

St. Mark's Parish Council

Wednesday, September 14, 2011

7:30 pm, BRH

Present:

Joy Bowerman, Wanda Bowman, Stephen Coaker, Les Cundell, Allen Deering, Cynthia Greer, Fr. Brian Kauk, Penny Miller, Jenny Morphew, Gillian Morris, Janis Perkin, Michael Perkin, Sheila Vaudrey

Regrets: Judy Corbishley, Georgia Roberts

Absent: Mani P Mani

1. **Call to Order** at 7:30 by Allen
2. **Opening Reflections** by Gillian, a reflection on finding God in everyday things
3. **Approval of Agenda**
Add a Stewardship after Outreach
Jenny has a short item for other business
Approved (Les, Sheila)
4. **Approval of minutes of both June 8 meeting and July email meetings.**
June minutes, 4e, losing rather than loosing
Approved (Michael, Les)
5. **Business arising from previous minutes**
There was no problem with the daycamp. The camp was very happy here and there were no funerals while they were here.
6. **Installation of roof, solar panels and electrical upgrade**
 - a. A sheet giving a financial summary of the project was circulated and is attached to the minutes. The total amount of the contract with Lucas Contracting is \$150,855 including tax. This includes the roof, solar panels and electrical upgrade. Of that amount \$23,700 including tax is designated for the electrical upgrade. Although the electrical upgrade is considered a separate project, because the same contractor is doing all the work, it appears as a single total. Down payments have been made on all three phases of the project to purchase materials for a total of \$62,000. The amount remaining to be paid to Lucas is \$88,855 which will be paid as the work is completed.
 - b. The sources of funds for the entire project are laid out in the attachment. Reimbursement of taxes can be applied for a any time throughout the year. The CTF's which have been cashed out are the Erma Earle Bequest and the Capital Projects CTF. The amount received is less than the book value of the investment because the money was held through 2008 which was a very bad year for the markets. Bequests from the remainder of the Gladys O'Ray estate and from Bobbi Cain were received this summer and put toward the project. Donations were also received for the electrical upgrade. The amount which still has to be withdrawn from the Gladys O'Ray CTF is \$22,634.
 - c. After this project is finished there should still be about \$21,000 in the capital projects reserve and \$28,000 in the Gladys O'Ray CTF, depending on the actual value of the bequest

at the the time it is cashed.

- d. The electrical upgrade is considered a separate project. If it were undertaken without the solar panels, it would be substantially more.
- e. The property manager notes that we are still waiting for action on our roof, solar, and electrical contract. The contractor still does not have a building permit for the solar panels. Lorne, Trevor and the contractor met with an engineer on September 13th and hopefully we will get approval and some firm start times. It has been a long summer of frustration.
- f. Parish council continues to support the decision of vestry.

7. Rector's Report

- a. August 7, 2011 - we welcome into the household of God through the sacrament of baptism Gracelynn Lenore Stella Bradley, daughter of Craig & Christine, and Jakob Marcel Faucher, son of Patrick and Jenny (nee Kramer).
- b. TV, DVD and VCR are mounted in conference room, Advent candles were ordered today. These are expenditures from Memorial Funds which were approved at the June council meeting.
- c. Ottawa West Consultation met on September 7 and received a Circulation Draft from the Real Estate Working Group Property Review of Deanery Churches. Wardens and members of the consultation have copies, and the office has a full copy. Anyone who wants a copy is welcome. The Working Group is expecting updates, changes, corrections. They would also welcome copies of any building assessments that are more recent than the Cook engineering studies.
- d. A calendar of events was circulated for information and discussion and is attached to the minutes.
- e. Handouts on Ancoura, which Brian Harrison is involved in, were circulated. A limited number of handouts from the national church on the Marks of Mission were also circulated.

8. Warden's Report

- a. The Parish Nurse Search working group is Janis Perkin, Brian Kauk, Georgia Roberts and Gail Stone. This group has been looking into the logistics of hiring a new parish nurse. The time line is currently set so that we would be looking at someone starting in the new year if a suitable candidate can be found.
- b. The hours for the office administrator will be increased by 6 hours per week until the end of the year. Funding for this will come out of the ministry reserve until the end of the year.
- c. The magnetic signs for the service time and the all welcome signs have been stolen. The all welcome sign has been gone for a while. We will have replacements Friday, however they will not be put back out until we have figured out more security. Lorne is currently looking at a proposal to cover the space with Lexan.

9. Treasurer's Report

The biggest financial activity of the summer has been noted elsewhere. The Erma Earle bequest CTF and the Capital Projects CTF have been cashed and the residue is currently in the Capital Projects Reserve. As far as collections income goes, June and July were pretty good months but August was poor. So far we are on target with the budget however we have to remember that it was a deficit budget.

10. **Property Report**

Well the summer has been anything but quiet.

- a. The two small and one large memorial benches were built by Lorne with help from Trevor, Allen, and Les. They have five coats of finish. You can sit with your back against the brick wall so they are quite comfortable.
- b. In an effort to solve our “toys-over-everything” problem, the 30” tables were moved downstairs and the 6’ folding tables were brought upstairs. A garage was made Lorne & Trevor to hold the 8’ tables and dolly. This allowed the 6’ folding tables and Slim & Trim mats to be placed on top of the garage. The work crew of Allen, Les, Lorne, and Trevor moved the stuff around and this left Best Start with a space by and on top of the dividers. J&S Fabrications extended the handles on the dolly for easier pushing – and excellent job.
- c. Connie & Helen have continued to keep the flower beds looking good. Janis & Michael bought some mums to put into the Bell monument until the bells could be put back in place.
- d. Brian installed a wireless repeater in BRH to improve coverage.
- e. We have a new fan for the back of the church, but it has not been installed yet.
- f. **The Saga of the Missing Bells**

Two bells and a clapper went missing on the night of August 29, 2011. Lorne discovered it at 3:30 PM on August 30, then checked with Cynthia, Margaret, and Rob Plummer to see if they knew anything as everything was left neat and tidy, with the flowers in place. When no one knew anything, Lorne called the police. A report was made. On August 31, Lorne called Cohen & Cohen and BakerMet, scrap dealers. Cohen & Cohen called back to report that they thought they had our bells. Lorne went out in the afternoon and identified the bells. The bells had been brought in by whom Cohen & Cohen identified as a homeless person who collect scrap metal from garbage, loads it onto the kid trailer attached to his bike, and rides it out to Cohen & Cohen. When Lorne went out on the afternoon, he saw the person on the bike on his way out to Cohen & Cohen. It was quite obvious that he had not stolen the bells as the complete bell and yoke weighs 250 pounds. He told Cohen & Cohen that he found them in a side hedge. Lorne decided to ask for the return of the bells rather than have the police confiscate them as evidence. Cohen & Cohen repaired the broken part and brought them back.

Meanwhile, the other bell had been taken inside for safe storage. Two cover plates went missing as well. Lorne got quotes and ordered them from J&S Fabrications, who also do portable welding. When the bells were back, a work crew of Les, Allen, Michael, Trevor, and Lorne on September 12 put the bells back in place and J&S Fabrications welded the cover plates to the frame. The clevis shaft that holds the bell to the yoke turned out to be too short so it was cut and lengthened by J&S. Trevor, Michael, and Lorne assembled and put the last bell in place on September 14. Lorne primed the welded places and drain plumbing and painted the area again. Loctite was applied to bolts. The total cost to reinstate the bells was about \$400.

- g. The neighbour beside BRH, Tina has asked to removing hedge up to the end of the hall at her expense. She wants clear visibility down the road for maintaining sight lines and making it easier to back up out of the driveway. Permission for this has been given.

11. **Membership**

About a dozen families could be welcomed at a newcomer function. Cynthia is looking into the type of function this might be.

12. Choir

Senior choir practice starts tomorrow

13. Outreach

- a. Debra-Dynes thanks us for support with school supplies. They continue to look for help with food bank supplies. They are making a significant number of school lunches everyday. They made 800 in May! Any items for lunches would be much appreciated: juice boxes, snack items, granola bars, etc. (Note that to be sent to school, they have to be peanut and nut free) Sewing will begin again this week so fabrics, notions and knitting wools are always welcome. Any surplus gardening items, vegetables etc, would be very welcome. Household items for Freebie Fridays which run every Friday are very welcome. They will also come to pick up leftovers from the upcoming rummage.
- b. Centre 454 requested toiletries and there was a steady flow of these items throughout the summer.
- c. In the prayer shawl ministry, 38 prayer shawls have been given out, 4 for baptisms.

14. Stewardship

- a. Stewardship will be launching their SPACE program this Sunday. They will be asking people to share stories. The first part of the story will be : Why did you come to St. Mark's?
- b. There will be a meeting of Stewardship team in early October.
- c. Michael Perkin, Cynthia Greer and Stephen Coaker will be attending a workshop on Energizing Volunteers this coming Friday evening and Saturday..
- d. Stewardship will be meeting with Bill Byers near the end of September. They are talking of setting up a “dreaming” workshop. Where do we invest our time, talent and treasures? A day of looking forward. This is partly preparation for diocesan stewardship campaign, GIFT (Giving In Faith Together).

15. Other Business

- a. PWR situation in Somalia is pretty awful. Should we think about a Sunday to reflect on PWR?
- b. A question was raised about our status with smoke alarms and fire preparedness. Which doors are our fire doors? It was suggested that all doors should be closed when leaving the building to delay the spread of fire.
- c. Opening Reflections: The following people have volunteered for opening reflections:
October – Jenny
November- Michael
December – Stephen
January – Penny
February - Allen

16. Next meeting is October 12 in BRH

17. The meeting was adjourned at 9:29 with the Grace. (Gillian, Joy)

Submitted by Joy Bowerman