

# St. Mark's Parish Council

Draft until approved by next meeting

Wednesday, June 13, 2012

7:30 pm, BRH

## **Present:**

Audia Barnett, Joy Bowerman, Les Cundell, Allen Deering, Gale Deering, Cynthia Greer, Brian Kauk, Jenny Morphew, Gillian Morris, Michael Perkin, Georgia Roberts, Pam Rogers

**Regrets:** Penny Miller, Janis Perkin, Sheila Vaudrey

## **Absent:**

1. **Call to Order** at 7:35 by Les.
2. **Opening Reflections:** by Penny Miller (read by Gillian Morris). A reflection on teamwork.
3. **Approval of Agenda**  
Approved (Jenny, Georgia)
4. **Approval of minutes.**
  - a. Under 6b change to Venerable Peter Crosby.  
Approved (Jenny, Allen)
5. **Business arising from previous minutes**
  - a. Use of 2011 Memorial Funds. The list of suggestions with investigators (if known) are listed below:
    - New white vestments to complement the hangings (Joy/Brian)
    - New or refurbishment of Candle Snuffer (Penny – project underway)
    - New plastic covers for hymn books (Jenny) – already purchased
    - New numbers for hymn boards (Jenny)
    - Spiffing up women's washroom - Georgia, Jean Cobb
    - Sprucing up conference room, adding locked storage (Gillian/Cynthia has gone to Ikea to investigate)
    - Updating chancel lighting
    - Adding new entrance from link to memorial garden
  - b. Gift Disbursement Committee Representative. Michael Perkin volunteered to act as parish council representative.
    - It is moved that a committee be struck to make recommendations on the disbursement of the GIFT monies received by the parish with Michael Perkin representing Parish Council, Coralie Sheehan representing the GIFT committee and Brian Kauk representing corporation. Passed (Allen, Audia)
    - The committee will bring their terms of reference and/or recommendations to parish council in the fall.
6. **Rector's Report**
  - a. May 30, 2012 Brian joined the Fair Share Review Subcommittee, which reports to the Diocesan Financial Affairs Committee. This is his new favorite committee since it meets

only once each year. He thinks from now on, he will use this benchmark to determine which committees he will join. It's June, so he may change his mind after his vacation.

- b. As previously announced, Brian will be taking his annual vacation leave in July this year (July 3 - August 2 inclusive). The Reverend John Stopa has agreed to take Sunday services on July 8, July 15, July 22 and July 29. Pastoral coverage will be provided by the Reverend Richard Durrett at the Anglican Church of the Resurrection. Office coverage will be maintained by the wardens.
- c. Les Cundell, Allen Deering, Georgia Roberts and Joy Bowerman have been trained to administer the chalice at services. Brian presented them tonight for Council to ratify them as authorized communion ministers. He is looking for anyone else who wants to administer communion, particularly leaders seated at this table. Audia Barnett expressed an interest.
- d. It was moved that Les Cundell, Georgia Roberts, Allen Deering, Joy Bowerman, Audia Barnett be authorized to administer communion. Passed (Brian, Michael)

## 7. **Warden's Report**

- a. Paul Greer is now the rental coordinator. Kitchen will be available for use by the Scouts.
- b. Jane Delroy has agreed to act as Deputy People's Warden starting in September. Nominate (Gillian, Cynthia) Acclaimed.

## 8. **Treasurer's Report**

- a. Our givings are about \$5,000 behind. This is not a huge increase but we are falling slightly farther behind every month.
- b. Our net income to date is more than expected, due mostly to a decrease in expenses. The most significant contribution in this area came from heating which is much less than expected and the vacant parish nurse position which was budgeted to be filled in April.
- c. The rental income is ahead of expected because rental income from 2011 being was deposited.

## 9. **Property**

- a. We have a cheque from Hydro Ottawa for \$2257 for solar energy for March & April. That is nothing short of excellent. Our production in May and June is quite a bit lower because the panels do not produce well in hot weather, and a rainy day just wipes everything out.
- b. Paul Greer did great work changing and aiming the choir spot lights. He also replaced a spot lighting the metal lectern.
- c. Allen & Lorne leveled and raked the trench. Lorne seeded it. It has a bit of green showing, mainly weeds. Nothing more will be done on it until mid September.
- d. Work has been done on the flower beds by Connie, Helen, and Joyce Dunn.
- e. The period has had it normal bulb replacements, toilet repairs, cleaning, and resetting pews by Les, Allen, and Lorne
- f. Cynthia thanked Lorne and Connie for putting the flower pot in the bell.

## 10. **Membership**

- a. Thanks to all involved in the Jubilee Tea.
- b. There is picnic coming up on June 24 after the 10am service. Sausages and hot dogs will be available for purchase. Proceeds go to the Youville Centre.

## 11. **Stewardship (GIFT Campaign)**

- a. We have had an excellent GIFT campaign. The GIFT committee met last Tuesday. They have decided to take a summer hiatus and re-initiate the remainder of the campaign in September. The Matthew/Mark phase is mostly done, the Luke phase is mostly visited and

the John phase is still in progress. As of last Thursday, we had received over \$130,000 in pledges.

- b. John Robertson will be visiting us on Sunday, June 17 to give a talk on planned giving.

## 12. Choir

- a. On June 3<sup>rd</sup>, to celebrate the Queen's Jubilee, the choir sang a Choral Evensong which included the Coronation Anthem, Zadok the Priest by Handel. Thanks to all who participated and those who helped with the High Tea which followed.
- b. Ariane will go on her Sabbath Leave of Absence on August 1.

## 13. Outreach

- a. Gillian took the donations to the bale over to St. Columba. The items in the boxes were worth \$3,900.
- b. Brian, Cynthia and Gillian talked with playgroup about storage. Playgroup will take stuff downstairs on Thursday. They are looking for storage solutions, maybe collapsible child size tables.

## 14. Other Business

- a. Open Reflections:
  - September – Audia
  - October – Jenny
  - November – Michael
  - December - Allen
- b. We have received a letter from St Richard's . There are discussions around cooperative ministries in Ottawa West. St Richard's was asking if parishes are interested in being part of their discussions on property development. Redevelopment plan options range for small changes to major redevelopment. St Mark's said they were interested in being part of discussions but we have not heard anything else.
- c. We would like to do something for Ariane on June 24. Plans for this will be worked out between corporation and choir.
- d. There has been a request for use of our facilities by St Monica's Coptic Church. They wish to use the church every Saturday from 8:30-2:00. They would use the Church for a service from 9-11:30 with breakfast and fellowship in hall afterward. This has been discussed with Altar Guild since they would have to set up after 11:30 and they are willing to see how it would work. The group are willing to worship elsewhere on Saturdays when the church is in use by us (Rummage, Bazaar, Art Show). The suggestion to have a 3 month trial to see how it would work.
- e. We may have some progress on a parish nurse. Two people have expressed an interest. The committee will follow up with them in the next week or so. If we find a suitable candidate, we would offer a contract with the probation period.
- f. In the meeting in September, we should spend some time looking at projects which might be worth taking on.

## 15. Parish Council Notes:

- a. Brian's holidays and names of who is doing what.
- b. New people administering communion, approved by parish council
- c. New deputy people's warden.
- d. Solar cheque (optional)
- e. Givings behind what was expected. While some things wind down, expenses continue.

- f.** Thanks and success of June 3
- g.** Ariane's Sabbath Leave of Absence begins on August 1.

- 16.** The next meeting is September 12 in BRH.
- 17.** The meeting was adjourned at 9:00 with the Grace. (Allen, Jenny)

Submitted by Joy Bowerman