

St. Mark's Parish Council

Draft until approved by next meeting

Wednesday, March 14, 2012

7:30 pm, BRH

Present:

Joy Bowerman, Les Cundell, Allen Deering, Gale Deering, Fr. Brian Kauk, Penny Miller, Jenny Morphew, Georgia Roberts, Pam Rogers, Sheila Vaudrey

Regrets: Audia Barnett, Cynthia Greer, Janis Perkin, Michael Perkin

Absent: Gillian Morris

1. **Call to Order** at 7:30 by Brian Kauk.
2. **Opening Reflections:** by Jenny Morphew. The term Lent used to mean the spring season. A prayer was read which was adapted from a prayer by St Ephraim of Syria.
3. **Approval of Agenda**
Add PWRDF under Other Business
Use of hall by Carleton Memorial Day camp under Other Business
Schedule for reflections under Other Business
Approved (Sheila , Jenny)
4. **Election of Parish Council Chair**
Les Cundell nominated as chair (Allen, Penny)
Joy Bowerman nominated as secretary (Gale, Sheila)
Nominations be closed (Jenny, Georgia)
5. **Approval of minutes.**
 - a. Correction of the spelling of Daron in paragraph 2.
 - b. Treasurer's Report (clarification)
Two documents were distributed by the Treasurer - (i) the Balance Sheet as of January 31, 2012 and (ii) a comparison of January actual income and expenditure items to the January amounts budgeted (using January budget amounts based on the annual budget to be presented to Vestry on February 19). The Treasurer reported the following:
 - Last year's deficit (\$5,547.76) is shown on the Balance Sheet as an internal loan.
 - In the 2012 budget to be presented at Vestry on February 19, the deficit is much higher than what was seen in the draft budget at the last meeting (\$15,331 versus \$6,027). This is mainly due to the numbers from the diocese for salaries being about \$8,000 higher than expected. This higher amount is because of lower income than what we were expecting from the Rectory Trust (approximately \$2500 lower) and increased hours for the parish administrator.
 - We ended January 2012 with expenditures exceeding income by approximately \$2,000 (which was what was anticipated in the monthly budget).Approved as amended(Penny, Sheila)
6. **Business arising from previous minutes**
 - a. Proposals for use of 2011 memorial funds were not received. The congregation will be invited to make proposals. We will look at this again next month.

7. Rector's Report

- a. From a meeting held on February 15, 2012 with the Lay Assistants at Communion (LACs), I would like to submit the attached proposal for lay leadership of Services of the Word. In it we propose training will take place at the 10am services once per month.
- b. Following from this:
 - I intend to invite Nash Smith the lead worship at 10am on Sunday March 25.
 - I would like to invite this Council to nominate anyone you see as appropriate for the role of administering the chalice. This is separate from leading the intercessions, the second reading and vesting as a part of the procession.
 - I would like to encourage anyone in this parish interested in reading scripture or leading intercessions to speak with me at any time. Training is available.
- c. The Diocese is promoting a Congregation Development Day to take place on Saturday, April 28, 2012. Both I and the Wardens would like to encourage a strong showing at this event. As a part of the S.P.A.C.E program, St Mark's will cover half the registration fee for all who register on or before Friday, March 30, 2012 (the Early Bird Fee deadline). More information is available at http://www.ottawa.anglican.ca/Congregational_Resource_Day_2012.html. Please make your intentions known to me via the church office ASAP, prior to registering.
- d. St Mark's has received a Thank You from The Well/La Source, which will be posted in the link. As well, St Mark's Mothers Union branch received a Thank You from the Anglican Mission Service Committee which supports the work of Mary Sherwood in Madagascar.
- e. Some dates:
 - April 26-29, I'll be away attending the Spring Conference of the Advisory Committee on Postulants for Ordination (ACPO), Ecclesiastical Province of Ontario
 - April 30 - May 5, I'll be away taking some personal time
 - Great Chapter Meetings: May 23rd at 7:00 p.m. at St. Richards; October 3rd at 7:00 p.m. at St. Stephen's

After discussion, a motion was made to support the proposal to Parish Council on lay-led worship. (Sheila, Penny)

- f. There will be an ordination on March 28 at 7pm at Christ Church Cathedral. The four ordinands and their postings are listed below:
 - Hilary Murray, Assistant Curate Christ Church, Bell's Corners
 - Patrick Stephens, Assistant Curate St. Thomas the Apostle, Ottawa
 - Carolyn Seabrook, Assistant Curate All Saint's, Westboro
 - Michel Gagne, Assistant Curate Holy Trinity, Pembroke

8. Warden's Report

- a. We have received the Microfit contract. The contract runs until February 2, 2032 and pays 80.2 cents per kilowatt hour.
- b. The revised GIFT target has been received from GIFT Campaign Committee.
- c. Carleton Memorial Daycamp has asked to use the hall over the summer. This will be discussed later under Other Business.
- d. We will be joining the diocesan Easter ad campaign.

9. Treasurer's Report

- a. Our deficit to the end of February is about \$6,000. This is about where we expected to be. It is very difficult to tell exactly how we are doing in the first few months of the year.
- b. The large expense for the bazaar is note cards which were donated by John Topelko. We pay for them and the cheque is returned to us to allow for a tax receipt. The cheque was written in February and will be returned to us in March.
- c. Our offerings are down about \$2,000 to date. It is hard at this point to say whether it was the weather or a continuing trend.

10. Property

- a. The office roof has been completed. We still have a couple of small leaks in the side roof of the Church which Lucas will come back and repair.
- b. Les spent a busy morning taking gravel and snow off the Link flower bed, for which Connie is very grateful. The Navy Lady roses looks like they came out OK.
- c. We have a leak in both washrooms that we have not traced yet. It is probably up overhead in the attic and running down the space between the two washrooms (There are two concrete block walls with a space in between for the pipes. A terrible arrangement if we have to do repairs.) Lorne with help will look at it this week. It cannot go on.
- d. The outside sump pump has failed, so the inside one is carrying the load for the moment. We did have a flood because Lorne did not plug the inside pump in after the electrical work. Lorne will wait until Paul Greer comes back to change the outside pump.

11. Membership

No report at this time.

12. Stewardship

No report at this time.

13. Choir

- a. The choir in cooperation with the Altar Guild has purchased celebration candles for use during services with hand held candles (mostly Advent Carols and Easter Eve).
- b. There will be an Evensong on June 3, in recognition of the Queen's Diamond Jubilee Celebration Weekend. The time of the service has not yet been decided.

14. Outreach

No report at this time.

15. Other Business

- a. PWRDF Sunday will be on April 15. There will be a Poverty lunch of soup and bread after the 10am service with a suggested donation of \$5.00.
- b. A letter was read from Carleton Memorial Daycare asking for use of Bishop Reed Hall for a day camp from July 2 through August 24. They are willing to make arrangements to be offsite if we need to use the hall for a funeral reception. They used the hall for 3 weeks last summer and we had no difficulties. A motion was made to accept proposal (Penny, Allen)
- c. Schedule for reflections
 - April 11- Sheila
 - May 9 - Allen
 - June 13 - Penny

16. Parish Council Notes:

- a. Proposals for memorial funds given to corporation

- b.** Microfit contract received for 80.2 cents /kWh
- c.** Summer camp
- d.** Lay-led worship
- e.** PWRDF Sunday, poverty lunch
- f.** Congregation Resource Day, half of fee to be paid by St Mark's if registered before March 30.

17. The next meeting is April 11 in BRH.

18. The meeting was adjourned at 8:45 with the Grace. (Allen, Penny)

Submitted by Joy Bowerman