir has been given a deadline to leave their current facility and our space is one of the top choices for them to move to, they will make a decision in the next month or two. If they decide to come to St. Marks, they would rent the upper hall on Wednesday evenings and also rent space to store their file cabinets of music, sharing space with us in the office, off of the hall.

If this goes ahead it will impact where we hold parish council meetings, we may have to set up tables and meet in the church.

We will be looking at ways to "clear and clean-up" everywhere, so that we can present an appealing space to potential renters.

The playgroup will return to the upper hall on Tuesday and Thursday mornings, this is part of our outreach to the community.

c. Treasurer

Gillian Martin was away. Gillian has asked to be relieved of her duties by the end of the year. Daily bills etc. will be handled by the office administrator as other churches have started doing. The wardens are looking for someone to replace Gillian. Fr. Jim pointed out that it should be someone who is comfortable dealing with Canada Revenue Agency. They need to understand how NGOs (non-government organizations) handle their monies and be able to argue their case.

d. Membership

E-mail from Margaret Lodge

Greetings from Venice...I will be absent from pc

Minutes ...outreach ..my assistance with Laurie is purely for the membership aspect of the *welcome sharing *Sunday in relation to who does what in the parish .. it looks like I'm assisting in a more formal way

Membership report for the meeting:

Updated leaflets have been produced for the pews

Church picnic was attended by 7 new member families and 2 baptism families

Vitality report might be provided by Brian Harrison but I think he is away

Cynthia might also report as she is directly involved in

Churchyard garage sale Sept 17 and

Pasta supper October 29 ..note new date

e. Stewardship

Stewardship September 2016

Michael Perkin

From now till beginning of Advent it is planned to produce articles for Mark This Word, and a series of short Stewardship thoughts for the bulletin.

Stewardship

Spiritual

-study

-daily devotions

-contemplation

Yourself

-physical

-mental

-emotional

Environment

- greening spaces

-carbon reduction

- 4 Rs- reuse, recycle, repair, repurpose.

Also parish council should consider some form of Advent financial awareness. Remind parishioners to review giving for the new year and consider a Advent/Christmas gift. This could include reminder about income tax benefits of gifts at the end of the year.

f. Choir

no report

g. Children & Youth

This is a new report that will be added to the agenda under Regular Reports. Kate Greer-Close reported that there are 13 children usually attending Sunday School. One youth is helping out on Sunday.

5. Other Business

a. Priest Replacement

During the summer we were without a priest for 2 weeks following on Fr. Brian's vacation replacement by John Stopa. John covered those extra 2 weeks before Fr. Jim started. Fr. Jim let us know that ECOPS was reduced and that this would be reflected in the next ECOPS document for St. Mark's.

b. Electricity

The suggestion was made to Parish Council that it might benefit everyone if we were more conscious of electrical use in the church. We could be more aware of shutting off lights when they are not needed etc. A note will be put in the bulletin under Parish Council notes.

c. Parking Lot

Now that school has started again entering and leaving the church parking lot at around 8:30 am is becoming an issue as cars are blocking the way. Cynthia Greer had e-mailed the principal looking for information on their evening activities. There hasn't been a response from the school as yet. Some options were explored.

Next Parish Council Meeting, November 9, 2016 unless changed by Corporation

6. The Agenda being completed the meeting adjourned with the Grace.

Respectfully submitted by Janis Perkin, Parish Council Secretary