

St. Mark's Parish Council

Draft until approved by next meeting

Wednesday, December 12, 2012

7:30 pm, BRH

Present:

Joy Bowerman, Les Cundell, Allen Deering, Gale Deering, Jane Delroy, Brian Kauk, Penny Miller, Jenny Morphew, Gillian Morris, Janis Perkin, Michael Perkin, Georgia Roberts, Pam Rogers, Sheila Vaudrey

Regrets: Cynthia Greer

Absent: Audia Barnett

1. **Call to Order** at 7:35 by Les.
2. **Opening Reflections:** Allen read from Theologians, talking about rocks in the road.
3. **Approval of Agenda**
Delete numbers 5 through 13 and replace with budget. Other Business becomes 4.
Approved as amended (Brian, Sheila)
4. **Approval of minutes.**
Approved (Gillian, Jenny)
5. **Business arising from previous minutes**
 - a. Diocesan council appointed Brian as chair of the Community Ministry Committee.
 - b. Hymn boards have arrived and will go into use shortly.
6. **Budget**
 - a. **Total Income:** \$194,820
 - Total collections were reduced for 2013. At the end of November 2012, the collections income is \$6,500 below budget.
 - The rentals income is increased for 2013 by \$8,000. At the end of November 2012, we are far ahead, mainly due to Coptic rental on Frdiays and Saturdays (and expect this rental to continue at least for first 6 months of 2013
 - Investment income is at same level as 2012 and CTF decreased due to having less money invested there.
 - Solar power: We just received a cheque for \$1790, on top of the \$8125 already received this year and they are paying 2 months behind. We are estimating \$11,000 for 2013.
 - Bazaar is estimated to bring in \$5500 next year – and we have met that level in 2012. A little less is predicted for the pancake supper, compared to 2012.
 - b. **Total expenses:** \$201,651
 - Staff amount for 2013 is reduced due to (i) reduced number of hours per week for the secretary, plus no secretary in the summer; and (ii) ECOPS is lower.
 - Clergy fill-in is increased to allow for a sick day.
 - Expense of parish nurse services is for a full year (It was much lower in 2012 since the nurse was not hired until September.)
 - All budgeted program expenses are what people requested.

- In the outreach category, the only thing that is budgeted is Diocesan Fair Share, and it will be a little lower in 2013.
 - Cleaning services are budgeted to go up by \$200 per month since our cleaner has not had a raise since 2004 and is also doing considerably more due to the high level of use of our facilities.
 - Amount budgeted for gas has been reduced a little since we have been using less than budgeted for a few years.
 - The amount budgeted for repair and upgrade is for HVAC, servicing of fire extinguishers and \$1000 for boiler/furnace
 - The same amount as 2012 will be budgeted for water, although we greatly exceeded our 2012 budgeted amount due to an undiscovered running toilet in the basement.
 - The amount budgeted for projects is to cover painting the basement floor, lawns and landscape, installation of an air conditioner in the kitchen, painting the lines in the parking lot and construction of a banners cupboard.
 - In the budgeted expenses for computer and internet is \$100 for a new calendar.
- b. Budgeted net income:** -\$6,831
- This is much less in the red than the budgeted amount for 2012 (and in 2012 we will likely end up doing much better than budgeted).
- c.** There were no questions about what Joy had reported.
- d.** There was a question about how the GIFT amount of \$4000 for parish nurse services should be shown. Probably the budgeted amount should be \$16,000, rather than \$20,000, and \$1000 would be transferred from GIFT reserves quarterly.
- e.** In January, we will see an updated budget, with 2012 expenses showing until the end of December.

7. Other Business

- a.** Think about Lenten Outreach projects for the January meeting.
- b.** Cynthia said the parish directory is coming along extremely well.
- c.** Opening Reflections:
 - January - Janis Perkin
 - February – Sheila Vaudrey
 - March - Brian Kauk
- b.** Health Committee. There will be a presentation by a public health nurse on January 16 at 10 am here at the church called Winter Safe, Winter Active.
- d.** The Pause table at Carleton served 1300 kids. Jenny & Coralie joined Michael & Janis at the table. There was good support from congregation. The Pause Table at Carleton is a 20 year tradition.
- e.** Ancoura thanked us for our donation.
- f.** Our Photocopier as died. Lorne & Les went Advance Business Imaging to research the possibilities. A colour and B&W copier was purchased for \$4,500 from Capital Reserves. Colour copying will not be available for everyone. This will be controlled by the use of codes. Thanks to good graces of St Richard's we have had bulletins on Sunday. Brian and Margaret have really enjoyed using the folding machine at St Richard's.
- g.** Penny & Georgia are organizing a light meal after the carol service on the 23rd. They are hoping for help from non-choir parish council members. They will need help setting up after morning service on 23rd. They are also looking for donations of cookies. They will also need help cleaning up.

8. Parish Council Notes:

a. None this month.

9. The next meeting is January 9 in BRH with reflections by Janis.

10. The meeting was adjourned at 8:20 with the Grace. (Allen, Gillian)

Submitted by Joy Bowerman