

ST. MARK THE EVANGELIST PARISH COUNCIL

Meeting of June 22, 2021

7:00 pm, Zoom Meeting

DRAFT MINUTES

In attendance: Rev. Julian Campbell, Suzanne Bisson, Pauline Adams, Bill Barber, John Hancock, Georgia Roberts, Joan Hounsell, Cynthia Greer, Michael Perkin, Janis Perkin, Terry Frederick, Gillian Morris

1. Opening the meeting

Call-to-order: Suzanne Bisson opened the meeting at 7:06 pm

Opening Prayer: Offered by Rev. Julian Campbell

Regrets: Judy Life, Gillian Martin, Karen Barber

Approval of the Agenda: The Youth Internship Program was added as an item under New Business. Approval was moved by Joan Hounsell and seconded by Bill Barber.

2. Approval of the Minutes of the previous meeting

Errors and Omissions: page 3 Treasurer's Comments: Under Expenditures it should be "In March" and not April, page 2 Website Construction motion: it should read "approved by all members of Parish Council" and not Corporation, page 3 Carleton Memorial Daycare fix typo "to find out what" instead of want.

Approval was moved by Georgia Roberts and seconded by Michael Perkin.

3. Business arising from previous meeting

Website

The contract has been signed with Matthew Handy. A team comprised of Joy Bowerman, Georgia Roberts and Suzanne Bisson are working on the website content as there is a lot of sifting to be done through the current one. Joy Bowerman has agreed to be the website administrator and Joan Hounsell will join the team.

Livestreaming

All of the equipment needed for filming the church services has arrived at St. Mark's. Merge9 is able to install the equipment in August and also start training in late August. We are still looking for volunteers willing to train as cameramen.

Solar Panels

See Property Report

SPMC (Shape of Parish Ministry)

Parish Council was thanked for answering the questions sent to them by email. Two letters have been produced to be sent to the parishioners of St. Marks. One has already been mailed out by Canada Post. There will be an email sent to those who have email accounts containing the questions and a summary of the answers given by Parish Council. Georgia Roberts has asked Cynthia Greer to work with her to produce an age distribution summary for the diocesan team. That team will then hold a meeting with the parish and may interview some members of St. Mark's as well.

4. Regular Reports

a) Rector's Report

Thank you to Michael Perkin for organizing the ringing of the Memorial Bell to recognize the 215 unnamed indigenous children found buried at the Kamloops Residential School. The current bible study will finish on June 23, 2021. Being a Zoom meeting allowed people to join in from around the globe. The study will continue in the fall as there is still a lot to cover. Father Julian, Ariane Dind, our organist and Joy Bowerman will all take vacation time this August.

b) Warden's Report

The furnace has had its maintenance check by Francis Fuels.

Thanks to Georgia and Russell for cleaning the edges of the parking lot.

The Energy Use in Church Buildings (pg. 13 in June Crosstalk) will require discussion as to is there anything there for St. Marks and should we go with it.

Bill Barber (via email)

c) Treasurer

Some comments for Parish Council Meeting about May 2021 Financials

Balance Sheet

GIFT Funds lower by \$1093 during May to pay Alex and the program rental for the editing of the service video (\$93) and to pay \$1000 towards the development of our new website.

Income

Collection income from January to May was about \$12,000 below budget, and about \$3,500 lower than January to May in 2020.

We got our first rental income for the year in May - \$75 – which is much lower than the \$3050 which we had received by the end of May in 2020.

By the end of May, our solar income was about \$760 higher than end of May in 2020. But probably not yet getting increased income due to the repairs.

Total General Income to the end of May was about \$10,300 less than budgeted and about \$7,000 less than end of May 2020

Expenditures

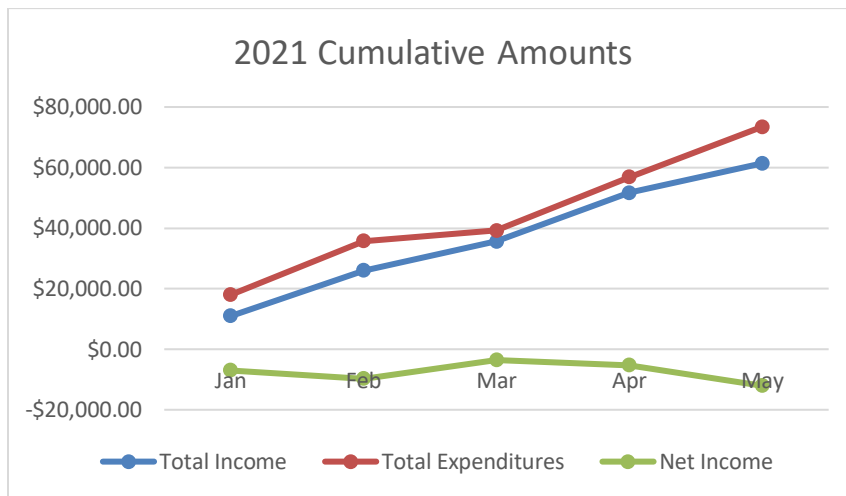
The amounts paid for ECOPS, clergy housing, lay staff salaries, Fair Share, and Insurance from January to May were lower than budgeted due to the Jubilee gift for these categories for March. However, we have paid more for these categories in 2021 than in 2020 since both April and May were Jubilee months in 2020.

We have not yet paid out our Lenten Outreach donations (\$1160) to MHI and St Luke's Table. This will likely be done in June.

Total expenditures until the end of May (\$73,468.99) were approximately \$17, 500 below budget (much of which can be attributed to Jubilee savings.)

Bottom Line

From January to May, our expenditures exceeded income by \$12,069.83. which is a much better outcome than a budgeted net income of -\$20,874.67. However, this is still concerning.



d) Property

Property Report June 22, 2021

Our solar maintainers, Execon Roofing and Solar, were working at the church roof on Friday morning, June 18, and to date have replaced 17 of the failed micro inverters under warranty. There is still more work to do. I note that power production in June ranges from 11 to 61 kWh per day, according to the Enlighten App, with a cumulative amount of 844.42 kWh for the 21 days so far this month. Low power days are because of cloud or rain. John Hancock (via email)

Further to the report:

There was discussion regarding the article titled "Tracking energy use in church buildings" found on page 13 of the diocesan newspaper Crosstalk (June 2021). This is offered by the Ottawa chapter of Greening Sacred Spaces (GSS) and may be of use for St. Marks. The following motion was made:

"It is moved that Bill Barber will investigate further as to what is involved in engaging with Greening Sacred Spaces to do the energy audit and will share this information with Parish Council."

Moved by Michael Perkin and seconded by Cynthia Greer *Carried*

e) Membership

No report

f) Stewardship

There have been no volunteers come forward yet to serve on a stewardship team. During the last TENS (The Episcopal Network for Stewardship) workshop we were challenged to look at our approaches to sharing our stewardship needs with our parishes. Joan Hounsell has graciously agreed to join the stewardship team.

g) Outreach

Outreach Report June 22, 2021

There was an insert in the weekly Newsletter for 2 weeks at the end of May encouraging financial donations to DDFH mainly to support their food cupboards and to purchase school supplies.

I will start collecting school supplies at church in August. This will be done in the parking lot or in the church depending on our reopening status.

Joan Hounsell (via email)

h) Choir

No report

5) Other Business

Diocesan COVID 19 Plan version 3.0 issued June 9, 2021

Georgia gave some insight into this version. The diocese is using a colour-coded plan similar to "In this Together" used by the province. In this newest plan there are more leniencies given towards cleaning measures and it gives more direction in terms of activities that take place outdoors. It was pointed out that Carleton Memorial can use our facilities as they are deemed an essential service.

Holidays

Covered in Rector's Report

Youth Internship Program

Donna Rourke is very interested in having an intern at St. Mark's. Suzanne Bisson is drafting a job description, which will be reviewed with Donna in early July. There were some suggestions made by members of parish council as to what activities the intern could possible engage in while with us. It was pointed out that there are often more job descriptions submitted than there are interns to fill them and so having an intern here at St. Marks is not assured.

6) The next meeting

The next meeting will be in September and the date will be determined by the chair at a later date

7) Adjournment The meeting adjourned at 9:11 pm with the saying of the Grace.

Respectfully submitted by Janis Perkin, Recording Secretary