

St. Mark's Parish Council

Draft until approved by next meeting
Wednesday, October 10, 2012
7:30 pm, BRH

Present:

Joy Bowerman, Les Cundell, Allen Deering, Jane Delroy, Cynthia Greer, Brian Kauk, Penny Miller, Jenny Morphew, Gillian Morris, Georgia Roberts

Regrets: Gale Deering, Janis Perkin, Michael Perkin, Sheila Vaudrey

Absent: Audia Barnett, Pam Rogers

1. Call to Order at 7:35 by Les.

2. Opening Reflections: Jenny spoke on the Coptic church. The Copts come from Egypt. The church was founded in Alexandria, based on the teaching of St Mark. The design of the Coptic cross is well known, an ornamented cross with all arms equal. Their liturgy based on the Nicene Creed. Jenny read A Prayers of Waters, Plants and Airs.

3. Approval of Agenda

Delete items under other business
Approved (Allen, Georgia)

4. Approval of minutes.

12. choir started last Thursday, not Friday
Approved as amended (Penny, Georgia)

5. Business arising from previous minutes

Memorial Funds

- Hymn board numbers: A local supplier has been found. The numbers have not yet been ordered but will be shortly.
- Motion: Brian and Jenny be authorized to spend not exceeding \$250 on hymn board numbers and slides out of Memorial Funds. (Allen, Penny)
- There is new diagram on the wall in BRH for proposed locked storage for the nursery. The approximate cost is \$700.
 - Motion: Lorne and Gillian be authorized to spend not exceeding \$750 on locked storage for the conference room out of Memorial Funds. (Gillian, Allen)

b. Chancel Lights committee consists of Lorne Bowerman, Paul Greer, Trevor Dee, Bruce Lodge, Jean Cobb, Cynthia Greer and Jane Delroy. They will report back to parish council when they have recommendations.

6. Rector's Report

- a. There will be a Seniors' Service and Lunch on Wednesday, Nov 21 at 11am. Janet Helmer is coordinating the effort, and will need help with driving and serving lunch.
- b. The Advent Carol Service will be held on Dec 2 at 10am. This is the first Sunday of Advent. Brian is not planning to have Communion at that service. There will be Communion, as usual, at 8 am.

- c. The Nine Lessons and Carols service will be held on Dec 23 at 4:30 pm. Brian has heard clearly from the Choir that responsibility for the dinner and preparing music are too much to expect. If there is to be a dinner, someone else will need to take leadership. Georgia and Penny offered to coordinate the meal.
- d. Brian received a letter from Archdeacon Chris Dunn inviting St Mark's to send two people along with himself to a meeting with counterparts from St Richard's and St Michael and All Angels. This follows from consultations held last year in the Deanery of Ottawa West. Georgia Roberts and Judy Darling have agreed to attend this meeting. Brian has been led to believe that subsequent meetings will involve a much wider group, and that Parish Councils may be asked to take an active role.
- e. Following a recent incident during coffee hour when a member of the congregation fell, Janet Helmer (Parish Nurse) brought to my attention the need for a Critical Incident process and report form. We have an initial draft ready for the Corporation to review, and Council thereafter.
- f. Brian was approached with a brilliant idea: creating a parish directory of people who consent to have their names distributed to one another. The church office doesn't have the time to accomplish by themselves. Cynthia agreed to take help with the directory. Joy mentioned the possibility of asking people if they want to be included during the phoning which takes place before the bazaar.

7. **Warden's Report**

- a. No report at this time.

8. **Treasurer's Report**

- a. Our givings are now only \$1,000 behind! (what was budgeted until the end of September.) We have made up a lot of ground in September since we were \$7,000 behind last month.
- b. Our net income to date while still negative, is \$26,000 more than expected. This is due to a decrease in expenses (salaries, heating, parish nurse) and an increase in income (rentals)
- c. We received a solar cheque this week for \$2,550. This covers the solar production from July and August. The income will show up in the income for October.
- d. Most of the GIFT funds authorized last month have been transferred. The donations from the barbecue have not yet been paid out.
- e. A question was raised about whether the other churches using our facilities were contributing financially. The answer is yes and the income shows up in rentals.

9. **Property**

- a. Trevor and Lorne put the basement window back in place. A good job well done, but a real pain to do.
- b. The outside light for the Choir foyer entrance is now working. The old one had fallen or was pulled down. The one now is a new design of motion detector lights that resembles a porch light. It took a while for Lorne to solve the problem of it not working, which in the end was simply a new bulb that was defective.
- c. Apples have been the main occupation of Les every week. It has been a bumper crop this year. Jane mentioned that Jenny also picked up apples on Monday and Friday.
- d. Connie and Helen spent another busy month doing flower beds. The link flower bed draws many comments from visitors and parishioners. We are in good shape.
- e. Lorne had the BRH boiler room key changed so that those with master outside/inside keys could open the door. It had been changed to the outside key to permit Carleton Memorial Daycare during the summer to access brooms and mops.
- f. A pump in the BRH boiler room had seized over the summer. It had been leaking and the

calcium deposit from the drip had really made a mess of the water seal. It has been repaired by Francis HVAC.

10. Membership

Cynthia and Margaret have made updates to the information pamphlets which hang in the pews.

11. Stewardship

No report at this time

12. Choir

Please come to the evensong on Sunday.

13. Outreach

- a. Cynthia and Gillian took the Thanksgiving vegetables to Debra-Dynes
- b. Gillian received a letter from the Young Men's Emergency and Transitional Housing Program asking to be remembered around Christmas.
- c. Our prayers are requested for Centre 454 while they are homeless as they wait to move back into St Alban's.

14. Other Business

No other business at this time.

15. Parish Council Notes:

- a. Advent Carol Service
- b. Seniors' Lunch
- c. 9 Lessons and Carols
- d. Soon you may be contacted about being in a parish directory.
- e. Financial report & solar panels

16. The next meeting is November 14 in BRH with reflections by Michael.

17. The meeting was adjourned at 8:45 with the Grace. (Allen, Gillian)

Submitted by Joy Bowerman