

**CHURCH OF ST MARK THE EVANGELIST**  
**REPORTS TO THE ANNUAL VESTRY HELD ON 24 FEBRUARY, 2013**

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**Parish Statistics, 2012**

	2008	2009	2010	2011	2012
<b>Households</b>	219	222	217	212	208
<b>Average Sunday Attendance</b>	120	119	111	106	97
Christmas	218	232	211	218	186
Easter	225	202	186	170	162
<b>Baptized</b>	2	3	1	6	4
<b>Confirmed</b>	0	8	0	0	0
<b>Marriages</b>	1	2	2	2	0
<b>Deaths</b>	9	14	14	11	12

**Deaths**

Ernest Charles Bardock  
Donald Bruce Porter  
Gail Ruth Stone  
Robert Dalby Wooton  
Judith Kathleen Corbishley  
Bess MacDonald  
Barbara Doris Louise Staples  
Herbert Louis Ellacott  
Gordon Richardson  
John Breeze Roberts  
Camilla Marion Frederick  
Barbara Bayne May

**Marriages**

None

**Baptisms**

Anabella Martinez-Ball  
James Martinez-Ball  
Gavin Thomas Brown  
Evan Jack Ryan Bradley

**Rector's Report**

The Rector's report to Vestry will be delivered at Sunday services on February 24, 2013.

**Wardens' Report**

Your two Wardens and the Rector, who make up the Corporation, as well as the Deputy Wardens and Treasurer, met regularly to discuss operations and concerns falling under the responsibility of the Corporation. We functioned without an incoming Deputy Warden from February to September, when Jane Delroy agreed to act in that position.

The church roof and solar panels project, which had occupied a great deal of attention in 2011, was completed and bore fruit early in 2012. On February 2, 2012 we started to produce solar energy on the grid, for which, according to our MicroFit contract with the Ontario Power Authority, we will receive 80.2 cents per kilowatt hour until February 2, 2032. As well as being a "greening" initiative, this project will provide considerable operating revenue for the parish. Our

thanks go to Lorne Bowerman and his team for steering this project to completion. Let us now hope for many sunny days!

Under Lorne's leadership, our church property was well cared for, with a wide variety of projects, both inside and outside, being carried out by Lorne and volunteers, including his "regulars" Les, Allen, Paul and Trevor. We had just one major unplanned property expense: due to severe leaking in the office foyer and sacristy, possibly caused by the extra traffic during the solar project, insulation and new roofs were installed by Lucas Roofing on that part of the building.

We welcomed new staff to St. Mark's in 2012. Barbara Hallam-Price started as interim Director of Music in July, when Ariane Dind began a year of leave. In September Janet Helmer joined us as our new Parish Nurse.

As part of an effort to establish better parish communications, a half-page summary of the highlights of each Parish Council meeting is now inserted in a Sunday bulletin each month. As well, work is well underway to produce a parish directory of contact information of those parishioners who consent to have their names distributed to one another.

The facilities of St. Mark's were busier than ever in 2012. We did we have our long-time regulars - Slim and Trim, dancers, Guides and the Mar Thoma congregation to name just a few. But we saw many new faces too. One was the Best Start Play Group that keeps active and busy in Bishop Reed Hall two mornings per week during the school year. Another was Carleton Memorial Day Care, who rented the hall and kitchen for a summer day camp in July and August. We also began a partnership with St Mark and St. Monica Coptic Church, who, since June 2012, have held a worship service in the church followed by fellowship in the hall each Saturday. We thank our cleaner, Rose, who adjusted her workers' schedules to best meet our expanded needs.

In recent years, we have been faced with an increased financial challenge, which is due in part to our decreasing and ageing parish population. However, for the reasons explained in the Treasurer's Report, we were able to finish the year with a deficit of \$1981, rather than the far larger budgeted amount of \$15,331. The demographic change in our population has had an impact on the budget being proposed for 2013 and will greatly influence how we operate in the years to come.

It is thus timely that, in 2012, St. Mark's put considerable thought and energy into looking towards the future. The Daring to Dream workshops held in January generated a number of dreams and visions of what we are called to do and be. These dreams and visions then helped to shape our parish "case" in our involvement in the diocesan GIFT campaign. More details about GIFT and the commitment of St. Mark's parishioners to it can be found elsewhere in this Vestry Report.

Our future thinking also involved the beginning of conversations and collaborations with other Anglican churches in the Ottawa West Deanery. In 2011 a series of consultations facilitated by the diocesan Parish Growth and Renewal Committee (PGRC) strongly indicated that the changing urban landscape and shifting demographics in our part of the city required that the churches explore cooperative action. The clergy of St. Mark's, St. Richard's and St. Michael and All Angels decided to try some shared ministry and held a very successful joint Lenten Learning Lab in the spring of 2012. In late 2012, the Venerable Christopher Dunn, Archdeacon of Ottawa West, sent an invitation to St. Mark's, St. Richard's and St. Michael's to have a more focused conversation among themselves to explore what lies ahead in opportunities for shared ministry and mission. The Ministry Assessment Process (MAP) used in the Diocese of New Westminster was proposed as the vehicle for this conversation. We look forward to the participation of St. Mark's in beginning this process in a town hall meeting of all three churches early in February 2013.

Chief among the things that did not change in 2012 was the commitment of St. Mark's people to the ministries that make us what we are. For this we are truly thankful.

Finally, we are grateful for the privilege and opportunity to have served as your wardens with Father Brian this past year.

Georgia Roberts  
Rector's Warden

Allen Deering  
People's Warden

## Ministry Assessment Process (MAP)

### Introduction

At Synod in October 2010, Bishop John Chapman in his charge, called upon the Diocese and the parishes to pay attention to the 'Five Marks of Mission' which were placed before the Anglican Communion in 1990 and still, to this day guide the mission of our church. He called the Diocese to focus specifically upon:

**Marks of Mission # 1 & 2: To proclaim the good news of the Kingdom; to teach baptize and nurture new believers.**

He said, "If we are to proclaim the good news of the kingdom, the first of the five marks of mission, and teach baptize and nurture new believers, the second mark of mission, we must begin to think of ourselves not as a church that is dying but rather, a church that is poised for greater ministry, more vibrant mission and increased membership with in communities of faith. It is time to change our focus. For so many years we have adapted ourselves to cope with a shrinking church. Significant membership decline has been with most of us for all of our church life. Enough! We are so conditioned to coping with shrinking numbers that we have lost our capacity to even imagine let alone strategize for a growing church. My friends, we will grow and indeed we did grow in a small way this past year.

"Church history teaches us that church size and church work has increased and diminished throughout history. However, every time it has diminished, the church has refocused its mission or recovered its mission. When the recovery is placed in the context of a faithful response to baptism and restored hope, mission follows. We are at such a juncture in this diocese. I call everyone in the diocese to recapture our hope in Jesus' presence in our midst and begin planning and working toward that which we have not seen for some time - growth. Not just in membership but in ministries within our parishes and in the communities in which we live. Growth in imagination and creative ways in which we evangelize and make known the Christ we follow and obey. There are signs of this new vitality already.

"A refocused church and diocese will be a little unsettling. We will be called to witness and minister in new ways. For some places to grow, others will need to let go and die trusting in the fullness of Christ's resurrection. It is the way of God. Others will need to let go of old ways, so that new and more appropriate work can take shape that will further the mission of the church.

"Our strategic plan calls us to address congregational development. The Parish Growth and Renewal Committee (PGRC) was created and is working toward addressing this matter."

With this charge in mind, eight of the ten parishes in the Ottawa West deanery met with representatives of PGRC three times during 2011. We learned what the picture was of each of us

and what the stories were. We looked for strengths and opportunities of coming together in ministry and mission. We discovered many similarities within our parishes and many common challenges.

“What next?” we asked, and, “How quickly can we do it?” some asked. During Lent in 2012, the clergy of St. Marks, St. Michael and all Angels and St. Richards presented a three parish Lenten study. Then in the fall, a small group of two lay and the rector of each of these parishes met to plan next steps. We were introduced to the Rev. Mavis Brownlee, incumbent of the Parish of Clarendon, who had experience with the Ministry Assessment Process in the Diocese of New Westminster. We agreed to begin MAP in a joint tri-parish meeting on February 2 in the New Year.

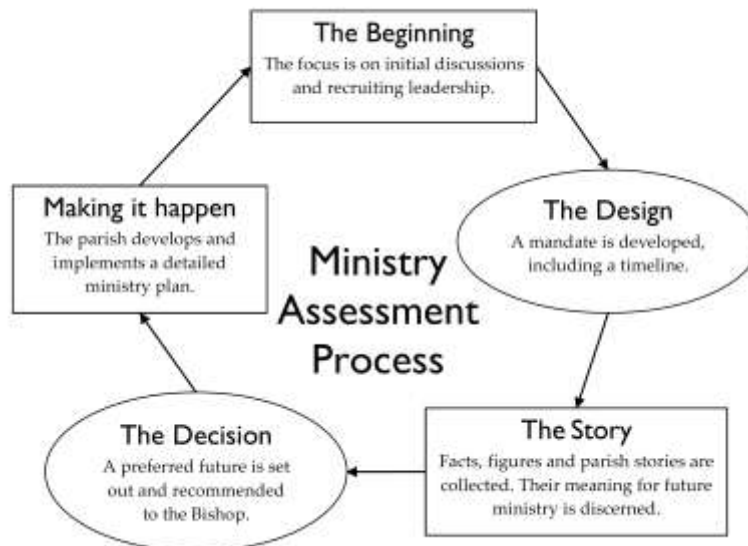
On February 2, 2013, about 60 people from St. Mark’s, St. Michael and All Angels and St. Richard’s met in St. Richard’s hall for a morning of conversation. We shared our best experiences of church, core values and hopes for the future. The team that organized the day agreed to publish the comments gathered and bring a report to each parish Vestry.

### What is Ministry Assessment Process (MAP)?

MAP was authorized for use by parishes in the Anglican Diocese of New Westminster in 2007. Members of the PGRC heard about MAP through online conversations, and it helped guide the 2011 conversations in the Deanery of Ottawa West. The following description appears on the website of the Diocese of New Westminster: “The Ministry Assessment Process (“the MAP”) is a process by which parishes and regions across the diocese can make informed, spirit-led decisions about future mission and ministry, and—from there— determine how best to use their land and buildings to support those ministries.”

MAP is new to the Diocese of Ottawa. While there are some important differences between their Diocese and ours, MAP appears to be the best tool available to us at this time. It does not assume any particular outcome, but provides a guideline that helps conversations unfold, and how congregations together can listen for the voice of God’s Spirit. At the same time, it does lead to a concrete decision which congregations can then work towards implementing in a strategic and goal oriented manner.

MAP is a 5-stage process:



**Stage 1: The Beginning**

Recognize a need in ministry, set up initial discussions, and lay the groundwork for further stages.

**Stage 2: The Design**

A mandate identifies participants, questions, a decision-making process, and a timeline.

**Stage 3: The Story**

Parishes gather, assess and interpret information. In this stage participants value the best of what is... and imagine and discern what could be.

**Stage 4: The Decision**

Choices are made for future ministry.

**Stage 5: Making it Happen**

Parishes craft a ministry plan and implementation begins. People give life to the vision, mission and ministry... making Christ's work in the world happen

The team that gathered to begin Stage 1 is now ready and willing to move on to Stage 2, and seeks the approval of each parish vestry to continue this work. Input from many people in each congregation will be required as we progress through the 5 Stages above.

**Notice of Motion**

**The vestry of St Mark's receives the report on the recent conversation with St Michael's and St Richard's from the organizers and is in favour of continuing these discussions using the Ministry Assessment Process (MAP) suggested by the Diocese;**

**and this vestry supports Georgia Roberts and Judy Darling as St Mark's representatives to the Ministry Assessment Process Team, continuing to liaise with the two partner parishes St Michael's and St Richard's and seeking volunteers to implement MAP at St. Mark's.**

**Proposed MAP Team Membership:**

St Mark's: Judy Darling, Georgia Roberts, the Rev. Brian Kauk

St Michael's: Audrey Lawrence, Andrew Moody, the Rev. Dr. Linda Privitera,

St Richard's: Paul Dumbrille, John Nicholls, the Rev. Margo Whittaker

Diocese of Ottawa: The Venerable Chris Dunn, Archdeacon of Ottawa West (ex officio) and the Rev. Mavis Brownlee, MAP Mentor and member of PGRC

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## Synod 2012

Your synod team consisted of Allen Deering, Penny Miller and Jenny Morphew. We all attended the opening service at the cathedral and heard the Bishop's charge, which was reprinted in Crosstalk and is still available at [www.ottawa.anglican.ca/Synod2012-Bishops\\_Charge.html](http://www.ottawa.anglican.ca/Synod2012-Bishops_Charge.html).

The emphasis of this synod was on opening ourselves to look at our church as it is today and to open ourselves to learning, collaborating and working with others towards a shared future. In an excerpt from the charge Bishop Chapman urged us to think about the following:

"I am calling this Synod to embrace a mandate that calls us to think of our church in a new way. We need to upgrade our operating system. Our current system while faithful and good in its own way needs to be upgraded if we are to continue exercising our mission in a manner that is progressive and faithful to our call. Jesus calls us to look forward informed by our past. While I may call this "new way" The Diocese of Ottawa 2.0, Diana Butler Bass calls it, using more sophisticated language, "The Great Awakening." An awakening not unlike any we have experienced before. This awakening calls not only for tolerance of the world's great religions but partnership with them. A shared love and devotion to God who speaks to creation in different ways; an awakening that calls us to strive and stride forward with Jesus, hopeful for our future not nostalgically clinging to our religion of old. An awakening that calls us to take risks, a practice we have learned from the fathers and mothers of our church years ago; an awakening that calls for absolute devotion to Jesus; an awakening that values and treasures inclusion of all human beings; an awakening that calls us to show up and make the sacrificial gift of our time and talent trusting that God calls us, we do not choose God; an awakening that excites us and others in service to our Lord".

Special guests to Synod were The Rev. Michael Pryse who currently serves as Bishop of the Eastern Synod in the Evangelical Lutheran Church in Canada and the Very Rev. Peter Wall. As guest speakers they offered insight and reflections which supported and expanded on Bishop Chapman's charge.

During the two days, there were presentations from parishes throughout the diocese, which informed and enlightened us about what is happening, not that far away. Some of them were also very entertaining. This was quite a learning experience, from parishes who had responded to needs in rural communities to the complete restructuring and reopening of Centre 454 in downtown Ottawa, in the basement of St. Albans.

There was an update on GIFT and what a huge impact this initiative is having in the diocese and how it was enabling an expansion of services while also bringing many parishes together to create opportunities.

### *Impressions from Penny:*

This was my second attendance at Synod, after many, many years, I was stunned last year to find that this was a meeting that celebrated doing, sharing ideas and working together, not just talking about doing, my previous experience, this experience continued this year.

We were offered the choice of several workshops. I attended Encouraging Spirituality; this was not my first choice but I'm so glad I went. The basis for the workshop was to encourage and provide opportunities for people to experience God.

The speakers shared their experiences with their personal pilgrimages, which were quite different and varied but made an impression on me. The aim was for us to think about how we could find ways, at our parishes, to encourage spirituality and renewal by offering one or more ways of experiencing God beyond normal worship services. When we had group discussions I learned

how differently people approached this subject but how creative ideas about how to actually do this, began to flow as we talked and shared ideas. I found it thought provoking.

I have to say that if you haven't been a Synod member, or if it has been years since you have been, it is a worthwhile experience which might be worth thinking about if you are approached to fulfill this role.

*Impressions from Jenny.*

I too had not attended Synod for many years. Like Penny I found it interesting and informative. I was especially impressed by the way the three year balanced budget was handled. This was largely due to the fact that it had been very adequately explained to us by Michael Herbert at Great Chapter. The understanding and acceptance of the budget was smooth and rapid.

The Workshop I attended was on Human Trafficking. This is a worldwide problem and is the modern form of slavery. Human trafficking is defined as: the recruitment, transportation, transferring, harbouring or receipt of persons through the use of force or coercion for the purpose of exploitation. Sex trafficking accounts for 80% of this and 80% of the victims are female. Canada is implicated, mainly as a consumer of goods produced by slave labour. We can help by educating ourselves and others about the problem. We can support Fair Trade. We can support the Blue Heart Campaign. This is a campaign whose goal is to inspire international and government organizations, society and individuals to fight the crime of human trafficking. The goal is that the symbol of the Blue Heart becomes known, as is the red ribbon symbol for HIV/AIDS.

Information PACT OTTAWA, UNODC, [fairtradeottawa.ca](http://fairtradeottawa.ca)

*Child Poverty Workshop - Allen Deering*

I was fortunate to get the workshop which was of great interest to me.

In this workshop we discussed the issue of child poverty in our communities and various efforts underway to tackle it. We were provided with background information, definitions, and statistics along with stories of local responses to the challenge.

The objective of the workshop was to inspire attendees, to provide them with the seeds of knowledge and creativity, thereby working towards a common goal of reducing the number of children living in poverty.

There was a representative from the Greater Gatineau Elementary School who spoke about their Daily Bread Project which was the first Bishop's Child Poverty Initiative. Its mission was to equip elementary school students with the skills needed to make an affordable, nutritious meal. The project taught kids living in economically disadvantaged families basic grocery shopping and lunch making skills.

For more information highlights can be found at [www.ottawa.anglican.ca/Synod2012-Highlights.html](http://www.ottawa.anglican.ca/Synod2012-Highlights.html)



## **St Mark's Prayer Ministries**

### **Prayer & Praise Group**

This group met in the church choir room each Tuesday evening (7:30 -9:00 p.m.) during the entire year, except on the 3rd Tuesday of the month when we use the Healing Service format given to us by Fr. Brian. We were all greatly saddened to lose Gail Stone, one of our faithful members. Gail had been with us from the very formation of this group a number of years ago. Following Gail's death our attendance was six on a regular basis.

The evening's program consists of times of meditation; prayer for those on our Parish Prayer Cycle and others known to us needing special prayer for healing; Bible study and sung worship. Leadership rotated amongst the membership.

All are welcome to join us at any time.

Respectfully submitted,  
Carol Dicks

### **Parish Prayer Cycle Phoning Team**

Each week one of a team of four callers phones those people whose names are on the Parish Prayer Cycle for that week, asking if they have any requests for prayer for themselves, their family members or friends for whom they would like us to pray. These requests are shared with Fr. Brian but are kept confidential by the members of the prayer group, who offer these requests to God at our prayer meetings and in our own private prayers.

Respectfully submitted,  
Carol Dicks

### **St Mark's E-prayer**

In 2012 we had 47 parishioners praying by e-mail for people who had requested prayers.

The majority of our prayers were for the sick. We prayed for more than 66 people or families, for health, surgery and recovery. We gave thanks for ten who were 'healed'. We were saddened by the loss of 22 parishioners, family or friends. We gave thanks for their life and prayed for comfort for their families.

We gave prayers of thanksgiving for the birth of six babies – all boys, four baptisms, one first communion and one marriage. And we prayed for various stages of spiritual and daily life.

We also prayed for the Queen, as she celebrated her 60th Jubilee year. We prayed for the new ministry of Margo, Patrick and Nash. We prayed for Janet our new parish nurse, and all the prayer ministries in our church ... and we prayed for peace.

Our prayers were not only for the church family, but also for our own families and friends, and not just in Canada. Some people we only knew by name. Some prayers came with simple information and some with a lot; some with follow-up and some with none. We rejoiced and we grieved.

Over the years the E-prayer circle has worked as a conduit between pray-ers and those being prayed for. It has helped provide an instant prayer link of support and comfort when it was needed. Another aspect of the E-prayer circle is that those we pray for can use the circle to give updates on their situation and also give their thanks:

- Thank you all so much for your prayers, concern, and love, which is greatly appreciated and uplifting. Blessings to you all ...
- Thanks a thousand times over for all the incredible support that has been showered upon me ...
- Thanks for all your prayers, they do keep us going. God Bless you all ...
- Thank you to all at St. Marks - the more prayers I get, the happier I am! ...
- My thanks and appreciation - that your group has found time to include me in their prayers ...
- Your prayers have been a great source of strength and comfort for her (as they were for me) ...
- Everyone's kind thoughts and prayers are very much appreciated ...

As in past years we thank those who have put their trust in us, by using the E-prayer for their own prayer requests, and we give thanks to our pray-ers who receive the E-prayer requests, and have added all these people to their own prayers,

If you want to join the E-prayer list of pray-ers, or have prayers said for you, St Mark's E-prayer can be reached via [drblodge@sympatico.ca](mailto:drblodge@sympatico.ca) ... or just let me know.

If only one extra person offers their prayers for another it will be worthwhile. Please join us.

Margaret Lodge  
E-prayer Coordinator

### **Prayer Shawl Ministry**

The prayer shawl ministry continues to be well received. Shawls are dedicated each month.

We gave 20 healing shawls, 4 baptismal shawls and 2 baby shawls this year.

I would like to thank Betty, Myrna, Ann, Ada, Jean, Janis, Donna and Joan for making the shawls.

If anyone would like a shawl for themselves, a relative or a friend please let the office or myself know.

Respectfully submitted,  
Gillian Morris

### **Outreach**

St. Marks continues to support many agencies through the work of many groups within the church.

Debra Dynes received school supplies, gifts for Mother's Day, knitting and sewing supplies. Contributions to the food basket continue although donations are down.

Wool and knitting needles were given to Claudette to teach children to knit.

Gail Volk continues to collect the milk bags which are crocheted into mats for Haiti.

Ted Dale takes the pop tabs to Clifford Bowey school.

14 boxes of new items were collected and taken to St Columba for the bale packing in May.

Food and clothing donations were also taken to the Centre 454 and the Mission.

Respectfully submitted,  
Gillian Morris

## **Altar Guild**

During this year the Altar Guild thanked Gale Deering for her dedicated service as president for the last many years. Penny Miller was elected for the next two year term.

We have had an interesting time since St. Mark and St. Monica Coptic Church began to use the church for Saturday morning services and fellowship. Some teams have met members of their congregation who all seem very grateful that they have “such a beautiful place to worship in” and we learned some things from each other. We have become very flexible with our scheduling, to set up of the church for our Sunday services.

We continue to look for new members for the group. We had one new member join us this year and encourage you to talk to one of us if you might be interested or have questions to ask.

Penny Miller, President

## **Flowers**

For some of us, flowers add beauty to the church and there is a long history of using flowers to enhance worship.

Over the years we have had enough money from Easter and Christmas and regular contributors to cover regular arrangements throughout the year. This year, for the first time in many years, this hasn't happened. The decision was made to only have flowers when we had a specific request, which is why you haven't seen arrangements as often.

Flowers can be placed in the church as memorials, thank offerings, to recognize or celebrate special occasions. To arrange for flowers, please complete a form from the flower board in the link, place it in the plate or return it to the office with your contribution. One of the flower team; Penny Miller, Joy Bowerman, or Janis Perkin will contact you to see if you have any special requests. The usual cost for the arrangements we do is approximately \$40.00, unless roses or exotic flowers are included.

We look forward to creating beauty in the church.

The Flower Team

## Screening in Faith

### *What is screening?*

*Screening involves assessing the risks involved in a particular position or ministry; finding an appropriate match between task and volunteer (or candidate for a job); providing sensitization and training, and sometimes altering the setting and arrangement of ministry delivery to minimize risks and maximize the ministry's success. (<http://www.ottawa.anglican.ca/SIF.html>)*

The Screening in Faith Committee is comprised of Les Cundell, Georgia Roberts and Michael Perkin with assistance from Margaret Williamson. It continues to work on the screening process and procedures at St. Mark's.

Our records show that 1 application was made for a Police Records Check (PRC) for the year 2012. We will have to carry out 4 renewals of Police Records Checks in 2013.

We confirmed with the Ottawa Police Service that the requirement for a Police Records Check is for "each volunteer applicant to take his/her own completed application, in person, to the police station of their choice, either 245 Greenbank Road or 473 Elgin Street, and they will need to take 2 valid pieces of identification (one of which must be a photo ID) and a letter from the Church confirming his/her Volunteer status to have a Records Check done free of charge. As this could present some difficulties to some volunteers, members of the Screening in Faith committee will be happy to provide assistance to volunteers applying for Police Records Checks or renewals.

The Ministries and positions designated as High-risk are:

- |                                    |   |
|------------------------------------|---|
| -Rector (Diocesan responsibility)  | -Pastoral Care (Perley Visitors not included) |
| -Church School (Head and Teachers) | -Rector's Wardens, Rector's Deputy Warden     |
| -Nursery (Head and Helpers)        | -People's Warden, People's Deputy Warden      |
| -Friendly Visitors                 | -Instructor of Servers                        |
| -Junior Choir (Leader)             | -Home Communion Visitors                      |
| -Screening in Faith Committee (4)  | -Parish Administrator (not a volunteer)       |
| -Parish Nurse (not a volunteer)    |   |

Plans for 2013 include:

- 1) Continuing work on the Screening program – with new Police Records Checks applications/Reference Checks etc. for volunteers in High-risk ministries;
- 2) Notifying volunteers who need to have their records updated.
- 3) Updating Job Descriptions files (from 2002)
- 4) Contacting Heads of Groups for up-to-date lists of group members for inclusion in St. Mark's Volunteer list.

I would like to thank Margaret Williamson for her guidance and help with the transfer of documents during the turn over period. Thanks also go to Michael Perkin and Georgia Roberts for their help and guidance.

Respectfully submitted, Les Cundell

## Choir

This year has been a year of changes for the choir. We began the year with Ariane Dind as choir director and organist (January to July) and then when Ariane began her one-year sabbatical at the beginning of August, Barbara Hallam-Price began in her role as interim choir director and organist. Barbara's interim role will continue until the end of June 2013, at which time Ariane Dind is expected to return from her sabbatical.

From January to June, Ariane worked with the senior choir as well as a small junior choir. Additionally we have a few former choir members and friends who occasionally join the senior choir for funerals, evensongs and other special services. When Ariane was unable to be present, we were ably supported by our replacement organists including Don Marjerrisson, Barbara Hallam-Price and Carol Dicks. At times, Bruce Lodge and Joy Bowerman would also assist in rehearsals. Joy Bowerman also helped Ariane with the junior choir. Kate Greer-Close accepted the role of choir president in January, with Jenny Morphew offering to attend Parish Council meetings as the choir representative (in Kate's stead) and Margaret Lodge in the role of vice-president. Coralie Sheehan continues as secretary and treasurer, and Cynthia Greer as social convenor. Jenny Morphew also looks after our music library and Janis Perkin mends our musical scores and books. Thank you all for your support!

Senior choir practice was on Thursday evenings from 7pm until 9pm. The junior choir practiced beginning at 6:15pm, with a short break before 7 and then together with the senior choir until 7:30pm. The regular rehearsal and singing schedule was from September until the end of June, then during the summer months, those who were available to sing met before the Sunday service to choose and practice an anthem.

Senior choir membership has been fairly stable although we are two tenors fewer as Bob Wooton died suddenly and David Matthews is unwell. Kathleen Pirnat decided not to continue with choir. We have gained one new alto, Karen Barber.

The junior choir was a small boys choir comprised of Alex Dee and Thomas, Joshua and Owen Pilson. They sang very well together and were able to sing anthems with two parts. Alex' voice changed to tenor during the first half of the year. Thomas, Joshua and Owen Pilson did not return to the junior choir after the summer because they were too busy.

The senior choir sang at all Sunday 10 o'clock services as well as special evensongs. They sang in the January 22, ecumenical service during the Week of Prayer for Christian Unity service at Madonna Della Risurrezione with Madonna D.R., St Mesrob and Mar Thoma congregations. The ecumenical service was very well attended and was followed by a delicious multi-cultural reception. In place of rehearsal on Thursday, February 2, many of the senior choir members went to St Richard's to support Rev. Margo Whittaker at her induction.

A special highlight this year was the June 3 Jubilee evensong. The senior and junior choirs sang selections from the Coronation service, including Handel's Zadok the Priest. Rev. Margo Whittaker presided over the jubilee service and it was followed by a light potluck meal (organised by Georgia Roberts). The senior choir also sang at evening services during Lent and Holy Week, including Ash Wednesday and Maundy Thursday, Good Friday and Easter Eve. The senior choir greatly enjoys evensongs and really appreciates the participation and support of the congregation at these parish services.

As a church, we have lost several long-time members this year and the senior choir has felt these losses. We have sung as a choir for funerals, and as individuals and small groups we have supported our friends and former choristers by singing with them where and when they needed us.

The junior choir sang at most Sunday 10 o'clock services, with the senior choir, as well as singing their own anthem during communion.

The senior choir organised a workshop on Thursday May 3 that began with a supper and was followed by a workshop/rehearsal combined with Ruth Barrie. The supper was a very special time of fellowship and the workshop was appreciated by all.

On June 24 the junior choir medals and plaques were awarded.

The first half of the year ended with a choir party on June 28, hosted by the Perkin's. At this time we were able to present Ariane with a gift and wish her well on her sabbatical.

Respectfully submitted by Kate Greer-Close

### **Interim Organist and Choir Director**

I started as interim music director at St. Mark's on August 1st, 2012. Most of the month was spent going through the music library to get an overview of all the choral music at St. Mark's. I must say that the library is a very good one, with all the standard Anglican repertoire, as well as many new 20th century choral works, that are indeed great to have in one's library. I was also impressed with the complete scores that you have, such as Carols for Choirs and the Oxford Anthem book. These are all great resources for choirs.

In September, the Senior Choir started up in full swing. It is great to have a choir of nineteen choristers, that are so committed. It is rare also, to have a choir that comes out to sing at funerals. So, I applaud St. Mark's choristers for their hard work. The choir is short of men at the moment, but the 4 that we do have, do an admirable job.

In the fall, the choir sang an Evensong and we brought in some 'male ringers' to 'beef up' the men's section. A dinner was hosted afterwards and all had a good time.

The Remembrance Day service was enhanced by the competent playing of the trumpet, by a young man from the Ottawa Youth Orchestra.

In the weeks following the choir began to prepare for Advent Lessons & Carols, Nine Lessons and Carols and the Christmas Eve 10:00 p.m. service. It was heavy going this year for clergy, musicians and choirs as the fourth Sunday in Advent fell on December 23rd, so the choir sang twice on that Sunday and was back the next day for Christmas Eve services. Thank you again to the choir for all their hard work.

I am enjoying my time at St. Mark's and I thank Brian, the choir and the parish for this time with you.

Submitted by Barbara Hallam-Price

## Mothers' Union

The Mothers' Union is a world-wide sisterhood within the Anglican Church, with 4 million members in 83 countries. The aims are:

- to share Christ's love and teaching by supporting and nurturing marriage and family life,
- to maintain a world-wide fellowship of Christians, united in prayer worship and service,
- to seek justice for all,
- to support individuals and families in troubled circumstances.

St Mark's branch was re-established in 1983, and we are individually very involved in the life of St. Mark's. We wear many hats, and provide many services, all connected to our Aims and mandate. One of those hats is the church Membership Committee, and another is running the Nursery. Members of the M.U. also help the Church Army's fall meeting in Ottawa, by serving the potluck and cleaning up. We renew acquaintances annually with the group.

2012: Our year started with an Epiphany Dinner January 13, at LaTavola, and this was soon followed by the birth of the first of four M.U. grandsons - Gavin, Gavin, Gabriel and Jackson.

We usually meet on the 4th Friday of the month at the church, starting with pot-luck lunch at noon, however we sometimes had to change our times to allow for other events. If nothing else, we are flexible. Our meetings are open to the parish. Anyone who is interested is welcome to attend our meetings. We presently have 9 active members and 3 supporting members, plus Bruce, Paul and Ray who are acting auxiliary members.

Canadian Mothers' Union Conference, May 31 – June 2 at St Paul University: This year St Mark's acted as co-hosts with Deep River for this 4-yearly conference. Cynthia, Jenny and Donna attended.

We hosted the pre-conference dinner at St. Mark's and thus were able to get re acquainted with members of the Canadian Council of M.U. Paul and I felt ourselves very fortunate to be able to host Reg Bailey the Chief Executive of Mothers' Union, for a few days. Reg was commissioned by the British government to produce a review on the commercialisation and sexualization of children. He received the Order of the British Empire in the New Year's Honours list in Britain for his work. What began with an M.U review 'Letting children be children' turned into a huge government review known as 'Bye Bye childhood.'

The conference focused on the high rate of suicide in the North of Canada, and on suicide prevention. We also had time for relaxation and workshops, one given by Leslie Worden, and one by the Rev Allen Box.

### Outreach:

Mothers' Union is not a fundraising organization, but everything that we are involved in on a social or community level, requires funds or donations. We have been very fortunate at St Mark's to have the support of a very giving parish. Without this help none of our programs would be as successful as they are. In 2012 we raised a total of \$717, plus \$700 on the book table for outreach plus the various donations of goods for the Advent Giving Tree and Bales, Debra-Dynes Family House back to school needs, etc.

This year we looked at the various projects that M.U. is involved in and how best to plan throughout the year. We decided we did not want to stop something that was working well, but we were willing to look at extending to other outreach requests. This will be our next project, although we decided not to continue with the boxes for Operation Christmas Child, because support dropped dramatically last year as fewer people are able to go out and shop.

- ACW Bales for the North: The bales have been an annual project of Anglican women for over a hundred years. Jenny and Gillian from M.U. helped pack 4 bales. Circle 2 made mothers' bags and filled them with goods. They also make an annual donation to the Bales. Each 40lb bale of goods costs \$109 to send.
- Picnic and BBQ: M.U. organizes these two annual events, raising funds for various charities.
- Debra-Dynes: M.U. supports its programs. Georgia Roberts, on the Debra-Dynes' Board, and Gillian Morris, our church outreach person, are both M.U. members.
- Advent Giving Tree: this was a great success again this year. We collected hats, mitts, scarves, socks, and underwear, toiletries, special seasonal foods, and small gifts. These were shared out among: The Well, Centre 454, The Mission, Hope Outreach, Operation Come Home, and 2 women's shelters.
- PWRDF Poverty Lunch April 15: this was an awareness / fundraiser lunch organized by Jenny as PWRDF Parish rep. About 30 attended the lunch of soups and bread, raising \$156.
- Centre 454 Christmas Bags; we looked at ways that we could include this project without taking away from our Advent Tree. A new challenge for 2013.

Mothers' Union outreach is also within the parish, with annual and even weekly events.

- Mothering Sunday March 18: 4th Sunday of Lent we served Simnel cake and coffee and gave carnations to the ladies. Attendance was very low this year. Flower costs were partly covered as a memorial for Brian Cameron, a former choir director. Also 'extra' flowers were 'sold'.
- Picnic June 24: our charity for the picnic was the Youville Centre, whose program is to provide a brighter future for single mothers and their children. We raised \$190.
- BBQ September 16 - GIFT Sunday: this year M.U. was joined by the GIFT group. They offered to match our collection as part the parish's GIFT outreach. It was agreed that this year we would have 2 recipients, Threshold Ministries (Church Army), and the Diocesan GIFT program for Suicide Prevention in the Diocese of the Arctic. \$247 was donated to each charity.
- November Bazaar we raffled an afghan, made by Diane McCaul. It was won by Ada Wilkinson who offered it to the next name drawn - Jane Delroy was the new winner, and she gave it to a friend in hospital. We raised \$77 on the afghan and \$47 on the candle table of which \$25 was given to the bazaar.
- 'Buck a book' table raised \$700. All the money is sent to outreach. These include Akany Famonjena orphanage and a day centre for teens in Madagascar, PWRDF, The Northern Clergy Families Fund and to the Canadian Council for Outreach. Jenny Morphew organizes the table every Sunday.

*Funds Raised:*

Picnic	\$190.00
BBQ	\$247.00 plus \$247.00 given by the GIFT program
P.W.R.D.F	\$156.00
Bazaar	\$77.00 + \$47.00 = \$124.00
Total	\$717.00 (excluding GIFT contribution)
Books	\$700.00
<i>Final Total</i>	\$1417.00

Plus all the donations in kind for the Advent Giving Tree, back to school and various other requests for support.



I would like to take this opportunity which I know I repeat every year, to thank you our parishioners who support all our endeavours. It is your generosity, your concern and support that allow us to be God's hands in the neighbourhood, our city, and around the world. May God bless you all.

Respectfully submitted,  
Cynthia Greer, Mothers' Union Branch Leader.

## Membership

Mothers' Union members wear many hats. One of those the past few years has been Membership. Although MU is an active part of the committee, membership is open to anyone who would like to serve.

The idea of the committee was to work with and for the people of the parish. In late 2010 we introduced a new 'get involved' leaflet to complement the main 'welcome' one in the pews, with more specific information with contact names. Our plan to start introducing more topic-specific and detailed leaflets has unfortunately not come to fruition.

A new initiative this year was to start a new open-parish directory, a list of those who wished to share their names, addresses, phone numbers or e-mail addresses with other members of the parish. The last few years the Diocesan privacy of information policy has prevented anyone asking the church for even a phone number of a fellow parishioner or even how a parishioner was, if they had been absent from church. The policy was well founded, but became too restrictive for people in a caring parish, who wished to be able to contact a parishioner. This directory is in progress. Virtually all who regularly attend church have agreed to have their names etc. included, but we still have to reach those who are not 'regulars' mainly because of age, and lack of transportation.

We have gained and lost members in more or less the same numbers. Due to our parish being founded by returning vets in the late 40s, an increasing number of our parishioners now live in retirement homes, or some type of supported accommodation. This change of location often changes the worshipping pattern of our members. Some people move house, and while we would like to see them continue here, it makes more sense to encourage them to attend a church closer to their new location.

As in past years, one of our unofficial roles has been to feed our parishioners. Food is a very important part of our fellowship here. Anything that involves gatherings involves food. We had some regular gatherings but added a few new ones.

- **Coffee Hour:** the most frequent and noticeable gathering is after the services on Sunday. Jean Cobb (8am) and Cynthia Greer (10am) coordinated the coffee hour rosters.
- **Parish Breakfasts:** These are not part of membership but 4 times-a-year events organized by the Bowermans, are very well attended., especially by the 8 o'clockers.
- **Queen's Diamond Jubilee Evensong and Tea, June 3:** MU planted the seed for a way to celebrate the Queen's jubilee which was being celebrated the first weekend in June in England. What better way than an English 'tea' for the parish and not just MU. It was held in conjunction with the annual seniors' lunch, and organized by Georgia Roberts and friends. MU members 'acquired' all the jubilee bunting and decorations.
- **Evensong October 14** - 4:30 + Pot-luck supper: organized by Cynthia, this was an old 'regular' in a new time slot, over 50 attended and most staying for the pot-luck supper.
- **Nine Lessons Carol Service** December 23rd 4:30 + supper was organized by Penny and Georgia, with a new approach – purchased tourtiere and salads with a \$5 cost. It was very well supported.

- **Greet the Christ Child** reception after the late night Christmas Eve service is another contribution from the Membership / MU group. We keep thinking that each time will be the last, and fewer people will attend. This year was below average attendance,, maybe because of the supper and service the night before, but those who came enjoying the food and fellowship, as they waited to sing 'We wish you a merry Christmas' at midnight.

As a Parish, we have a group of very active and hard working core members who make sure things keep going and get done, but helpers for all parish events are down each year. We are always looking for new 'hands' to share the load or to join a group.

Many hands make light work and one of the easiest ways of helping out is to join a group: coffee, nursery, altar guild, or sides- people or help set-up or clean-up from an activity, supper, bazaar, or rummage sale. The demands are not onerous, but you get to know people better, and it's a good way to get involved.

Thank you to those who have contributed in some way to the well being of St. Mark's. This is what makes our church a very welcoming place.

Respectfully submitted,  
Cynthia Greer, Membership Committee Chair.

## **Nursery**

The Nursery, for babies and toddlers up to age 5, has a roster of helpers, all of whom must fill in a Police Records check through the Screening in Faith team. Helpers work in twos, and are available from 9:45, until 11:30, or when the service ends.

Our nursery shrank this fall when 2 more of the younger ones moved into the church school. They all take part in the Children's Circle, in case you haven't heard them! and are in church for Communion or a blessing. This way they are part of the whole church, but get their special time also.

Thank you, Lorne and Russ for the new cupboard, with its locking doors. Initially anyone using the church as renters was able to use the children's toys. However, we found that the little pieces that made the toys useable disappeared gradually. Also we were concerned about whether it was hygienic to have 'free use' of the toys. We also feel keeping them all in the cupboard makes the room much more versatile, for all the other uses it is needed.

Many thanks to Gillian for her work with the little ones. She is usually the one who prepares a craft each week, and sorts out a story. We try to follow the lectionary, but sometimes it is impossible to relate it for little ones. Many thanks also to the helpers for being so willing and caring.

We would dearly like to add a few more helpers.

Respectfully submitted,  
Cynthia Greer, Nursery Coordinator

## **Sunday Coffee Hour**

The coffee roster coordinator positions already were mentioned in the membership report Jean Cobb coordinates coffee after the 8 a.m. service. She has 8 or so faithful volunteers who prepare a wonderful spread after the service, from September to June.

Cynthia Greer is responsible for the roster after the 10 o'clock Eucharist. There are presently 10 teams, which means that a team prepares coffee 3 times a year.

There is a need for more helpers, as some are now finding lifting the trays and teapots too challenging. Serving coffee is an excellent way to get to know your fellow, parishioners, and is a non intrusive way of being involved in the parish. A new volunteer is always connected to a team who knows the ropes, so it isn't a matter of being left with a coffee urn and no help!

Again, our thanks go to those who are so faithful and willing, and provide a very important service to the parish. Most of the important stuff in a parish happens at coffee hour!! Speak to one of us or the office if you would like to join a team.

Respectfully submitted,  
Jean Cobb, Cynthia Greer

## **Slim and Trim**

Slim and Trim had a successful year with numbers about the same.

However several bad weather days, when we had to cancel class, slightly decreased our contribution to the church.

We donated \$400 to the church and \$25 to charity. We also contributed \$200 which was the final figure from last year.

Once again we would like to express our thanks to Gail Denton our instructor, and to Rose who keeps the floor clean for us.

Respectfully submitted,  
Jennifer Morphew

**St Mark's Ladies Guild**

Financial Statement

January 22, 2012 – January 31, 2013

## RECEIPTS

Bank Balance		\$645.88
	Calendars	\$152.00
	Donation-Circle 2	\$790.00
Interest		\$0.17
		<hr/>
		\$1588.05

## EXPENSES

	Diocesan ACW	\$500.00
	Bank Fees	\$4.09
	Cash on Hand	\$380.00
	Bank Balance	703.96
		<hr/>
		\$1588.05

Circle 2 Ladies meeting is at noon on the first Monday of the month. Our main projects are the Art Show in April and Christmas Puddings in November-December. We also sell Church Calendars. The ladies contribute breads for Funeral receptions and help with serving. We collect Campbell Soup Labels, plastic milk bags and used postage stamps. We process these stamps and send them to The Leprosy Mission of Canada These Stamps are sold to collectors, and the money goes to provide medication for patients. This past year we sent 10 shoeboxes of stamps, and already in 2013 we have sent 2 boxes, and we will soon send 2 or 3 more. We are looking for some new members to help occasionally; our age is starting to show!

Respectfully submitted,  
Jacqueline Sorfleet

**Lenten Outreach 2013**

As part of our Lenten program since 1999, we have included almsgiving envelopes to support outreach initiatives. This has allowed us to broaden our outreach in a way which our church budget will not allow. We are planning to continue this program for the year 2013. Please prayerfully consider the projects listed below. At the January 2013 Parish Council meeting, 3 projects were brought up for consideration. It is our intention to support two of these projects. They will be selected by secret ballot at vestry.

Offering envelopes will be included in a parish mailing and there are some available at the back of the church during Lent. These should be used in addition to your regular offering envelopes. All money received in these envelopes will be divided evenly between the outreach projects chosen at vestry. If you wish your offering to be directed specifically to one of the projects or to a different project, please write the name of your choice on the blank line at the bottom of the label on your lenten offering envelopes. If nothing is filled in on this line, it will be assumed that the money should be split evenly between the two projects chosen. Don't forget to write your name or envelope number on the envelope to receive tax credit for your donation!

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**Previous Projects Supported**

- 2007 Centre 454, St. Jude's Iqaluit
- 2008 Centre 454, The Mission
- 2009 Grandmothers to Grandmothers, St. Jude's Iqaluit
- 2010 Debra-Dynes Family House, Cornerstone
- 2011 Debra-Dynes Family House, Cornerstone
- 2012 Debra-Dynes Family House, Ancoura

**Debra-Dynes Family House**

The Debra Dynes Family House is a multiservice community resource in a low-income social housing area located very close to St. Mark's. At any given time there are approximately 800 people with a minimum of 25 nationalities represented in Debra Dynes. Much of that population is under 25 yrs of age and in single-parent households. The Debra Dynes Family House is committed to improving the quality of life for these culturally diverse families, children and youth who are low income and working poor. The House does this through a range of services and programs that are community driven and meet their needs, such as daily lunches for children in need, summer camps, skills training for youth, after-school programs, homework club, emergency baby cupboard, food bank and so much more. St. Mark's has been involved with Debra Dynes Family House for the past several years, through donations of money, volunteer time, most of the remaining clothing after the rummage sales, items,.... Partnerships with and donations from local organizations such as St. Mark's are critical for Debra Dynes Family House to continue its important work.

**PWRDF: The Sahel Famine**

The region of the Sahel is a sub-Saharan region that stretches across Africa from the Atlantic Ocean to the Red Sea, including Mali, Niger and Burkina Faso. It is a desperately poor mainly agricultural region often hit by droughts which have been especially severe in the last few years. This last drought affected a huge area and as many as 18 million people, causing death and widespread malnutrition, especially among the children. The PWRDF responded to this crisis through The Canadian Foodgrains Bank and the Canadian government matched donations until the end of last September (2012)

The situation has improved, tons of food relief has been distributed and there has been some rain in the area. But it will take years to fully recover especially in some countries, where even in good years many people barely grow enough to feed their families.

*The Canadian Foodgrains Bank* is now working to provide education, new techniques, farm implements and income generating sheep and goats to address some of the root causes of the deep and grinding poverty, and thus lessen the impact of the next drought

**St Luke's Lunch Club and Drop-in Centre**

The St Luke's Lunch Club and Drop-in Centre (SLLC) is a parish ministry of St Luke's Church in the heart of Chinatown and one of eight day programs funded by the City of Ottawa that serves those who are marginalized, homeless, or at risk of homelessness. It now serves close to 200 people per day with a staff of 7 and 35 volunteers. Though centered around breakfast and a hot lunch, the SLLC has evolved into a full day program offering a variety of services provided by staff and in-reach workers such as addiction and mental health counselors, public health practitioners, housing workers, as well as education, advocacy, and recreation programming.

Clearly, the SLLC has grown to a size that cannot be safely managed by the parish. Together, St Luke's Parish and the Anglican Diocese of Ottawa are in the process of addressing the standards under which this program operates, as it seeks to become a Community Ministry overseen by the Diocese.

In order to raise the standards of operation to those of the Community Ministries, a funding gap of \$110,000 exists in the SLLC 2013 budget. These standards include safe working conditions for staff and volunteers, policies and procedures, staffing, and access to nutritional meals. The City of Ottawa is called to play a significant role in addressing this gap, and so is the Church. Growing in Faith Together will certainly be a part of the solution, but many of those funds are already committed and much more will be required.

At Christmas, an appeal was made to the churches of the Diocese for grants that will help the St Luke's Lunch Club and Drop-in Centre. This funding will help the SLLC transition to becoming a Community Ministry of the Diocese of Ottawa and help prepare a foundation for sound leadership in developing a sustainable strategic plan for its future operations.

## **Parish Nursing and Pastoral Ministries**

**Jesus said, "As you did it to one of the least of these, you did it to me" Matthew  
25:40**

This report to Vestry covers several aspects of the pastoral and friendly visiting ministries as well as the parish nursing ministry.

### **Report on the Pastoral Care and Friendly Visitor Ministry**

Pastoral Care is the care shown by those who seek to minister in the name of Jesus Christ. This care for others in need is expressed through the skills of listening, affirmation, prayer and referral. The "Friendly Visiting" ministry has a different focus. It is based on having the time and care to be present with others in a regular and committed way, and does not require specialized pastoral care training.

A small dedicated group of parishioners focused their efforts at the Perley Rideau Veterans' Health Centre, assisting residents to attend the Eucharist in the Chapel each Friday morning and also doing some bed-side visiting. This is a ministry of long standing for St. Mark's but is in need of some new participants. Why not come and try it out? It is not necessary to commit to every Friday.

There was no formal pastoral care team at St. Mark's in 2012, although folks did continue to reach out to each other. Efforts will be made to rebuild a team in partnership with our new parish nursing ministry.

A small number of people were Friendly Visitors. As such, they were paired with one or more shut-in parishioners, whom they committed to visit approximately once a month and to be in contact by telephone between visits. This ministry would be strengthened by new members as the number of older people in the parish grows.

In November, as has been done for several years, a special Eucharist and luncheon was organized. Everyone is welcome to attend, but parishioners who find it difficult to come to regular services are sent special invitations, are offered transportation and are given any needed assistance. Musical entertainment was provided by members of St. Mark's choir, which isolated seniors do not have the pleasure of hearing regularly. This continues to be a joyful event for everyone in attendance. In June, the special invitations were sent, instead, for attendance at an evensong followed by a Royal High Tea to commemorate the 60th anniversary of the coronation of Queen Elizabeth.

Respectfully submitted: Georgia Roberts

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## Report on Search for a Parish Nurse

In late 2011, Gail Stone, Judy Darling and Georgia Roberts agreed to lead the process of hiring a new parish nurse for St Mark's. They began the process by reviewing and updating documents relating to the duties and responsibilities of a parish nurse and the statement of qualifications required by a person taking on the position. They also investigated sources of suitable training for people without all the qualifications since there is no longer a parish nursing course at Algonquin College. These reviews and investigations were assisted by consultations with former parish nurse Patti Robillard and by information provided by the Canadian Association for Parish Nursing Ministry (which held its annual conference in Ottawa in May 2012).

The group also put out feelers to the other Anglican churches in the Deanery of Ottawa West to determine whether any of them might like to be a partner in forming a parish nursing ministry, which would then lead to being able to offer a nursing position with more hours per week. While some of the churches expressed interest, none were able to commit to joining us at that time.

Our search for a new parish nurse was then struck a great blow with the untimely death of Gail Stone. Gail had been one of the strongest proponents for a parish nursing ministry at St. Mark's and had worked tirelessly to contribute to its success over the years.

Because of word-of-mouth advertising that a part-time position in parish nursing would be opening at St. Mark's, two people communicated their interest and were interviewed. One of these people, Janet Helmer, seemed particularly suited to the job, except that she did not have any formal parish nursing qualifications. She was thus offered the position on the condition that she take and pass a "Foundations in Parish Nursing Course" being offered in July 2012 in southern Ontario. Janet did this and began her work with St. Mark's in September 2012.

Respectfully submitted: Georgia Roberts

## Report by the Parish Nurse

My journey as St Mark's parish nurse began this summer on the shores of Lake Erie near Oxley where I attended a one week retreat, in partial completion of a Certificate in Parish Nursing. This was financially supported in part by St Mark's, and was a pre-employment expectation to prepare me for my new role.

Background of this program:

In 2010, the Institute of Catholic Formation at St. Peter's Seminary in London, Ontario, established Foundations in Parish Nursing, an ecumenical education program for registered nurses interested in spirituality and health, and in understanding and establishing a Parish Nurse Ministry. This program meets the education requirements set forth by the Canadian Association for Parish Nursing Ministry (CAPNM).

I am continuing on towards certification taking both the Fall and Winter on-line courses as well as having a formal parish nurse mentor- Patti Robillard. Yes, our Patti! Patti and I worked together at Ottawa-Carleton VON in the late 1980's. A three day long weekend in September 2013 in London Ontario will be the final step towards certification.

Since arriving at St Marks' I have been busy getting to know our parishioners and families through a variety of venues- church, home visits, groups and events. I attend St Mark's services at least one Sunday per month and know many of you by name, with many more still to connect with. A work in progress. I am open to direct requests for other consultation and support and want to be as accessible to parishioners as able. I also try to maintain a regular work schedule of Tuesday mornings and Wednesdays but I flex based on need and ability.

I am working with the newly re-established Health committee to respond to the needs of our congregation. With a predominantly senior population, a health and wellness focus has evolved in the first few months of my tenure. A Chronic illness self-management survey will be forthcoming to discern the most desired approach to providing congregants with the knowledge, information and skills to self-manage and maintain their optimal health and well-being. With the guidance and direction of the Health Committee, my 2013 Parish Nurse Ministry will respond to needs and identified priorities of the congregation.

As pastoral visiting and other volunteer roles/work are key to creating teams of persons able to support parishioners, I will work with the health committee to enact the diocesan Screening in Faith Policy of the diocese (<http://www.ottawa.anglican.ca/SIF.html>). This will become a priority /focus in the first quarter of 2013 for all of the reasons the Bishop has extolled.

Respectfully submitted: Janet Helmer, Parish Nurse

### Health Committee Report

In October 2012, after Janet Helmer had been St Mark's Parish Nurse for a few weeks, a representative of each of the 'caring ministries' was invited to a conversation about supporting the Parish Nurse and expand caring for each other within the parish. Invited were the following:

- Margaret Lodge, e-prayer list
- Gillian Morris, prayer shawls
- Carol Dicks, prayer and praise
- Georgia Roberts, previous parish nursing committee, pastoral care, friendly visiting
- Keith Wilkins, legal assistance
- Jackie Sorfleet, Perley Rideau Veterans visiting
- Judy Darling, nurse employment group
- Brian Kauk, rector
- Janet Helmer, PN

Vision: The Parish Nurse will be a resource for members of the Parish in dealing with; health, social and spiritual issues as they care for themselves and one and other. Parishioners will be supported by the nurse in achieving health and wholeness and in living out the belief that "abundant life" can exist within the context of terminal and chronic illness. (Vestry, 2002, p. 33)

The Health Committee is an integral part of the Parish Nurse project acting as a resource and support for the Parish Nurse in developing and carrying out an effective ministry of health promotion and illness prevention within the parish and our outreach projects. (Vestry, 2003, p. 33)

Judy chaired the first conversation. Janet outlined her expectations. All present reviewed their involvement in caring within the parish. Future possibilities were discussed such as a workshop on avoiding falls; acquisition of an automated electronic defibrillator (AED).

At the conclusion of the conversation, everyone indicated a willingness to continue with the Health Committee.

A meeting was convened in November to continue conversation about what is next and exploring ways of expanding communications. It was agreed to forward to parish council a suggestion to purchase, using memorial money, an AED, estimated to cost \$1200. Janet has proposed a workshop idea for the Diocesan Congregational Resource Day (May 4 2013) on Parish Nursing.



As the parish budget was in preparation for 2013, the Health Committee made the following requests; Health Committee - \$250, Pastoral Care - \$250, PN activities - \$750 were made to support the health and caring ministries.

Respectfully submitted: Judy Darling, chair Health Committee

## 72nd St. Mark's Scout Group



*The Mission of Scouting is: To contribute to the development of young people in achieving their full physical, intellectual, social and spiritual potential as individuals, as responsible citizens and as members of their local, national and international communities through the application of Principles and Practices. Scouting based on three broad principles which represent its fundamental beliefs: Duty to God, Duty to Others, and Duty to Self.*

This has been another eventful year for Scouts Canada and in some respects for all the wrong reasons. I am sure you are all well aware of the revelations on the CBC program The Fifth Estate who made a number of allegations regarding leaders in Scouts Canada in the 1970s.

Although all of these allegations were proven to be untrue there is no doubt that some damage was done to the reputation of our organization. Today, the rules and regulations regarding the process of someone becoming a leader in Scouts Canada are totally different than in 1970. Although there is no fool proof way of weeding out 100% of undesirables we have as good a system as possible.

To become a leader with Scouts Canada and in particular with the 72<sup>nd</sup> St. Mark's Scout Group the following steps occur:

- A registration form is filled out which requires three references
- These references are called by the Group Commissioner wherein they are asked questions regarding their suitability for working with youth and any reason they should not be working with youth.
- A clear police record check for the vulnerable (youth) sector is required
- An interview is conducted by me and the section leader to determine why they want to be a leader, what they can add to the program and are they good fit for the leaders already in place.
- Whether it be new leaders or established leaders, we make every effort to practice the 'two deep policy' which is to have two leaders in the area where youth are present at all times.

In most cases where groups run into problems are where group committees are weak and due diligence does not occur as it should. We have been very fortunate in the 54 year history of the 72<sup>nd</sup> to have had leaders and group committee members who have followed the rules and care about the youth they have worked with over those years. We can only hope that going forward that will continue to be the case.

The 72<sup>nd</sup> St. Marks Scout Group would again like to thank our partner, the Church, for the support you have given us over the past year. The encouragement of Reverend Brian and members of the congregation to the Group Committee, section leaders and the youth have been greatly appreciated.

Don Flynn, Group Commissioner, 72<sup>nd</sup> St. Marks Scout Group

## Church School



It was another great year of learning about how God loves us and how we return that love. We explored the scriptures, both new and old testament, which helped us understand where we fit into God's plan. The W5 of questioning (who, what, where, when and why) took place almost every time we talked about our favourite stories. Who is our brother and sister, what am I supposed to do since I'm only a kid, when do we know when we are doing God's work, where am I supposed to practice what we learn, why do I have to; none of the other kids know about this. Our group of children are unique and very inquisitive about very practical aspects of their faith.

Many thanks are offered to all of St. Mark's for your prayer and support. I would like to thank Kate Greer-Close especially who was such a willing and effective resource throughout the year. We averaged about 6 children per week with surprises on occasion with as many as 15. With God's help we continue to explore our important stories and learn of God's love for all.

In His Service

Michael & Janis Perkin

## Stewardship



We have been very busy this year with Stewardship. We began our year with launching our version of Stewardship, SPACE (Study, Pray, Act, Celebrate, Energize). In January the Rev. Bill Byers joined us for two days where we "Dared to Dream". These two days of visioning have given us more work than we can accomplish in a single year, so like the pioneers before we embark on our mission to explore where our congregation has not gone before and to experience the new, the sacred and the holiness of our pilgrimage.

## Daring to Dream Sessions (Beginning to Dream)

*Friday afternoon, 13 January 2012*

- connectedness helping each other, helping the marginalized
- reaching out to all people (inclusivity)
- prayer and discernment
- journey together under God's call
- prayerful in the presence of God
- silence
- community that listens to God and to others
- prayer and discernment
- respectful of God's creation work through the process to achieve consensus
- loving and supportive community
- telling the truth in love; dealing with difficult behaviours – OK to disagree
- sees opportunities rather than problems
- treasure the past but move into the present and the future
- less controlling and being judgemental – letting go
- see the church as something other than a place for worship– expand vision of church
- stop worrying about size
- seeking the spirit
- that there be enough evidence to convict us of being Christian
- pulpit exchanges
- expand vision for education; broadening communal experiences
- environmentally conscious

- exploring partnerships beyond our community of St Mark's
- be a community that (learns to) speaks its faith openly in non-threatening ways
- seeking similarities in faith communities; inter-faith issues
- proclaiming God's good news to the world by doing good works of love
- being amazed by God's grace
- Christian commitment to Christ
- Christian-centric community
- knows how to communicate the story of the Gospel

*Saturday, 14 January 2012*

- green goals; recycling, respect for what happens here, policies that incorporate green goals, seeking to understand the inter-relatedness of all life, earth-friendly relations
- teaching and nurturing the baptized
- look at alternative ways of being the faithful, alternatives for worship, explore and respect the diversity of the community and other communities/traditions
- thinking outside the box
- remembering the tradition and experience of our faith
- flexibility, scope of our traditions
- proclaiming what we believe both within and outside our communities
- openness to other expressions and traditions
- finding human commonality, porous community, proclamation through being
- attraction rather than promotion, community orientation, open to being a community centre, place where people are respected, welcoming to all
- there is room for where you are
- how to spread that message of friendship and evangelism
- openness to learning from others
- curb appeal – advertising, communication
- communicate, communicate, communicate!!
- listening + speaking + action
- balance – prayer + caring + service
- transformation of unjust structures
- social activism about creation
- prophetic voice
- boldness to proclaim – resisting pressure against Christianity
- proclaiming in our present context + honouring our tradition as well as others
- get rid of baggage and remember our history

Our two days of communion also ensured we were able to capture the necessary information to prepare for the Growing In Faith Together (GIFT) diocesan stewardship campaign. Together we put together the following parish case of what we would do with new money;

**Developing our Dream for St Mark's as a Spiritual and Wholeness Centre**

*Expanding Caring Ministries: \$42,000*

- Increase the hours per week for a parish nurse
- Explore feasibility of a day hospice
- Reconstitute, train and support volunteer base
- Provide a telephone link to church service participation

*Proclaiming the Word in the 21st Century: \$17,500*

- “Virtual church”, web redesign, graphic design
- Enhanced visual and print communications
- Christian education for ourselves & others

*Reaching out into our community: \$27,500*

- Respond to needs uncovered through a community consultation
- Explore hospitality opportunities for those in the community
- Commit to funding Debra Dynes Family House over five years
- Enhance our openness in the community (such as through community gardens, basketball hoops, benches and pathways, quiet space for reflection)

*Sustainability: \$12,000*

- Caring for our environment by greening our house
- Contributing to capital project reserve funds



We launched our GIFT campaign in March with a fantastic team of volunteers and Ambassadors. Over the next 3 months we visited many of you personally or during coffee hour or over the phone. As always you responded generously and we quickly climbed in donations finally leveling off at our current \$139,889 level. Funds have already come in and funds have been spent on our collective vision in support of our Parish Nurse, Community Outreach and support to our capital reserve. On the Diocesan side the campaign is in the final phase with the remaining parishes coming on board. At time of writing the campaign had exceeded \$11 million and the goal of \$12 million is firmly in sight. Funds from the diocesan side have also been flowing with a significant number of grants being given for curate positions and other parish initiatives.

The GIFT campaign lasts for 5 years so there will be many other opportunities to contribute and to achieve St Mark’s overall goal of \$198,000. Look for updates during the upcoming year.

*It is the greatest of all mistakes to do nothing because you can only do little - do what you can.*  
~Sydney Smith

Michael Perkin, Stewardship

## Dollar for Dollar

What is the Dollar for Dollar program? You may purchase gift cards from us at face value and spend them in all participating grocery stores listed on the card. Independent and Loblaws are the ones closest to us. The balance of the card decreases as you use it. The cards come in a variety of denominations. We usually stock \$250, \$100 and \$50 cards. They’re quick and easy to use and very easy to carry.

So how does that generate profit for the church? Although you give us \$100 and we give you \$100 to spend in the grocery store, we actually paid less than \$100 for the certificate. Depending on the amount we order at a time, we usually get a discount of 4%. In 2012, \$1,282 was contributed to general revenues through the Dollar for Dollar program.

The big advantage of this program, in my opinion, is that it is “Money for Nothing”. You don’t have to give a donation, there is no money out of your pocket. The money that you spend on groceries is the same money you would spend on groceries anyway but this way, the church gets a percentage of it. It is an easy and convenient way of paying for groceries. In our house, my husband or daughter will pick up things from the grocery store if I give them the card! You can

also use the card in the Loblaws Garden Centre in the spring to pick up your annuals or at Christmas to buy your tree!

Thanks must be extended to the sales team who have so conscientiously carried out their jobs. The coffee-hour team members, as of the end of 2011/2, were Georgia Roberts, Coralie Sheehan, Penny Miller, and Margaret Pirnat. Margaret Pirnat also sold many gift cards in the office during the week. I wish to thank this team for their dedication to their task in this important fund-raiser for our parish.

Joy Bowerman, Dollar for Dollar Coordinator

## **Parish Breakfasts, Pancake Supper, and BAC Events**

**Breakfasts:** Our four Parish Breakfasts went well again in 2012, but our attendees were down mainly because of the loss of those who attended. We had cash on hand of \$11.38 at the start of the year, revenue of \$597.50, breakfast expenses of \$180.05, a donation to St Mark's of \$400.00, leaving a balance of \$28.83 at year end. Special thanks to Poni Howe, Donna & Les Cundell, Vaughn Barnum, and Helen McGill for their continued support, and to Sheila Pitt who does our phoning.

**Pancake Supper:** We ran another well attended (185 attendees) and enjoyable Pancake Supper. The total ticket sales were \$1,134.00 and leftover sales of \$15.00. We had expenses of \$276.97. We donated the profit of \$872.07 to St Mark's. Many thanks to all the workers, without whom we could not do it. A great Parish event!

**BAC:** The Monthly Luncheons of the Diocesan BAC are held at the Army Officers' Mess on Somerset St. They run from noon to 1:00 pm on the last Wednesday of most months. We have an average of three St. Mark's attend – a car pool is available. We held the Lenten Service and Luncheon for the BAC at Saint Paul University in March and it was well attended. The 17th Annual Scholarship Dinner of the BAC was held at St Mark's on May 4, 2012 from 6:00 pm to 8:30 pm. Over one-half of those who attended came from St. Mark's. Many thanks. The proceeds from the Dinner were given as a Bursary to an Anglican postulant of the Diocese - for 2012, it was presented to Kristy Reimers-Loader. The next Dinner will be Friday, May 3, 2013 at St. Mark's.

Submitted by Lorne & Connie Bowerman on behalf of the Parish Breakfasts, Pancake Supper, and the BAC (The only common element is that Lorne & Connie are involved with them all).

## **Rummage Sales**

I believe that the rummage sales that we run here at St. Mark's need to be renamed and perhaps special names and titles for those who volunteer at these events. Perhaps we could even consider having the Holy Order of Rummage Sale Volunteers. I have been so impressed that this seemingly mundane and most ordinary of activities generates so many opportunities for expressing God's Grace, both to those who frequent our Rummage Sale and also for those who participate in running them. I cannot thank all of our volunteers enough for their participation and dedication. This year I need to say special thanks once again to Lorne Bowerman (aka Royal Pumba) who stepped in during the May rummage sale and took over for me while I was called away on family business. Without hesitation he stepped in and ran it like a fine tuned machine. I look forward to continuing with this ministry. Not only does it bring in funding for the church but it allows us to have a face in the community and exercise the ministry of generosity and friendship.

Michael Perkin (Pumba in Training)

## Bazaar 2012

A highly successful bazaar was held on November 3, 2012, followed by a mini-bazaar on December 2. The net revenue from both of these events was \$5618. It was a good day and one that many people worked on together.

The Ladies of St Mesrob Armenian Church joined us at the bazaar again this year and we were joined for the fourth year by Jan Sheridan from our local community who represents CanHave, a local charity making a difference in Africa.

The success of the bazaar depends on the commitment and participation of the people within the parish, both in helping to prepare for the event and in coming out to support it. The bazaar would simply not be possible without the knitters, sewers, crafters, bakers, preservers, soup makers, pie makers and sorters of second hand treasures. Also required are greeters, servers, pricers, sellers and setters up and takers down. To run a successful bazaar, almost one hundred people are involved - truly a community event and one whose revenue is necessary to help balance the books. A sincere thank you to all of those involved.

Special thanks to all of the area convenors: Attic Treasures - Janis Perkin; Baking – Penny Miller; Books – Allen Deering, Café - Georgia Roberts; Circle 2 - Marilyn Benn; Crafts - Gale Deering; Jewellery – Pam Rogers; Knitting - Coralie Sheehan; Lion's Needleworks - Joy Bowerman; Note cards - Lorne Bowerman; Preserves - Jean Cobb; Rummage Plus - Lorne Bowerman, Toys - Margaret Blakney and Vintage Linens - Jane Delroy. As well, the ACW sold puddings and calendars.

Submitted on behalf of the Bazaar staff by Joy Bowerman, Bazaar Convenor 2012

## Property

By far the most significant event for property for the year was the completion of the roof, solar, and electrical service installation. It took a while, but it was worth it in the end. A job well done. We starting generating electricity by the third week in January according to Hydro Ottawa; we thought it was February 2. The solar production was more than any of the generation models had predicted. Even with the standard two month delay in the funds coming in, we made \$9,904.39 in 2012; we expected about \$8,000. The solar panels have been a great addition to St. Mark's, and one that still generates a lot of conversation.

The office foyer and sacristy roof started to leak in the Spring of 2011. It started to leak again in November 2011 with all the traffic on the roof. We had the roof replaced in March 2012.

In the Spring we had almost two metres of ice, snow, gravel, and whatever on the north Link flower bed. It was put there when the office roof was repaired. We expected the worst for the plants, but they survived well. Even the Navy Lady roses came through and put on a real show in the Summer.

In March we developed a leak between the two washrooms in the Hall. A terrible place that was impossible to access. We decided to bring new hot and cold supplies from the Hall attic. It was a lot of work, but the new water lines to both washrooms were finished. What should have been a day, took almost a week because of the awkward arrangement of the pipes in the attic. Another good job well done. Many thanks to Trevor Dee, Les Cundell, Allen Deering, and Lorne Bowerman.

Paul Greer did an above and beyond the call of duty job when he installed the new sump pump in the cistern in April. Many thanks to Paul.

A Best Start mobile storage box was built by Russell Wilkins, Trevor Dee, and Lorne Bowerman. The funds came from GIFT. Another work project was the building of the nursery cupboard in the Conference Room by Russell Wilkins and Lorne Bowerman, who really missed the help of Trevor on the job.

A committee was struck in October to look over the lighting for the choir. It met and made a number of recommendations. In the end, the hanging lights were changed to 90W floods and the most easterly two floodlights were moved back near the cross wall to give light on the back choir pews. It is still ongoing, but we are close. Paul Greer did all the high work aided by a number of helpers on the ground. One interesting fact came out of the process. When looking and photographing the inside of the hanging lights, a warning sign was discovered that limited the bulb size to 150W floods or PAR 38 floods. That should have been part of our maintenance information for the past 20 years. They are now compliant.

Many thanks to Connie Bowerman, Helen McGill, and Joyce Dunn for keeping the flower beds looking good. Thanks as well to the heavy grunt work done by Les, Allen, and Alex Dee.

Submitted by Lorne Bowerman on behalf of all those who helped maintain the property.

**Financial Data and Statistics****Total Parish Income Data**

Year	2008	2009	2010	2011	2012
Total Collections:	\$171,024	\$169,000	\$167,734	\$161,158	\$151,354
Total Gained from Assets:	\$13,656	\$12,975	\$17,991	\$12,513	\$27,840
Total Organizations:	\$11,225	\$10,546	\$12,358	\$11,938	\$11,548
Total Directed:	\$9,024	\$9,774	\$7,689	\$4,499	\$4,091

**Non Directed Contributions****Giving Profile of Envelope Users**

\$500 or less:	36%	38%	37%	39%	39%
\$501 to \$1000:	28%	23%	21%	20%	20%
\$1001 to \$1500:	13%	21%	21%	14%	22%
\$1501 to \$2000:	8%	4%	5%	13%	9%
over \$2000:	15%	14%	16%	14%	10%
Totals:	100%	100%	100%	100%	100%

Average Envelope Givings: ..... \$1,120.85 ..... \$1,061.62 ..... \$1,064.72 ..... \$1,120.03 ..... \$1,059.12

**Yearly Percentage Envelope Givings by Month**

January	8.5%	7.7%	6.7%	8.0%	8.0%
February	8.3%	7.0%	8.3%	7.7%	8.4%
March	7.4%	7.8%	8.4%	7.0%	7.5%
April	9.9%	7.4%	7.9%	7.9%	7.5%
May	8.6%	7.7%	8.9%	7.5%	8.4%
June	7.2%	7.4%	7.1%	7.0%	9.0%
July	9.1%	6.7%	6.8%	6.5%	6.7%
August	6.4%	8.1%	8.1%	6.8%	6.6%
September	9.4%	7.4%	8.6%	7.4%	13.2%
October	8.1%	7.8%	7.3%	8.9%	7.3%
November	7.6%	10.0%	9.2%	9.4%	7.6%
December	9.6%	15.0%	12.5%	15.8%	9.8%
Totals	100%	100%	100%	100%	100%

**Parish Identifiable Givers of \$25.00 or more: (from Parish members)**

Totals ..... 157 ..... 159 ..... 142 ..... 137 ..... 133

**Total Envelopes Used:** ..... 167 ..... 171 ..... 147 ..... 145 ..... 140

**Distribution by Contributors:** Weekly-29; Monthly-39; PAR-60; and occasional givers-12.

Over the past years, there is a gradual trend to PAR and monthly giving. Many thanks. That makes counting and accounting easier, reduces the volunteer work required, and produces fewer errors. PAR and non-regular givers do not receive offering envelopes, but they are accounted for just as though they had envelopes - in today's lingo they have "virtual envelopes".

Weekly numbers are 1-99; monthly are 100-199, PAR are 200-299, and non-regular are 300 -349.

**Notes:**

Total Collections includes Open, Envelope, Initial Offering, Easter, Thanksgiving, and Christmas.

Total Gained from Assets includes rent, all interest, and Dollar for Dollar.

Total Organizations includes ACW, Bazaar, Parish Breakfasts, Pancake Supper, Rummage Sales, Slim & Trim, and Kicked the Habit.

Total Directed includes all funds given for a purpose such as PWR, Centre 454, Flowers, Lenten

Prepared by Connie & Lorne Bowerman.



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## Treasurer's Report

Financially, it was an interesting year. Although we started the year projecting a deficit of ~\$15,000, we ended the year with a deficit of under \$2,000, and an actual deficit under \$1,000. Are you asking yourselves, what on earth does she mean by that strange wording? The church has holdings in the CTF (Consolidated Trust Fund of the Diocese of Ottawa). Every year in December, we receive a payout from those funds. This year, the cheques for the payouts made a detour to the parish of St Mark's Cumberland on their way to us. As a result, the funds were not received until January 2013, too late to be included in the 2012 financial statements. However, at the January 2013 parish council meeting, council agreed to apply these funds to the 2012 deficit.

There are several things to take note of in the balance sheet for 2012. Under the Reserves Accounts, you will see a new entry called GIFT funds. This is the unspent balance of our portion of the funds raised in the GIFT campaign. We generally receive monthly payments as funds are received by the diocese. Under Loans, you will see an entry called Internal Loan. This represents the deficit from 2012. When our expenses for any given year exceed our income, the funds have to be borrowed from somewhere. In this case, they have been borrowed against the Reserve Accounts. The Internal Loan entry is designed to make it clear how much has been borrowed from the Reserve Accounts. That amount will increase in next year's balance sheet as this year's deficit is added to it.

There were significant shifts this year in the composition of our income. The income from our solar panels came online and we received almost \$10,000 in income, even though the panels were not hooked up until February 2 and Hydro Ottawa pays 2 months in arrears. It was, however exceptionally sunny for at least the first part of the summer. It will take several years to get a good average of what we can expect to receive from the solar panels. We also received significantly more rental income than was anticipated. This income came from 2 main sources. Carleton Memorial Daycare rented our hall over the summer to run its daycamp program. Our space is now used every Friday night and Saturday morning by St Mark & St Monica Coptic church. Our income from organizations was on track with the budget and increased by a donation from the ACW. Our collections income followed the strangest pattern that I have seen in my years as Treasurer. At the end of September, we were exactly on track with what was predicted. From October to December we fell behind about \$5,000 each month and ended the year almost \$15,000 behind in Collections income. Since this is our main source of income (even with the increased rentals & solar power), this is a bit of a scary trend. We will have to continue to monitor our collections income closely.

One of the problems with looking at church finances is the ever present obscuring overlay of directed income on budgeted expenditures. Did we really pay \$1,374 for flowers? Who authorized that? It requires careful checking to realize that yes, we really did pay \$1,374 for flowers but it was offset by directed income of \$1,234. In order to present a clearer picture of how closely we matched our budget, I have included the table below which negates the effect of directed income by subtracting the directed income from its offsetting expenditures.

	2012 Actual	2012 Budget	Over/Under	
<b>Income</b>				
Collections	151,354	166,000	-14,646	-8.8%
Gain from assets	26,758	18,708	8,050	43.0%
Gain from assets	26,758	18,708	8,050	43.0%
Other General Income	870	0	870	
<b>Total</b>	<b>\$190,530</b>	<b>\$194,828</b>	<b>\$-4,298</b>	<b>-2.2%</b>
<b>Expenses</b>				
Salaries	110,669	115,093	-4,424	-3.8%
Worship	1,625	1,705	-80	-4.7%
Parish Nursing Ministry	6,717	15,010	-8,293	-55.3%
Programs	1,453	2,217	-764	-34.5%
Outreach	33,343	33,343	0	0.0%
Finance	5,387	5,575	-188	-3.4%
Church	29,654	33,150	-3,496	-10.5%
Miscellaneous	3,662	3,350	312	9.3%
<b>Total</b>	<b>\$192,511</b>	<b>\$209,443</b>	<b>\$16,933</b>	<b>8.1%</b>
<b>Net Income</b>	<b>\$-1,981</b>	<b>\$-14,615</b>	<b>\$12,634</b>	

As you can see from the table above, in the income area we did not do as well as expected in the collections income and showed an 8.8% decrease from expected, all of this in the last quarter. Our Gain from Assets income increased significantly due to the solar income and the increase rental income mentioned. Our expenses were down in the Salaries, Parish Nursing Ministry and Church categories. Salaries decreased as the office hours were reduced in an effort to reduce the deficit. The parish nurse was not hired until the beginning of September instead of the end of April as planned. The decrease in church expenses was mainly due to less than expected expenses for heating and electricity. As you can see, our overall expenses were 8.1% less than expected.

The budget for 2013 was constructed in a similar way to last year's. All the people or organizations which spend money for the church were canvassed and asked for their needs for the coming year. A notice was put in the bulletin to make sure everyone was aware that the budget was being drawn up and any requests for expenditure should be submitted for consideration. The Financial Advisory Committee and Corporation met and considered these requests and made recommendations which were sent to Parish Council. Parish Council considered the budget at their December meeting and at their January meeting voted to present it to vestry.

As you look through the budget for 2013, you will notice some changes from the 2012 budget.

The collections income has been reduced again. The rentals income has been increased as we expect to continue the current level of rental at least until June. Support of the parish nurse was part of the case for the GIFT campaign and you will see that income included as Income from Reserves.

Our contribution to the diocese can be found in the outreach category under Fair Share.

The budget presented this year is not a balanced budget. Like the last three years, we were faced with increasing expenses and decreasing income.

I wish to thank the numerous organizations who made financial gifts to the church. The ACW, Bazaar, Breakfasts, Pancake Supper, Rummage, Slim & Trim and We Kicked the Habit contributed to the treasury of the church. The rental officers throughout this year of change, Judy Corbishley, Paul Greer, Georgia Roberts, Allen Deering & Roger Ratelle, also deserve a vote of thanks for managing the rentals. Our bottom line is significantly affected by the faithful work of these people and organizations.

At the end of the year, the Financial Advisory Committee consists of Joy Bowerman, Lorne Bowerman, Allen Deering, Brian Kauk, Janis Perkin, Michael Perkin and Georgia Roberts. Thank you to John Hancock & Steven Coaker who acted as auditors. A big thank you to the Envelope Secretary, Connie Bowerman for her long-standing, painstaking work in keeping track of income and to Lorne Bowerman, for his estimates of income and his work in managing PAR.

Joy Bowerman  
Treasurer

**Reserve Accounts Activity**

	Income	Expenses	Balance
<b>Capital Projects</b>			31,986.78
Donations	168.00		
Bequest	1,000.00		
Final Payment in R,S&E		21,759.90	
CTF Liquidation	22,000.00		
Transfer from Roof and Solar Panels Reserve	7,050.00		
Office Roof		7,224.07	
Expenses with roof & monitoring equipment		251.90	
Transfer from GIFT	800.00		
New photocopier		4,667.30	
			\$29,101.61
<b>Choir Fund</b>			1,816.71
Celebration Candles		74.67	
Donation	160.00		
			\$1,702.04
<b>Choir Gowns</b>			872.00
			\$872.00
<b>Gift Funds</b>			0.00
Transfer from Diocese	33,693.84		
Best Start Storage		497.97	
Parish Nurse Course		1,395.00	
Transfer to Capital Reserves		800.00	
Donation matching			
Parish BBQ		247.00	
			\$30,753.87
<b>Key Deposits</b>			445.69
			\$455.69

	Income	Expenses	Balance
<b>Memorials</b>			10,239.50
Memorials Received	380.00		
Final payment on Advent Candles		244.08	
New Servers' Robes		144.87	
Library		151.61	
Round Table for Conference Room		166.29	
Repair of Hearing Loop		106.18	
Repair & retrofit of candle snuffer		99.32	
Restoration, alms basin & flagon		336.25	
Hymn board numbers & slides		204.74	
Nursery cupboard		488.62	
			\$8,557.71
<b>Ministry</b>			8,964.39
Donations	3,862.30		
Congregational Resource Day		150.00	
Parish Nurse Training		40.00	
Pause Table Supplies		405.49	
			\$12,231.40
<b>Pastoral Care Support Fund</b>			875.00
			\$875.00
<b>Rector's Discretionary</b>			481.54
Income	3,542.34		
Disbursements		3,634.55	
			\$389.33
<b>Roof &amp; Solar Panels</b>			7,050.00
Transfer to Capital Projects		7,050.00	
			\$0.00
<b>Tree Care</b>			900.00
			\$900.00

**Balance Sheet****St Mark's Church  
Balance Sheet  
As of December 31, 2012**

	Dec 31, 12
<b>ASSETS</b>	
Current Assets	
Chequing/Savings	
TD BANK	40,798.25
Total Chequing/Savings	40,798.25
Other Current Assets	
PST Receivable	15,259.55
HST Receivable	5,906.66
Dollar for Dollar	10,531.22
Total Other Current Assets	31,697.43
Total Current Assets	72,495.68
Other Assets	
Investments	
Gladys O'Ray CTF 2654	29,000.00
Memorials CTF 2534	5,804.37
Rectory Trust CTF 4053	327,787.49
Total Investments	362,591.86
Total Other Assets	362,591.86
<b>TOTAL ASSETS</b>	<b>435,087.54</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
RESERVE ACCOUNT	
GIFT Funds	30,753.87
Ministry	12,231.40
Choir Gowns	872.00
Capital Projects	29,091.61
Choir Fund	1,702.04
Key Deposits	455.69
Memorials	8,557.71
Pastoral Care Support Fund	875.00
Rector's Discretionary	389.33
Tree Care	900.00
Total RESERVE ACCOUNT	85,828.65
Total Other Current Liabilities	85,828.65
Total Current Liabilities	85,828.65
Long Term Liabilities	
Gladys O'Ray Bequest	29,000.00
Rectory Trust	327,787.49
Total Long Term Liabilities	356,787.49
Total Liabilities	442,616.14
Equity	
Internal Loan	-5,547.76
Net Income	-1,980.84
Total Equity	-7,528.60
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>435,087.54</b>

## Auditor's Report

[The Auditor's Report below was added after the first printing of the Vestry Reports. Copies will be made available at the Annual Vestry Meeting on 24 February, 2013.]

To the Parish of Saint Mark the Evangelist  
Anglican Church of Canada  
1606 Fisher Avenue, Ottawa, Ontario

A review of the financial records of Saint Mark's was performed for the year ending December 31, 2012. Our review was made in accordance with generally accepted standards for review engagements and accordingly consisted primarily of enquiry, analytical procedures and discussion related to information supplied to us by officers of the Parish. In our opinion, the financial statements are accurate and reflect the financial activities of Saint Mark's during 2012.

Reviewed by:

Stephen Coaker



A handwritten signature in black ink, appearing to be 'S. Coaker', written over a horizontal line.

John Hancock



A handwritten signature in black ink, clearly legible as 'John Hancock', written over a horizontal line.

**Budget**

	2012 Actual	2012 Budget	2013 Budget
<b>Income</b>			
<b>GENERAL</b>			
Collections			
Open	8,960	8,000	12,850
Envelope	139,286	154,000	145,000
Special Collection	3,108	4,000	4,000
<b>Total Collections</b>	151,354	166,000	161,850
Gain from Assets			
Rent	14,377	6,000	14,000
Investment Income	1,195	1,000	1,000
CTF Interest Paid		800	800
Solar Power	9,904	9,000	11,000
Dollar for Dollar	1,282	1,500	1,500
<b>Total Gain from Assets</b>	26,758	18,300	28,300
Organizations			
ACW	1,200		
Bazaar	5,618	5,500	5,500
Rummage	1,914	2,000	2,000
Slim & Trim	600	400	400
Pancake Supper	872	1,000	800
Breakfasts	400	500	400
We Kicked the Habit	945	720	720
<b>Total Organizations</b>	11,548	10,120	9,820
Weddings	20		
Other General Income	850		
<b>Total GENERAL</b>	190,530	194,420	199,970
<b>INCOME FROM RESERVES</b>			
GIFT Funds for Parish Nurse			4,000
Capital Projects			
Ministry			
CTF Bequests			
<b>Total Income from Reserves</b>	0	0	4,000
<b>DIRECTED</b>			
Centre 454			
Cornerstone			
Crosstalk			
Debra-Dynes Family House			
Flowers	1,234		
Forward Day by Day	40		
Lenten Outreach			
Not specified	1,130		



Cornerstone			
Debra-Dynes	795		
Ancoura	50		
Total	1,975		
PWR Fund	575		
Other Directed Income	267		
<b>Total DIRECTED</b>	<b>4,091</b>	<b>0</b>	<b>0</b>
<b>Total Income</b>	<b>194,621</b>	<b>194,420</b>	<b>203,970</b>

## Expense

### SALARIES

Staff	109,160	113,153	109,099
Clergy Fill-in	1,359	1,340	550
Organist Fill-in	150	600	150
<b>Total SALARIES</b>	<b>110,669</b>	<b>115,093</b>	<b>109,799</b>

### WORSHIP

Service & Altar Supplies	976	1,200	1,200
Flowers	1,374		
Hymn & Service Books	25	30	30
Book Repairs			
Music/Junior Choir		150	500
Piano/Organ	484	375	375
<b>Total WORSHIP</b>	<b>2,859</b>	<b>1,755</b>	<b>2,105</b>

### PARISH NURSING

#### MINISTRY

Parish Nurse Services	6,667	14,260	20,000
Program Income			
Program Expenses	50	750	1,000
<b>TOTAL Parish Nursing</b>	<b>6,717</b>	<b>15,010</b>	<b>21,000</b>

### PROGRAMS

Christian Education	214	100	225
Church School			
Conferences & Memberships	245	325	325
Membership	83	200	150
Publicity	322	400	400
Nursery		100	100
Pastoral Care		200	250
Prayer Shawl Ministry		300	
Stewardship	197		
Synod	392	350	400
<b>Total PROGRAMS</b>	<b>1,453</b>	<b>1,975</b>	<b>1,850</b>

**OUTREACH**

Ancoura	615		
Debra-Dynes	1,360		
Diocesan Fair Share	33,343	33,343	31,705
PWR Fund	575		
Other Outreach	247		
Total OUTREACH	36,140	33,343	31,705

**FINANCE**

Bank Charges	402	500	500
Supplies	110	200	200
Insurance	4,875	4,875	4,875
Total FINANCE	5,387	5,575	5,575

**CHURCH**

Cleaning Service	12,445	12,500	14,900
Operating Supplies	1,050	1,200	1,200
Electricity	5,379	5,000	5,000
Gas	3,152	7,000	6,000
Repair & Upgrade	2,977	3,300	3,300
Projects		500	
Security	223	250	250
Snow Removal	1,919	2,200	2,200
Telephone	1,153	1,000	1,000
Water	1,356	700	700
Total CHURCH	29,654	33,650	34,550

**MISCELLANEOUS**

Rector's Discretionary	192	200	200
Wardens' Discretionary		100	100
Office Supplies	547	500	500
Photocopying	1,596	1,500	1,500
Computer & Internet	976	800	780
Postage	195	250	250
Forward Day by Day	216		
Other Miscellaneous			
Total MISCELLANEOUS	3,722	3,350	3,330

<b>Total Expense</b>	<b>196,602</b>	<b>209,751</b>	<b>209,914</b>
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<b>Net Income</b>	<b>-\$1,981</b>	<b>-\$15,331</b>	<b>-\$5,944</b>
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## Nominations Committee

The nominations committee was faced with several vacancies on Parish Council this year. The congregation was asked for input and many people were approached. We were not able to find a nominee for the position of Membership. We recommend that this position remain vacant until a suitable candidate is found. We are pleased to offer the following slate for 2013:

\*= Parish Council Position

*Chair of Parish Council	Les Cundell
*Synod Member (2years) (Elected 2013)	Pamela Rogers
*Alternate Synod Member	Sheila Vaudrey
*Membership	Vacant
*Member at Large (1 year)	Audia Barnett
*Member at Large (1 year)	Coralie Sheehan
Auditor	Stephen Coaker
Auditor	John Hancock

These people have agreed to stand for the above offices:

Nominating Committee for 2014

Allan Deering (Chair)  
Jane Delroy  
Les Cundell  
Janis Perkin  
Georgia Roberts

The following names make up the balance of the Parish Council:

Rector	The Reverend Brian Kauk
Rector's Warden	Georgia Roberts
People's Warden	Jane Delroy
Deputy Warden (People's)	Allan Deering
Synod Member ((Elected 2012) (2 years)	Jennifer Morphew
Synod Member (Warden)	Jane Delroy
Alternate Synod Member (Warden)	Georgia Roberts
Treasurer	Joy Bowerman
Property (Reporting via Jr. Warden)	Lorne Bowerman
Member at Large (2 year, elected 2012)	Gale Deering
Stewardship	Michael Perkin
Outreach	Gillian Morris
Choir Representative (Choir Nomination)	Jennifer Morphew

Respectfully Submitted on behalf of the Nominating Committee,  
Jane Delroy

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**Minutes of the Annual Vestry held on Sunday, February 19, 2012****ST. MARK THE EVANGELIST  
ANNUAL VESTRY  
FEBRUARY 19, 2012****CALL TO ORDER**

Vestry was called to order at 11:48 a.m. The chairperson for the meeting was Rev. Brian Kauk and Janis Perkin was appointed vestry clerk.

The meeting was opened with prayer.

**APPROVAL OF THE MINUTES OF THE ANNUAL VESTRY, FEBRUARY 20, 2011**

Rev. Kauk called for errors and omissions.

On page 44 under Auditors Brian Deering should read Brian Darling.

No other errors or omissions were forthcoming and a motion to accept was moved by Allen Deering and seconded by Coralie Sheehan. **CARRIED**

**RECTOR'S & CHURCH WARDENS' REPORT**

Rev. Kauk wanted one thing added to the Rector's Report. He expressed gratitude for the presence and assistance of Nash Smith a student and postulant of the Diocese of Ottawa. A motion of acceptance of the Rector's and Wardens' Report was made by Jenny Morphew and seconded by Michael Perkin. **CARRIED**

**NOTICES OF MOTION**

There were no motions to Vestry.

**2011 FINANCIAL STATEMENT & AUDITOR'S REPORT**

Acceptance was moved by Lorne Bowerman and seconded by Les Cundell. **CARRIED**

**THE PRESENTATION OF 2012 BUDGET**

Joy Bowerman presented the 2012 Budget. She noted that this is not a balanced budget due to certain timings in receiving information from the Diocese. The budget approved by Parish Council in December 2011 was based on estimated figures which proved higher or lower when received.

Those figures included the Housing Allowance for the Rector which comes from the Rectory CTF.

There was a decrease in the dividend payout resulting in \$2,500.00 less in 2012. COLA for 2012 is 3.3% for clergy and St. Marks also extends this to its lay staff, office

administrator and choral director as well. Transportation allowances were set at 8.4% and ECOPS also needed to be factored in. An increase in hours for the office administrator was missed in the budget presented to Parish Council. This all created a difference of \$8,000.00.

Some Q & A followed.

How will we pay back the deficit and is that reflected in the budget. Joy indicated that this would become an internal loan. The replacement of the office roof was paid out of the Capital Reserve Fund. We are expecting about \$10,000.00 to be paid back to us following the Roof and Solar Panel Project. It was pointed out that we may need to consider targeted fundraising in order to retire the deficit.

Acceptance was moved by Les Cundell and seconded by Phil Conquer. **CARRIED**

### **LENTEN ALMSGIVING OUTREACH**

Joy Bowerman asked Vestry to consider choosing Debra-Dynes Family House as one of the two designated charities for 2012. One other charity was offered as a recipient, Ancoura and there were no others suggested from the floor of Vestry. The motion to acclaim it was made by Joy Bowerman and seconded by Gail Deering. **CARRIED**

### **NOMINATIONS COMMITTEE**

The Nominating Committee offered the following slate of nominees for Parish Officers and Council positions:

Incoming People's Warden	NO NOMINATION
Synod Member (2 years)	Jennifer Morphew
Alternate Synod Member	Sheila Vaudrey
Member at Large (2 years)	Gail Deering
Member at Large (1 year)	Pam Rogers
Member at Large (1 year)	Audia Barnett
Outreach	Gillian Morris
Stewardship	Michael Perkin

Nominations were called for from the floor. None were offered. Allen Deering moved that the nominations be closed and it was seconded by Joy Bowerman. **CARRIED**

The Chair declared that given no other nominations, those nominated as above above are acclaimed in their positons.

### **ALL OTHER 2011 REPORTS**

Acceptance of all other reports was moved by Brian Harrison and seconded by John Hancock.

**APPOINTMENT OF BANK**

Joy Bowerman moved that St. Mark's continue using Toronto-Dominion Trust at Emerald Plaza as the financial institution of choice. Motion was seconded by Les Cundell.

***CARRIED***

**MOTIONS OF THANKS**

Allen Deering offered thanks for all departing Parish Council members, Judy Corbishley, Wanda Bowman Steve Coaker and Mani P. Mani.

Joy Bowerman offered thanks to Brian Darling for his 8 years of service as Auditor.

Penny Miller, the new Altar Guild president offered sincere thanks to Gail Deering for her 6 year service as the Guild's president. A gift was also presented.

Sincere thanks was offered by Brian Harrison to Lorne Bowerman for all of his work behind the scenes and his time and dedication given to the Roof and Solar Panels project.

Bob Wootton offered appreciation for those who serve on the Coffee Hour roster.

The Property Management Group which includes Lorne Bowerman, Connie Bowerman, Helen McGill, Les Cundell, Allen Deering Paul Greer and Russell were thanks by Allen Deering.

Cynthia Greer acknowledged with gratitude the work of the Nursery volunteers.

John Hancock offered thanks to Joy Bowerman, our treasurer, for her reports and updates.

Allen Deering asked that thanks be extended to People's Warden, Les Cundell as he completes his term.

Thanks was offered by Betty Caughlin for Gillian Morris and the Prayer Shawl Ministry.

Audia offered thanks for Ariane Dind for her musical direction and selection of anthems and the Choir.

Margaret Williamson gave thanks to Gail Volk and Jenny Morphew for Slim and Trim.

Georgia Roberts offered thanks to Margaret Williamson for her 10 years of dedicated service as the chair of Screening in Faith.

Allen Deering thanked Margaret Lodge for her administration of the E-Prayer Ministry.

Coralie Sheehan thanked Margaret Lodge for her continued work on the website.

Thanks was given by Jackie Sorfleet for the Sunday School Staff.

Diane McCaul gave thanks for all of the dedicated volunteers at St. Marks that enrich our lives.

A motion of adjournment was made by Joy Bowerman and seconded by Michael Perkin.

Respectfully submitted  
Janis Perkin, Vestry Clerk  
February 21, 2012