

ANNUAL REPORTS TO VESTRY

FEBRUARY 15, 2015

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Parish Statistics, 2014

	2010	2011	2012	2013	2014
Households	217	212	208	209	201
Average Sunday Attendance	111	106	97	*99	87
Total attendance on comparable Sundays			4353	4052	
Christmas	211	218	186	171	184
Easter	186	170	162	181	175
Baptized	1	6	4	6	0
Confirmed	0	0	0	0	0
Marriages	2	2	0	5	0
Deaths	14	11	12	10	12

* The calculation of Average Sunday Attendance for 2013 does not include the six Sundays that summer when services were held at St Michael and All Angels' and at St Richard's. The attendance at these services in previous years is significantly less than those held during other seasons of the year. This calculation does include the three Sundays when the other churches worshipped along with St Mark's, yielding a much higher than normal attendance. The net effect of these irregularities is to make the calculated average higher than it would have been had we not engaged in joint worship. This might mistakenly lead to the impression that attendance increased in 2013, which is not really the case. The "total attendance on comparable Sundays" in 2012 and 2013-is provided as another means of representing what happened in 2013.

Deaths

Della Kerman

Betty Gillham

John Platt

Ken Simpson

Eileen Holt

Audrey Helen Langevin (not on parish list)

Johanne Barnum

Joan Knight

Teresa Comeau

Frances Topelko

Phyllis Holmes

Tanner Bowman

Wardens' Report

The two Wardens and the Rector make up the Corporation, which is the legal entity of St. Mark's. Together with the Deputy Wardens and Treasurer, we meet regularly to discuss the operations and concerns relating to the Parish.

After many years of service to the parish, Lorne Bowerman announced that he was stepping down as property manager and security administrator (January 2014); Joy Bowerman stepped down as Treasurer and Connie Bowerman as Envelope Secretary (December 31, 2014). We offer our sincere thanks and gratitude for their gifts of time and talents. Separately and together they have provided leadership and direction for this Parish over many years.

Following a Motion at Vestry, the members of Parish Council were asked to review the existing cleaning contract at St. Mark's and consider the proposal to use volunteer services instead of the current contractual arrangements. A Review Committee comprised of Georgia Roberts, William Knight, Gillian Morris and Suzanne Wilkins reviewed the cleaning services offered by our current contractor. The Review Committee reported that the continuation of the cleaning contract was essential to the regular upkeep of the church and that a significant volunteer component was already a part of the Church cleaning and maintenance. James Kelly, the new Property Team Leader, has worked to organize and implement maintenance, and we encourage his continued development in this new role and his leadership in this area.

A special Vestry meeting was held on April 6, 2014 as a part of the Ministry Assessment Process (MAP) undertaken with St. Richard's and St. Michael and All Angels. The motion put to all parishioners was *"that St. Mark's agrees to move toward the creation of a new parish to be named by the Bishop, in partnership with St. Michael and all Angels and St. Richard's"*. The vote made it clear that the parishioners of St. Mark's chose not to participate further in this initiative. We wished the other two parishes well and must move forward on to our own path.

In August Margaret Pirnat resigned as Parish Secretary after 4 years of valued service. This prompted Corporation to assess alternative means to provide administrative support and an empathetic welcome by through a "hospitality ministry" using volunteers for two or three half-days a week to answer the telephone and deal with the immediate needs of people coming to the door of the Church. Father Brian has adapted some administrative functions and established "work arounds" in the short term with help from Joy, Penny, Lynn and Suja Mani. Joy also agreed to prepare and print the Sunday bulletins for each Thursday evenings. Joy has now taken over the administrative work for the parish and there continue to be volunteers in the church office Monday, Wednesday and Friday from 9:30 am to 12:00 noon.

Details of the several activities that occur within this Parish and its facilities are provided elsewhere but we would like to highlight two below:

- the continued fostering of the St. Mark's community through the tradition of Parish breakfasts, under the gracious leadership of Brian Harrison; and
- the use of our hall and kitchen facilities to contribute to community needs through a program operated by the Carleton Memorial Daycare.

As with many of us who are at least as old as this Parish, maintenance, replacement and repair are recurring themes. We had a few projects this year:

- The riding lawnmower had a major overhaul;
- The church organ and speakers were repaired;
- Plumbing repairs to the women's washrooms were completed; and,
- Mould growth was discovered and removed from the basement storage room and immediate surrounding areas of the basement. We were left with recommendations on how to avoid re-occurrence; we will have to remain diligent in the future.

The Great Chapter Meeting, prior to the Diocesan Synod, was hosted by St. Mark's on October 15, 2014 and included reports about the MAP process underway at some parishes. There was also discussion about the strategic roadmap for the future of the Diocese, "Embracing God's Future", which was presented to Synod for approval. Suzanne Wilkins attended the meeting in preparation for Synod in November.

Les Cundell worked diligently in making sure that those people who needed to have access to the Church can control the alarm system for the church. They were provided ID numbers as well as proper instructions regarding the Alarm Opening and Closing. This is intended to minimize the disruption caused to Parish "first responders" when the alarm is set off.

In November, following an intensive search to find a new Parish Treasurer, we accepted Gillian Martin into the role, while Karen Roberts agreed to act as Envelope Secretary.

In the final days of the year, Father Brian informed the congregation that he had applied for and received permission to take a sabbatical leave from January 5th to April 5th, 2015. The Reverend Joan Riding has assumed the duties of celebrant and other related pastoral activities during his leave.

Respectfully submitted
 Jane Delroy, People's Warden
 Suzanne Wilkins, Rector's Warden

Synod Report

As a first time attendee at Synod on I was surprised by the breadth of the ministries that take place under the umbrella of the Ottawa Diocese and the large and dedicated number of people involved.

St. Mark's is not an island - we do not stand alone - we are part of a large organization which provides both social and spiritual care and leadership.

On both Friday and Saturday, we sang together, prayed together and were connected together while learning about the spiritual and community outreach that the Diocese supports.

Embracing God's Future, the strategic roadmap for the future of the Diocese was unanimously approved by Synod and as it rolls out to reveal the direction of the Diocese, it will assist Anglicans to a grace filled dynamic faith. We were encouraged to take this news back to our parishes to begin conversations that will lead to its implementation throughout the Diocese. Core aspects of this initiative are:

1. We will pray and listen for the prompting of the Spirit
2. We will work collaboratively
3. We will be courageous, embrace change and take risks
4. We will monitor review and renew our ministries and initiatives
5. We will budget to implement our priorities

In addition, I was touched by the presentations from other Dioceses in Canada and Jerusalem including the report of the Very Reverend Jonas Allooos about the faithful reconstruction of the cathedral in Iqaluit. Further the Very Reverend Dr. Peter Elliott spoke about the connections that we all have through Church, notwithstanding clear physical and cultural chasms.

Submitted by Suzanne Wilkins

Prayer Ministries

Prayer & Praise Group

The P&P Group meets in the Choir Room each Tuesday evening from 7:30 to 9:00 pm except for one month in the summer. Our membership this past year was six people with an average attendance of five. The program for the evening consists of times of sung worship, Bible study, meditation, prayer for those on our weekly Prayer Cycle and others known to us needing prayers for healing.

On the third Tuesday of the month we meet in the Peace Chapel for special prayers for healing using a Celtic form of service.

All are welcome to join us at any time. For more information call me at 224-0858

Respectfully submitted,
Carol Dicks

Prayer Cycle Phone Calling Ministry

Each week one member of a team of three callers contacts those members whose names are on the Parish Prayer Cycle in the church bulletin for that week, inquiring about how they are and if they have any special requests for prayer for themselves, their family members or friends for whom they would like us to pray. These requests are shared with Fr Brian but are kept confidential by the members of the Prayer Group, who then offer these requests to God at our prayer meetings and in our own private prayers.

Respectfully submitted,
Carol Dicks

St Mark's E-prayer

The E-prayer group had 55 members in 2014, praying by e-mail for people who requested prayers. We lost one member and gained two new members.

In 2014, nearly 100 E-prayers were sent out. The majority of our prayers were for the sick. We prayed for 64 people or families, for health, surgery and recovery. We gave thanks for 13 who were 'healed', and two anniversary celebrations for 'new life'. We were saddened by the loss of 27 parishioners, family or friends, and hostages, police and military deaths. We gave thanks for their life, and prayed for comfort for their families. We prayed for justice, and for peace.

We gave prayers of thanksgiving for the birth of three babies, and for marriage. We prayed for Confirmation, Reaffirmation and Reception during the Bishop's visit, for Ordination and for various stages of spiritual and daily life.

Our prayers were not only for the church family, but for our own families and friends, and not just in Canada. Some people we only knew by name. Some prayers were with simple information and some with a lot; some with follow-up and some with none. We rejoiced and we grieved.

Over the years the E-prayer circle has worked as a conduit between pray-ers and those being prayed for. It has helped provide an instant prayer link of support and comfort when it was needed. I found out first-hand, in December, just how this really works through the E-prayer group and those who passed on the need for prayer. The love and caring that reached Bruce and me during his sudden illness in Toronto was truly amazing, and we were literally carried on a wave of prayer.

Another aspect of the E-prayer circle is that those we pray for can use the circle to give updates on their situation and also give their thanks.

As in past years we thank those who have put their trust in us, by using the E-prayer for their own prayer requests, and we give thanks to our pray-ers who receive the E-prayer requests, and have added all these people to their own prayers.

If you want to join the E-prayer group, or have prayers said for you, St Mark's E-prayer can be reached via drblodge@sympatico.ca ... or just let me know.

If only one extra person offers their prayers for another it will be worthwhile. Please join us.

Margaret Lodge
E-prayer Coordinator

Health Committee Report

During 2014 the Health Committee met eight times. One item which recurred was Friendly Visiting. We hope that this program will provide a visit or at least a contact with parishioners who are not able to come to church very often. This was presented in church, an information sheet was developed and interested persons were invited to speak with our nurse Janet Helmer.

We spent much time talking about acquiring a CPR/AED (Cardiopulmonary Resuscitation/Automatic External Defibrillator) for St Mark's. With Parish Council's agreement and financial support from Circle 2 we are moving ahead. In December 2014 it was announced that those wishing to be trained should speak to Janet.

Two parish luncheons were hosted - one in June and one in November. These were preceded by a service in the church. At each we served approximately 70 people. We reviewed our RSVP system to be sure we were reaching our seniors in an effective manner and planned not only a mailed invitation but a follow-up phone call. At the spring luncheon a choir from St Rita's school came and entertained us to the delight of all. In the fall St Mark's choir took us on a walk down memory lane, leading us in singing many old favourites.

In the late fall, Cynthia and Kate Greer and several others began a monthly Koffee Klatch gathering for the St Mark's residents of Park Place. It has been much enjoyed and will continue to be a success as more residents join us.

During the year we reviewed the work of the Health Committee to determine its usefulness. We explored with Janet how the relationship was working from her perspective and she told us she found it very helpful. As the main purpose of the committee is support for the nurse, we are committed to continuing for another year.

Respectfully submitted by Judy Darling, chair on behalf of the Health Committee
Jane Delroy, Georgia Roberts Jackie Sorfleet, Gillian Morris, Carol Dicks, Margaret Lodge, Janet Helmer

Property Report

This past year has seen property involved in a successful major spring cleanup as well as continuous upkeep of areas when situations have occurred outside the normal activity.

We are now to commence with a cleanup of the basement area, which will be completed within the next two months. This will include increased ventilation of the current area, and removal of excessive and unused items.

We are also planning to review upcoming needs brought forward by HVAC for potential upgrades.

We have now in place a binder in the link where anyone may note their concerns that need the attention of the property team and we hope that people feel free to alert us to their concerns.

As seasons change we will continue to deal with the adjustments that will be required due to the arrival of warmer temperatures. One of the main items in the spring is the painting of lines in the parking lot.

I am continually blessed with volunteers who take the time to assist whenever possible and look forward to their continued support.

James A. Kelly
Property Chairperson

Choir Report

The Senior choir is an SATB choir which practices regularly on Thursday evenings from 7 to 9pm and at 9:15am on Sundays to rehearse before the service. The choir sang at 10am Sunday services from January to June 22.

On summer Sundays, only one service was held, at 9am. The goal was to harmonize the needs of both the 8am and the 10am worshippers, and so there was less music than there had been at the regular 10am Eucharist services. We had a pick-up choir all through the summer and were able to sing short anthems as choral postludes.

We resumed the regular 10am services and Thursday evening choir practices on the week of September 7.

As for special services, we participated in the afternoon ecumenical service on January 19 celebrating the week of Prayer for Christian Unity, at Madonna della Risurrezione, with both choirs providing the music. We enjoyed a reception with delicious food afterwards.

On February 9, there was a joint service of confirmation and renewal of vows with the two other churches involved in the Ministry Assessment Process, St. Richard's and St. Michael and All Angels. The Bishop was present, and our choir stalls were filled by members of the choirs of the three churches.

We were invited by Barbara Hallam-Price, former interim organist at St Marks and organist at St Bartholomew's church to come and join her choir for an evensong service followed by a reception on March 2. The massed choir gave us the opportunity to experience a wonderful fullness of sound in the Magnificat and Nunc Dimittis in D minor by Thomas Walmisley and Charles Wood's "O Thou, the Central Orb."

The Senior choir also sang at afternoon/evening services during Lent and Holy Week, including Ash Wednesday and Maundy Thursday, Good Friday and Easter Eve.

On May 4, the three (aforementioned) MAP congregations gathered at St Michael and All Angels to celebrate the retirement of Linda Privitera, priest at the church. Linda had carefully chosen music selections that held great meaning for her, which the combined choirs sang with gusto, accompanied by all three music directors, Ed Bimm, Kacper Waclawski, and Ariane. At the last minute Joy Bowerman volunteered to conduct the psalm, which was necessary because the organ at St Michael's was behind the choir pews. The service took place after St Mark's had voted not to merge with the two other congregations, and prayers were said for all three congregations and their respective future journeys. It gave closure to the process.

On November 9 we commemorated Remembrance Day with the help of substitute organist Don Marjerrison and trumpeter John Merritt.

The choir's major musical projects in the fall were the Advent Carol Service (November 30) and the Nine Lessons and Carols Service (December 21). For the latter service, we were joined by Deirdre Sheehan, James Zacour, and Adam Salmond (Ariane's son).

This year we lost our dear friend, choir member Johanne Barnum in May, and gathered to sing for her funeral on May 24. The choir gave the family a gift of a yellow rose bush, yellow being Johanne's favourite colour.

Many of us also attended a short service at Beechwood Cemetery on Sunday, October 5th to remember former choir member David Matthews on what would have been his 55th birthday, by his newly placed headstone. Choir members led the singing of "Spirit of Gentleness". This was followed by a gathering with refreshments at Anne Matthews' house.

There is also a Requiem choir which meets to sing for funerals and the odd wedding. This group, whose composition varies from occasion to occasion, includes many present and some former Senior choir members.

As for choir membership, we welcomed Aileen Turner and Greta Robinson in September, as well as Lynn Mani who joined the tenor section for a few months.

Although there is no Junior choir at the moment, former junior choir members still contribute their considerable talents to enrich the liturgy from time to time. On Christmas Eve, former junior choristers Sarah Dee, Alex Dee, and Deirdre Sheehan were responsible for the music for the 7pm service, along with Adam Salmond. It was wonderful to work with this quartet of voices.

The Sunday school children, under the capable musical leadership of Kate Greer-Close assisted by Ariane have also enriched our worship with enthusiastic song several times this year.

During the year we were fortunate to have both Don Marjerrison and David Huddleson fill in as organist/choir director on occasional Sundays and Thursdays. Additionally, we have several members of the choir who assist in sectionals and rehearsals, including Joy Bowerman, Brenda Zanin, and Bruce Lodge. Members of the choir sang at both services for the Seniors lunch in June and November and Joy Bowerman accompanied the hymns and accompanied the singing. Margaret Lodge organized the after-lunch program in November, with songs from World War 1, to commemorate its 100th anniversary. Carol Dicks played the organ for the Eucharists.

We began the year with a choir party hosted by Cynthia Greer on February 28. This first half of the year ended with a party hosted by Karen Barber on June 27, with the weather just right for socializing and eating in her garden.

Margaret Lodge was choir president throughout the year as well as representative to Parish Council. Gillian Martin was appointed vice-president. Coralie Sheehan continued as secretary and treasurer, and Cynthia Greer as social convenor. Jenny Morphew looked after our music library – no small feat - and Janis Perkin mended our musical scores and books. Joy Bowerman made new choir gowns when required and Jenny Morphew organised gowns and books for new or visiting choristers. Many thanks to all of you.

The organ received some much-needed major repairs in the early summer. Arie Vandenberg, formerly of Classic organs, removed the speakers, which produce the sound, and brought them to Markham to have the foam replaced. He did some voicing work as well. This vastly improved the sound and also made some formerly unusable stops usable again. He also spent time checking and improving some of the electrical connections. Initially this seemed to have solved the problem of the organ suddenly cutting out, but the problem has recurred, and may be solved by finding ways of cooling the organs' innards, as it does not appear to happen when temperature in the church is relatively cool.

Respectfully submitted
Ariane Dind

Nursery and Sunday school

This has been a great year for the nursery and Sunday school. We have grown in both children and helpers. Kate has been the main teacher supported by Betty Caughlin and Cynthia Greer. Additionally we work together with the nursery helpers, Carolyn Findlay, Kathy Chu, James Kelly and Sylvia Groulx. Gillian Morris ably lends a hand when needed. Big thanks to all of our helpers as we could not offer our program without you.

We do not follow a specific program but we have found several on-line sites that are useful, including a Virtual Church program originally designed for the diocese of Keewatin <http://churchschool.info/>, the Episcopal Church <http://episcopaldigitalnetwork.com/> and [Sermons4kids](http://www.sermons4kids.com/) <http://www.sermons4kids.com/>. In general, we follow the lectionary and church calendar and teach on the lessons read in church that week.

We begin each week in the church service for the opening hymn and prayers followed by the children's story (Father Brian, Janis Perkin). Janis' story is always a great start for our lesson! Thank you Janis.

Then we exit to the Hall where the nursery and school-aged children remain together for a prayer and song. The youngest children can go into the nursery (and be supervised) at any time but usually all of the children stay in our circle to listen to the story and then do an activity. Activities commonly include crafts, discussion, dramatic representations, songs and prayers. Sunday school finishes in time for the children to join the congregation for Communion. We try to gather the children to say the Lord's Prayer together before we go in but it doesn't always work out!

It is very difficult to listen to the service (over the speakers) while teaching in the Hall so we rely on the sidespeople to let us know when it is time for us to prepare to rejoin the service - thank you!

Kate regularly plans and leads Sunday school with either Betty or that week's nursery helper as hands-on support. Cynthia fills in when Kate is away. Sunday school is planned for each Sunday (10 am service) and must be flexible as we can have from 2-15 children. On average there are 7-10 children, ranging in ages from 1 to 13. Sunday school roughly follows the school schedule (e.g. no organised classes during school breaks). Many children attend church with their grandparents and so are unable to attend each week.

On February 9th, we taught a combined class of children from St Mark's and St Richard's for the Bishop's visit. The children sang the Sanctuary song for the service. For Easter the children paraded around the church singing the Lord of the Dance as their offering. They also coloured Easter cards and sent them to our elders and those who are shut-in. Kate went away after June 1 and Cynthia taught the children until the summer school break.

We resumed Sunday school on September 7 with over 10 children. Since September we have tried to sing during the service about every 6 weeks, offering a song the children have learned for that season (For all your goodness God - Thanksgiving, Will you be ready? - Advent). The children enjoyed helping to distribute items such as Valentine's cards, pocket prayer shawls and the Thanksgiving "pay-it-forward" cards.

All children (14 or so) present at the December 21 (Advent 4) 10 am service were invited to rehearse and participate in our Christmas pageant. A script had been written up to connect all of the children's learning in story and song about the Nativity, beginning with the angel appearing to Mary, then Joseph and ending with the angels appearing to the shepherds.

This year, the children also participated in special outreach projects for Advent. We sold Advent wreaths (candles, candle rings, greenery, and florist foam) and raised \$160 with which we bought two goats through the PWRDF. We also decorated cookies (baked by our parishioners) and delivered them to the Mission. We also colored Christmas cards and gave/sent them to our elders and those who are shut-in.

We have a wonderful group of young children who are growing together in faith as a part of our St Mark's community. Thanks also to our parishioners who support and encourage the children (and their teachers).

Respectfully submitted
Kate Greer-Close

GIFT/Stewardship

GIFT contributions continue to flow in from those who pledged over the 5 years of GIFT. Can you believe that we are already halfway through? This year we continued to support the Parish Nurse and made a contribution to Debra Dines Family house. We received many suggestions for other use of the funds and parish council and the GIFT committee are exploring uses for the remaining funds. We are looking at everything from WIFI in the hall, green audit for our building, improving our audio visual capability throughout the facilities and providing funds for ongoing education and outreach.

Stewardship was focused this year on Embracing God's Future. This has now become the strategic plan for the Diocese and was approved at this year's Synod. It set out ways in which we can take action in many aspects the life in our parish, the diocese and the world. We have the Embracing God's Future (EGF) Prayer which some of you will remember we prayed in church on a number of Sundays and we participated in numerous feedback groups and in our way helped influence the strategic plan. Our stewardship plans will be predicated on the practices and priorities set out in the Embracing God's Future Roadmap.

PRACTICES

1. We will pray and listen for the prompting of Spirit We understand ourselves to be a people of prayer, abiding in the love of God. We will continue to pray, including the EGF Prayer, to ensure that our strategic thinking and acting reflect who we are as disciples of Jesus.
2. We will work collaboratively. We have overwhelmingly cried out that we must work collaboratively: between the Bishop's Office and the parishes, among parishes, among clergy, between clergy and laity, between rural and urban communities, and with our partners as we engage the world. We eschew congregationalism, competitiveness and negativity. We will commit in all things, especially in areas of great challenge with many interests, to hold to the imperative of working collaboratively.
3. We will be courageous, embrace change and take risks. A new spirit is upon us, and we feel called to be open to change and willing to take risks. We feel a sense of urgency and a need to take action now. We will courageously explore new ways of being church. We will give ourselves permission to experiment, and to succeed or fail when trying new things.
4. We will monitor, review and renew our ministries and initiatives. We asked what we needed to relinquish, renew and embrace as we listened to what the prayer revealed. We will be transparent and thorough about the faithfulness and effectiveness of our ministries. We will self-evaluate and will learn from both our successes and mistakes.
5. We will budget to implement our priorities. We are called to undertake changes that will impact our financial stewardship, requiring the realignment of our resources consistent with these practices and priorities. Our next diocesan budget will be guided and informed by this Roadmap

PRIORITIES

1. Buildings and the shape of parish ministry consistently, and overwhelmingly, our Prayer revealed an imperative to make the stewardship of our real estate and the reshaping of parish ministry a priority. A great many responses named the call to develop, repurpose or dispose of buildings. Closely aligned to this was a frequent call to reduce the number of parishes through amalgamations and to examine the methods

by which clergy and parishes delivery ministry. Through the stewardship of our buildings and people, we are now driven by a realistic, renewed sense of vision for ministry in our time.

2. Engagement with the world Our Prayer revealed a call for more active and intentional engagement with the world through service, social justice, evangelism, partnerships, or ecumenical and interfaith relationships. We acknowledge God's grace already at work through others and we humbly seek to be in relationship with all God's people.

3. Lifelong formation Our Prayer revealed a specific call to engage youth and young adults, and also to place importance on being a dynamic, multi-generational church, where people of all ages are engaged. Particular emphasis was given to knowledge of scripture, spiritual practice, education, stewardship, and intentionally engaging children and their parents.

4. Worship and hospitality Our Prayer revealed the integral call to gather for worship and to welcome newcomers and those already in our midst. Worship and hospitality are named as central to our identity and critical to our future. We are called to full expressions of worship and inclusivity in our parish communities.

5. Communications Our Prayer revealed an urgent need to improve communication. We are called to immediately increase our ability to share information with each other across deaneries, communities, parishes, and the Bishop's Office. We must develop communication that is multi-faceted and embraces new technology and social media.

Michael Perkin

Screening in Faith

Screening involves assessing the risks involved in a particular position or ministry; finding an appropriate match between task and volunteer (or candidate for a job); providing sensitization and training, and sometimes altering the setting and arrangement of ministry delivery to minimize risks and maximize the ministry's success. (<http://www.ottawa.anglican.ca/SIF.html>)

The Screening in Faith Committee is comprised of Les Cundell, Georgia Roberts and Michael Perkin with assistance from Margaret Williamson. It continues to work on the screening process and procedures at St. Mark's.

Our records show that 1 application was made for a Police Records Check (PRC) for the year 2014. We will have to carry out 5 Police Records Checks and approximately 9 renewals in 2015.

The ministries and positions designated as high-risk are:

- Rector (Diocesan responsibility)
- Pastoral Care (Perley Visitors not included)
- Church School (Head and Teachers)
- Rector's Wardens, Rector's Deputy Warden
- Nursery (Head and Helpers)
- People's Warden, People's Deputy Warden
- Friendly Visitors
- Instructor of Servers -Junior Choir (Leader)
- Home Communion Visitors

- Screening in Faith Committee (4)
- Parish Administrator (not a volunteer)
- Parish Nurse (not a volunteer)

Plans for 2015 include:

- 1) Continuing work on the Screening program – with new Police Records Checks applications/Reference Checks etc. for volunteers in high-risk ministries;
- 2) Notifying volunteers who need to have their records updated.
- 3) Updating Job Descriptions files (from 2002)
- 4) Contacting heads of groups for up-to-date lists of group members for inclusion in St. Mark's Volunteer list.

I would like to thank Michael Perkin, Georgia Roberts and Margaret Williamson for their help and guidance.

Respectfully submitted, Les Cundell

Membership Committee

Mothers' Union members wear many hats. One of those in the past few years has been Membership.

Although MU is an active part of the committee, membership is open to anyone who would like to serve. I call upon different people for help, depending on the need.

The aim of the committee is to work with and for the people of the parish. In late 2010 we introduced a new '*get involved*' leaflet to complement the main '*welcome*' one in the pews, with more specific information and contact names. This year in October it was updated, but we have been unable to fill in all the blanks. Our plan to start introducing more topic-specific and detailed leaflets is moving a more slowly than we had hoped. A leaflet for the "St Mark's Parish Nursing and Pastoral Care Ministry" is available. Hopefully more will follow.

An obvious aim is to ensure that we know personally all the parishioners, by sight and name. We notice who is present and absent, so that if people are not in church, when they usually are, we are able to make sure they are not sick or moving house.

We also extend this to speaking with everyone whose face we do not recognize. That way we can welcome them and encourage them to attend coffee hour.

We have gained and lost members in more or less the same numbers, until now. Due to our parish being founded by returning vets in the late 40s, an increasing number of our parishioners now live in retirement homes, or some type of supported accommodation. This change of location often changes the worshipping pattern of our members. Some people move house, and while we would like to see them continue coming here, it makes more sense to encourage them to attend a church closer to their new location. We are seeing more of that trend, although we have several who use Para-Transpo, and some rely on the Church Services in their care-homes.

Starting last year, and again this year, we offered our help to the Parish nurse, Janet Helmer, to do whatever was needed to make the twice a year seniors' luncheon a continued success. This allowed our very active older parishioners to take a well-earned rest from the kitchen, and be served instead of serving.

As in past years, one of our unofficial roles has been to feed our parishioners. Food is a very important part of our fellowship here. Anything that involves gatherings involves food. We had some regular gatherings but added a few new ones.

- ❖ **Coffee Hour:** the most frequent and noticeable gathering is after the services on Sunday. Helen McGill (8am) and Georgia Roberts (10am) coordinate the coffee hour rosters. This allows us time to chat with each other and any visitors.
- ❖ **The Advent Carol service on November 30th** which was followed by a potluck supper, organized by Georgia Roberts and Penny Miller was once more very much appreciated.
- ❖ **Nine Lessons Carol service December 21st** was followed by a supper, going back to a soup and chili supper prepared by various members of the parish. This relaxing evening also was well attended, and much enjoyed.
- ❖ **Greet the Christ Child** reception after the late night Christmas Eve service is another contribution from the Membership / MU group. We keep thinking that each time will be the last, and fewer people will attend. This year was slightly below the usual attendance. People didn't stay as long, but long enough to sing 'We wish you a merry Christmas' at midnight, and enjoy food and fellowship.
- ❖ **Parish Breakfasts** These take place 4 times a year, and are organized by Brian Harrison, who took over from Lorne and Connie Bowerman last year. In November Brian encouraged us to use the time for a Newcomers' Breakfast, which we were happy to do. Seventeen people attended out of the invited 35, (including children) which is the usual proportion.

Another item which comes under the Membership Committee is a totally new initiative. This is a direct result of the decision, through a vote at Special Vestry in April, to discontinue our association with the MAP process. A group of parishioners saw the vote as a desire to keep the church alive. This includes some way of waking people up to the reality that if we are to survive we have to make radical adjustments to our attitude. This extended to casual conversations, which in turn led to a decision to ask Parish Council to endorse a group to be called the Vitality Committee, which would report to, and make recommendations through Membership, to Council. During the fall this group, headed by Brian Harrison, met together to sort out terms of reference for this committee, which is in fact to be called the **Parish Vitality Working Group**.

The purpose of the group is to **“enhance parish life, particularly through activities and events that increase the sense of being part of the community of St Mark’s.”** Father Brian met with members of the working group, and the terms of reference will be presented to Council in January 2015.

Once more a member of the group bought the Christmas cards and stamps which were sent out to all parishioners, since last year people had reported how much they appreciated it.

Along with the church school we gave out Pass-it-forward or Acts-of- Kindness cards at Thanksgiving. The children as usual were thrilled to hand out something to the adults. The response to this was very positive.

As a Parish, we have a group of very active and hard working core members who make sure things keep going and get done, but helpers for all parish events are down each year. We are always looking for new 'hands' to share the load or to join a group.

Many hands make light work and one of the easiest ways of helping out is to join a group: coffee, nursery, altar guild, or sides-people or help set-up or clean-up from an activity, supper, bazaar, or rummage sale. The demands are not onerous, but you get to know people better, and it's a good way to get involved.

Thank you to those who have contributed in some way to the well being of St. Mark's. This is what makes our church a very welcoming place.

Respectfully submitted,
Cynthia Greer, Membership Committee Chair

Sunday Coffee Times

Helen McGill coordinated coffee after the 8 a.m. service. She has 10 or so faithful volunteers who prepare a great spread after the service, from September to June.

Georgia Roberts organized the 2014 roster for after the 10 o'clock Eucharist. There are presently 10 regular teams and occasionally a special group (such as Mothers' Union or Scouts).

Serving refreshments is an excellent way to get to know your fellow parishioners. And some of the most interesting "stuff" in a parish happens at coffee hour! If you would like to join a team or create a new one, just speak to one of us or leave a message at the office.

Our thanks go to those who are so faithful and willing to be involved in this ministry to the parish.

Respectfully submitted
Helen McGill and Georgia Roberts

St Mark's Ladies Guild

Financial Statement

Receipts		
January 31, 2014	Bank Balance	\$ 566.96
	Calendars (2013)	150.00
	Calendars (2014)	130.00
	Donations	1060.00
		<hr/>
		\$ 1906.00
Expenses		
	Diocesan ACW	\$ 500.00
	Bank Service Charges	27.75
	Bank Balance	1379.21
		<hr/>
		\$ 1906.96

Circle 2 Ladies will be holding their 47th Art Show and Sale on April 11, 2015. Do come and see some great art. We help at funerals and the annual Bazaar. We sell church calendars and send money to the ACW for Bales for the North. We again made Christmas puddings with the help of Mothers' Union ladies. We processed used postage stamps for the Leprosy Association of Canada. The funds they make are used to provide medication for leprosy patients. We are always looking for new members

Respectfully Submitted
Jacqueline Sorfleet, Treasurer
St Mark's ACW Umbrella Group

Altar Guild

The altar guild continues to have four active teams who take turns to set up and clean up for all the services. For the past few years we have attempted to coordinate with other congregations who also use St. Mark's for their worship, which has meant that we have to be very flexible. We are always looking for others who may be interested in joining one of the teams, especially as some of our members have been involved in this ministry for a very long time.

Thank you all for your continued support and dedication.

Penny Miller

Flowers

For the past year we have only had flowers in the church if there has been a memorial request and for the occasional "special" service. A reminder to everyone, flowers can be requested for other reasons than in remembrance but also as a thanksgiving or in recognition of an event.

To request flowers please fill in one of the forms, which is on the flower board in the link and place it with your contribution on the collection plates. You will be contacted by one of us to check if you have colour or flower preferences.

Penny Miller

Mothers' Union

The Mothers' Union is a world-wide sisterhood within the Anglican Church, with 4 million members in 83 countries. The aims are:

- ❖ to share Christ's love and teaching by supporting and nurturing marriage and family life,
- ❖ to maintain a world-wide fellowship of Christians, united in prayer worship and service,
- ❖ to seek justice for all,
- ❖ to support individuals and families in troubled circumstances.

St Mark's branch was re-established in 1983, and we are individually very involved in the life of St. Mark's. We wear many hats, and provide many services, generally connected to our Aims and mandate. One of those hats is the church Membership Committee, where we helped with the parish Seniors' lunches, and another is running the Nursery. Members of the MU also helped at the Church Army's (Threshold Ministries) fall meeting in Ottawa, by serving the potluck and cleaning up.

2014: Our year started with an Epiphany Dinner in January, at Algonquin's Restaurant International. We used to go to different 'ethnic' restaurants, but found Algonquin is not crowded and we aren't encouraged to eat fast and leave.

Our meetings are open to the parish, and are now held on the fourth Tuesday of the month in the conference room, starting at 1:00 pm. Anyone who is interested is welcome to attend. We presently have 10 active members and 2 supporting members, plus Bruce, Paul and Steve, who are acting auxiliary members and chief BBQ-ers.

Outreach: Mothers' Union is not a fundraising organization, but everything that we are involved in on a social, community level, requires funds or donations in kind. We have been very fortunate at St Mark's to have the support of a very giving parish. Without this help our programs would not be as successful as they are.

- ❖ **ACW Bales for the North:** The bales have been an annual project of Anglican women for over a hundred years. Jenny and Gillian from MU helped pack bales. Circle 2 also makes a generous annual donation to the Bales to help with mailing costs. Each 40 lb bale costs over \$100 to send.
- ❖ **Picnic and BBQ:** MU organizes these two annual events, raising funds for various charities.
- ❖ **Debra-Dynes:** although not directly involved in Debra-Dynes, MU does support its programs, and 2 of our members are particularly involved.
- ❖ **Advent Giving Tree:** This was a great success again this year. We collected hats, mitts, scarves, socks, and underwear, toiletries, special seasonal foods, and small gifts. These were shared out among Centre 454, The Well, the Mission, Hope Outreach, Operation Come Home, and St Luke's Table.

Mothers' Union outreach is also within the parish, with annual and even weekly events.

- ❖ **Diocese of Jerusalem** By helping at various events, including supper for the Diocesan Council, and a potluck supper for Church Army (Threshold Ministries), we were able to give \$207 to Bishop John Chapman, who had asked for \$1 per parishioner, to be sent to the Diocese of Jerusalem for program opportunities.
- ❖ **Mothering Sunday:** 4th Sunday of Lent we served Simnel cake and coffee and gave carnations to the ladies of the church. Through the generosity of Loblaws, the flower cost was much reduced.
- ❖ **Picnic June 22:** Our charity for the picnic was St Luke's Table, which is similar to a small scale Centre 454. We raised a total of \$225. We also added a short hymn sing after the meal, which people enjoyed.
- ❖ **BBQ September 14:** Our charity was Centre 454, which is celebrating its 60th anniversary in 2014. We raised a total of \$230.
- ❖ **November Bazaar:** We raffled an afghan, made by Diane McCaul. It was won by Lawrence Peever's sister Jackie.
- ❖ **'Buck a book' table** raised \$600. This includes \$150 to Akany Famonjena orphanage and a day teaching centre for teens in Madagascar, \$150 to PWRDF, \$100 to the MU travel fund, \$100 to the branch travel fund, and \$100 to our special outreach, the Northern Clergy Families Fund. We also sent another \$100 to that fund, in memory of two of our members, Joan Knight and Johanne Barnum, who passed away in the spring. Jenny Morphew takes care of the table every Sunday. Many thanks Jenny.

We were very sad to lose Johanne and Joan, both very unexpectedly, this past spring. Joan had been a member from our beginnings, and Johanne was originally a member of St Peter's, who joined us later.

We also support the Church School and Nursery whenever possible.

In November we organized our old Christmas cards to make small books based on a poem, "What is Christmas?" These are copies of a book given years ago to each Greer child by a neighbour, the late Mary Mortimer. It talks about all the visible signs of Christmas, Santa, candy canes, candles, sleighs etc, and ends "But Christmas Dear..... is more than all these". It explains the true meaning of Christmas. These books are treasured by the children who receive them. We encourage you to make them for grandchildren and friends' little ones. We have spare cards, and would love to help you.

Our last meeting ended with a reading of the biblical references to our Lord's friends, Mary and Martha and a discussion, "Where do we fit in? Which are we?" Our decision was that our intent was to be Mary, but the food and dishes keep getting in the way. Hopefully next year we will find more occasions to be Mary, but who's going to be Martha?

This year we were introduced to our new endeavour - the Church calendars - which for many years has been organized by the Diocesan ACW. We helped deliver them this year, but are taking over the project in 2015.

I would like to take this opportunity, which I know I repeat every year, to thank you our parishioners who support all our endeavours. It is your generosity, your concern and your support that allow us to be God's hands in the neighbourhood, our city, and around the world.

May God bless you for your love and caring.

Respectfully submitted,
Cynthia Greer, Mothers' Union Branch Leader

Prayer Shawl Ministry

These prayerfully made shawls bring the wearer comfort in times of illness or loss and happiness in times of celebration e.g. baptism. Since the start of the ministry in 2010 about 200 prayer shawls and 200 pocket prayer shawls have been dedicated and distributed. From time to time we hear from people how much they appreciate their shawls. In September and October 140 pocket prayer shawls were distributed to parishioners and visitors. These micro shawls can be put in a pocket or purse and taken to places where you can't take a large shawl e.g. doctors office, hospital visit. As with the large shawls you, your family or friends can add prayers to these. Pocket prayers shawls and copies of the St. Mark's prayer are usually found in a basket at the back of the church on Sunday mornings. For large shawls, speak to Father Brian, Janet (parish nurse), Betty Caughlin or myself.

I would like to thank all the dedicated knitters and crocheters, past and present for making this ministry possible. We have lost several knitters over the last year through illness and moves. If anyone is interested in joining the team please speak to me.

Respectfully submitted,
Gillian Morris

Outreach

Once again outreach requests were well supported. Thank you.

Debra Dynes received donations for the food bank, Mother's Day gifts, school supplies, clothing and sewing and knitting supplies.

In May items for Bales to the North were delivered to St. Columba's for packing.

Respectfully submitted,
Gillian Morris

Carleton University Chaplaincy

Again this year we participated in both the spring and fall pause tables. Together with contributions of money and food we were able in partnership with St. Aidan's Anglican Church feed and provide support to over 2,400 individuals. Our volunteers find this a rewarding albeit challenging ministry (lot of work and temptation to snack).

The Chaplaincy is now in transition into the Carleton University Multi-Faith Centre, this organization will be taking on the Pause Table and work is already underway to make sure that no one is forgotten when it comes time for exams in the spring.

Michael Perkin

Slim & Trim

Slim and Trim had another very successful year with numbers about the same. Attendance has been good but it varies. Sometimes there are more than 20 and sometimes just over ten.

We donated \$350 to the church and \$25 to Operation Smile.

Thank you Gail for providing carrot cake and coffee on the last day.

Once again we would like to express our thanks to Gail Denton, our instructor, and to Rose, who keeps the floor clean for us.

Respectfully submitted,
Jennifer M. Morpew

Rummage

Rummage Sale this spring was everything we could hope it could be except a big money maker. This year because of a reduced selection we only brought in just under \$600.00. On the other side we had great participation, excellent setup and cleanup crew and wonderful, wonderful hardworking volunteers; all in all we had a great time. Thanks to all who participated and all who supported us.

Again this year the fall Bazaar had a new to you section in lieu of a standalone rummage sale, almost everything went and cleanup was done in record time.

Michael Perkin

Bazaar 2014

A highly successful bazaar was held on November 1, 2014, followed by a mini-bazaar on November 30. The net revenue from both of these events was \$6,340. Again this year we used the back of the church for the jewellery, Mother's Union and clothing. Downstairs we had Attic Treasures, the 25¢ Stage, Books, Toys and Rummage. It was a good day and one that many people worked together on.

The Ladies of St Mesrob Armenian Church joined us at the bazaar again this year and were joined for the sixth year by CanHave, a local charity making a difference in Africa.

The success of the bazaar depends on the commitment and participation of the people within the parish, both in helping to prepare for the event and in coming out to support it. The bazaar would simply not be possible without the knitters, sewers, crafters, bakers, preservers, soup makers, pie makers and sorters of second hand treasures. Also required are greeters, servers, pricers, sellers and setters up and takers down. To run a successful bazaar, almost one hundred people are involved - truly a community event and one whose revenue is necessary to help balance the books. A sincere thank you to all of those involved.

Special thanks to all of the area convenors: Attic Treasures - Janis Perkin; Baking- Penny Miller; Books - Allen Deering, Café - Georgia Roberts; Circle 2 – Doreen Matweow; Crafts - Gale Deering; Jewellery – Pam Rogers; Knitting - Coralie Sheehan; Lion's Needleworks -Joy Bowerman; Preserves – Margaret Pirnat; Rummage – Michael Perkin Toys - Margaret Blakney and Vintage Linens - Jane Delroy As well, the ACW sold puddings and calendars.

Submitted on behalf of the Bazaar staff by Joy Bowerman, Bazaar Convenor 2014

Pancake Supper

We made a profit of \$800 (up slightly from \$665 in 2013) all of which was donated to St Mark's. It is significant to note there was \$120 in donations, mostly from people who paid \$20 for 2 tickets and donated the difference (\$5). There were 65 advance tickets sold (58 turned in the night of), 37 tickets were bought at the door and there were 22 children, for a total of 124 attendees (down slightly from 132 in 2013). Of note was that many people stayed, enjoying the evening from start to finish. Many thanks to Lorne and Connie for their guidance and thorough notes, as well as to all of the workers. We look forward to this year's Pancake Supper!

Respectfully submitted
Kate Greer-Close

Parish Breakfasts

During 2014, we had four parish breakfasts. Our first breakfast, in January, focused on honouring Lorne and Connie Bowerman for their many years of loving service to St. Mark's. At our second breakfast, in March, the planned speaker did not show up, and Fr. Brian was kind enough to speak in his place. At our third breakfast, in October, we were pleased to welcome former parishioner John Johnson, the Vice-President of the Ottawa Council on Aging, who spoke about the work of the council. At our last breakfast of 2014, in November, Cynthia Greer introduced new members of St. Mark's. Not all of them could attend, but Cynthia has mentioned that there were 27 new members who joined the parish between 2012 and 2014. The main purpose of the breakfast is to bring parishioners together and enjoy fellowship, but we did have a profit of \$300 at the end of the year, which was donated to the church. I want to thank the special people whose contributions are essential to the success of our breakfasts: Jane Delroy, Sheila Pitt, Lorne and Connie Bowerman and Leanne Harrison.

Brian Harrison
Parish Breakfast Coordinator

Financial Report

As I write my last financial report to vestry, it is difficult to know exactly what to say. Overall, the experience of being treasurer has taught me a lot and I have gained insight into financial management and working with people. On the whole, it has been a very positive experience and certainly allowed me to have adult interactions when I was spending large amount of time with toddlers and young children. The youngest of those children is about to graduate from high school. The time is right for the church to move in new directions. So, the time is also right for me to move on to different things.

This last year has been the most unusual year in all my time as treasurer. While most of the time, we lose a little ground through the year and, every year since I have been treasurer, have ended the year in a better financial position than budgeted. This year has been the opposite. All year, we met our targets for income and were within \$100 by the end of November. During December, our income fell short by over \$5,000 and we ended the year about \$1,225 worse than budgeted. Our final deficit was about \$17,000.

When you look at a church budget, there is always the complicating factor of directed donations. We look like we spent way more than budget on flowers for example, but really that was offset by directed donations for flowers. To remove these complicating factors, the table below shows how close we came to actual budget by subtracting the directed income. It tells us that we were close while we were budgeting. Our expenses were less than budgeted (-2.4%), but our income was also less than budgeted (-3.2%).

	Actual - Directed	Budget	% Difference
Income			
Collections	150,438	157,000	-4.2%
Gain from Assets	30,732	31,000	-0.9%
Organizations	9,069	9,120	-0.6%
Other Income	616	0	
Total Income	190,855	197,120	-3.2%
Expenses			
Salaries	113,167	115,949	-2.4%
Worship	340	690	-50.8%
Parish Nurse	16,699	17,000	-1.8%
Programs	1,586	2,400	-33.9%
Outreach	33,833	33,673	0.5%
Finance	5,782	5,673	1.9%
Church	32,874	34,250	-4.0%
Miscellaneous	3,576	3,260	9.7%
Total Expenses	207,857	212,895	-2.4%

I want to end by thanking the numerous organizations who made financial gifts to the church. The Bazaar, Breakfasts, Pancake Supper, Rummage, Slim & Trim and We kicked the Habit contributed to the treasury of the church. Rentals have been looked after by Allen Deering throughout the year. Our bottom line is significantly affected by the faithful work of these people and organizations.

A treasurer is a member of a financial team, all of whom make a valuable contribution to the financial management of the parish. At the end of the year, the Financial Advisory Committee consisted of Joy Bowerman, Lorne Bowerman, Jane Delroy, Brian Kauk, Gillian Martin, Penny Miller, Michael Perkin, Georgia Roberts and Suzanne Wilkins. The books were audited by John Hancock and Steven Coaker. Les Cundell and his teams of counters make sure the income is recorded and deposited, and Envelope Secretary Connie Bowerman entered the data and double checked for accuracy, as she has done since she started as a short term favour for her husband in the 1970s. Lorne Bowerman managed PAR and prepared income estimates for the budget.

Joy Bowerman
2014 Treasurer

Reserve Account Activity

	Income	Expenses	Balance
Capital Projects			33,898.94
Donations	36.00		33,934.94
New Sign		306.62	33,628.32
Clean Drain Lines		1,579.14	32,049.18
Mould Abatement		10,929.29	\$21,119.89
Transfer to Operating Budget re Organ		4,186.77	\$16,933.12
Choir Fund			1,550.64
Donation	100		\$1,650.64
Choir Gowns			872.00
Music expense to be repaid in 2015		61.93	\$810.07
GIFT Funds			27,780.02
Transfer from Diocese	7,197.50		34,977.52
Debra-Dynes		3,000.00	31,977.52
Animate Series		402.55	31,574.97
Transfer to Budget for Parish Nurse		4,000.00	\$27,574.97
Key Deposits			455.69
Memorials			7,385.00
Memorials Received	2,025.00		9,410.00
Library		156.11	\$9,253.89
Ministry			13,920.57
Donations	453.69		14,374.26
Bequest	19,644.00		34,018.26
EFT anomaly held until January 2015	150.00		34,168.26
Parish Nurse Formation		115.00	34,053.26
Pause Table		683.61	\$33,369.65
Pastoral Care Support Fund			\$875.00
Rector's Discretionary			411.41
Income	2,439.70		2,851.11
Disbursements		2,659.48	\$191.63
Vaudrey Bequest			0.00
Donations	21,622.07		\$21,622.07
Tree Care			\$900.00

Balance Sheet

8:15 AM
02/02/15
Accrual Basis

St Mark's Church
Balance Sheet
As of December 31, 2014

	<u>Dec 31, 14</u>
ASSETS	
Current Assets	
Chequing/Savings	
TD BANK	90,450.05
Total Chequing/Savings	<u>90,450.05</u>
Other Current Assets	
PST Receivable	3,623.68
HST Receivable	1,385.82
Dollar for Dollar	1,806.73
Total Other Current Assets	<u>6,816.23</u>
Total Current Assets	97,266.28
Other Assets	
Investments	
Judy Corblehley CTF	6,000.00
Gladys O'Ray CTF 2654	29,000.00
Memorials CTF 2534	5,804.37
Rector's Trust CTF 4053	327,787.49
Total Investments	<u>368,591.86</u>
Total Other Assets	<u>368,591.86</u>
TOTAL ASSETS	<u><u>465,858.14</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
RESERVE ACCOUNT	
Vaudrey Bequest	21,622.07
GIFT Funds	27,574.97
Ministry	33,069.35
Choir Gowns	810.07
Capital Projects	16,933.12
Choir Fund	1,650.64
Key Deposits	455.69
Memorials	9,253.89
Pastoral Care Support Fund	875.00
Rector's Discretionary	191.63
Sunday School	25.00
Tree Care	900.00
Total RESERVE ACCOUNT	<u>113,361.43</u>
Total Other Current Liabilities	<u>113,361.43</u>
Total Current Liabilities	113,361.43
Long Term Liabilities	
Judy Corblehley Bequest	6,000.00
Gladys O'Ray Bequest	29,000.00
Rector's Trust	327,787.49
Total Long Term Liabilities	<u>362,787.49</u>
Total Liabilities	476,148.92
Equity	
Retained Earnings	6,712.66
Open Bal Equity	-1.00
Net Income	-17,002.44
Total Equity	<u>-10,290.78</u>
TOTAL LIABILITIES & EQUITY	<u><u>465,858.14</u></u>

Auditor's Report

Auditors' Report

January 27, 2015

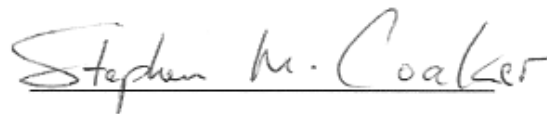
To the Parish of Saint Mark the Evangelist
Anglican Church of Canada
1606 Fisher Avenue, Ottawa, Ontario K2C 1X6

A review of the financial records of St. Mark's was performed for the year ending December 31, 2014. Our review was made in accordance with generally accepted standards for review engagements and accordingly consisted primarily of enquiry, analytical procedures and discussion related to financial information supplied to us by officers of the Parish.

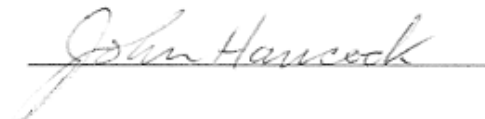
In our opinion, the financial statements fairly present the financial position of Saint Mark's Church at December 31, 2014 and summarize the financial activities in comparison to the budget plan for the year then ended.

Reviewed by:

Stephen Coaker



John Hancock



St. Mark's 2015 Budget

The budget for 2015 was constructed in a similar way to last year's. The people and organizations which spend money for the church were canvassed and asked for their needs for the coming year. A notice was put in the bulletin, and announcements were made at services, to make sure everyone was aware that the budget was being drawn up and that any requests for expenditure should be submitted for consideration.

The Financial Advisory Committee and Corporation met and considered these requests and made recommendations which were sent to Parish Council. Parish Council considered the budget at their December meeting and at their January meeting voted to present it to Vestry.

As in the past, our contribution to the Diocese can be found in the Outreach category under Fair Share. Support for the parish nurse was part of the case for the GIFT campaign and you will see that income included as Income from Reserves.

We expect continued income from the solar panels that were installed in 2011.

As you look through the budget for 2015, you will notice there are a few adjustments from last year's budget:

1) The budget includes \$3,800 that has been set aside to help cover the expenses for St. Mark's interim priest Rev. Joan Riding while Father Brian Kauk is on sabbatical leave. This funding will be drawn from the Ministry reserve fund and is therefore included as Income from Reserves.

2) The staff salary budget has been increased to account for inflation. Although a new secretary has not been hired, Corporation has asked Joy Bowerman to act as interim office administrator for a 3-month trial period, and she will be paid at the same rate as the former secretary. In order to budget for this potential ongoing expense, Corporation chose to keep the salaries at approximately the same level.

Like the last several years, we were faced with increasing expenses. We have optimistically budgeted the same amount of income from collections in the 2015 budget as in the 2014 budget (\$145,000). Even so, the budget presented this year is not balanced in order to continue the same level of St. Mark's activities and services within and beyond our community.

I wish to thank Corporation, Parish Council, and especially Joy Bowerman, who are helping me "learn the ropes".

Gillian Martin
2015 Treasurer

Budget 2015

	2014 Actual	2014 Budget	2015 Budget
Income			
GENERAL			
Collections			
Envelope	\$140,209	\$145,000	\$145,000
Identifiable Open	4,680		
Open	2,138	8,000	8,000
Special Collection	3,411	4,000	4,000
Total Collections	\$150,438	\$157,000	\$157,000
Gain from Assets			
CTF Interest Paid	1,083	800	900
Dollar for Dollar	1,435	1,500	1,500
Investment Income	896	1,200	1,200
Rent	15,517	16,500	16,500
Solar Power	11,801	11,000	11,000
Total Gain from Assets	\$30,732	\$31,000	\$31,100

	2014 Actual	2014 Budget	2015 Budget
Organizations			
ACW (Circle 2)			4,000
Bazaar	6,360	6,000	6,000
Breakfasts	300	300	300
Pancake Supper	805	700	800
Rummage	594	1,000	
Slim & Trim	350	400	400
We Kicked the Habit	660	720	720
Total Organizations	\$9,069	\$9,120	\$12,220
Other General Income	591		
Weddings	25		
Total GENERAL	\$190,855	\$197,120	\$200,320
INCOME FROM RESERVES			
Capital Projects	4,187	3,500	
CTF Bequests			
GIFT Funds for Parish Nurse	4,000	4,000	4,000
Ministry			3,800
Total Income from Reserves	\$8,187	\$7,500	\$7,800
DIRECTED			
Centre 454			
Church School	20		
Cornerstone			
Crosstalk			
Debra-Dynes Family House	57		
Flowers	2,605		
Forward Day by Day	59		
Lenten Outreach			
Centre 454	75		
Debra-Dynes	30		
Not specified	819		
St Jude's	50		
St Lukes			
Total	974		
PWR Fund	1,656		
Other Directed Income	160		
Total DIRECTED	\$5,531	\$0	\$0
Total Income	\$204,572	\$204,620	\$208,120

	2014 Actual	2014 Budget	2015 Budget
Expense			
SALARIES			
Staff	\$111,782	\$114,149	\$113,731
Clergy Fill-in	1,145	1,200	1,500
Sabbatical Fill-in			3,800
Organist Fill-in	240	600	600
Total SALARIES	\$113,167	\$115,949	\$119,631
WORSHIP			
Book Repairs			
Flowers	1,680		
Hymn & Service Books		40	40
Music	200	150	150
Piano/Organ	4,187	3,000	1,500
Service & Altar Supplies	1,065	1,000	1,000
Total WORSHIP	\$7,132	\$4,190	\$2,690
PARISH NURSING MINISTRY			
Parish Nurse Services*	20,350	20,000	20,600
Program Expenses	349	1,000	500
Program Income			
TOTAL Parish Nursing	\$20,699	\$21,000	\$21,100
PROGRAMS			
Christian Education	-20	400	400
Church School	49	200	200
Conferences & Memberships	294	500	500
Membership	53	150	300
Nursery	131	100	
Pastoral Care	40	250	200
Publicity	640	400	400
Stewardship			100
Synod	420	400	450
Total PROGRAMS	\$1,606	\$2,400	\$2,550
OUTREACH			
Centre 454	485		
Debra-Dynes	87		
Diocesan Fair Share	33,673	33,673	35,904
Other Outreach	160		
PWR Fund	1,656		
St Jude's	460		
Total OUTREACH	\$36,520	\$33,673	\$35,904

	2014 Actual	2014 Budget	2015 Budget
FINANCE			
Bank Charges	379	500	500
Insurance	4,875	4,973	5,048
Supplies	528	200	350
Total FINANCE	\$5,782	\$5,673	\$5,898
CHURCH			
Cleaning Service	15,068	14,900	14,900
Electricity	4,995	4,500	5,000
Gas	4,753	5,000	5,000
Operating Supplies	875	1,200	1,200
Projects		500	500
Repair & Upgrade	2,637	3,300	3,300
Security	224	250	250
Snow Removal	2,036	2,400	2,400
Telephone	1,262	1,200	1,300
Water	1,024	1,000	1,000
Total CHURCH	\$32,874	\$34,250	\$34,850
MISCELLANEOUS			
Computer & Internet	868	660	660
Forward Day by Day	320		
Office Supplies	571	500	500
Other Miscellaneous	25		
Photocopying	1,387	1,200	1,200
Postage	478	600	600
Rector's Discretionary	146	200	200
Wardens' Discretionary		100	100
Total MISCELLANEOUS	\$3,795	\$3,260	\$3,260
Total Expense	\$221,575	\$220,395	\$225,833
Net Income	-\$17,002	-\$15,775	-\$17,763

* Vaudrey bequest must be used in 2015 or be transferred into Consolidated Trust Fund. To mitigate deficit, Corporation and Parish Council recommend that the Vaudrey bequest be used to cover the salary for Parish Nurse in 2015. This means that the Parish Nursing Ministry will likely be phased out since there is unlikely to be enough income to cover the expense in future years.

Nominations Committee

The following parish council positions are scheduled to be filled through an election at the Vestry meeting on February 15:

Synod member (2 years)
Alternate Synod member (1 year)
Member at large (2 years)
Membership (2 years)
Outreach (2 years)

The Nominations Committee asked the congregation for input and also approached parishioners whom they thought would be suited for the positions to be filled. A list of individuals who have already shown a willingness to stand will be published before the day of Vestry. Nominations are also accepted during the Vestry meeting.

The following names will make up the balance of the Parish Council after February 15:

Rector	The Reverend Brian Kauk
Rector's Warden*	Suzanne Wilkins
People's Warden	Penny Miller
Incoming Deputy Rector's Warden*	to be appointed by Rev Kauk
Outgoing Deputy People's Warden	Jane Delroy
Treasurer*	Gillian Martin
Synod Member (2nd of 2 years)	Janis Perkin
Member at Large (2nd of 2 years)	Kathy Chu
Property*	James Kelly
Stewardship*	Michael Perkin
Choir Representative*	Margaret Lodge

*Appointed position

The Nominations Committee consisted of Georgia Roberts (chair), Allen Deering, Brian Harrison, James Kelly, and Margaret Lodge. The names of the committee members for the next year will be presented at Vestry.

Respectfully Submitted on behalf of the Nominations Committee
Georgia Roberts

February 2014 Minutes**St Mark the Evangelist
Annual Vestry
February 23, 2014****Call to order**

Vestry was called to order at 11:57. The chairperson for the meeting was Rev. Brian Kauk. Since the regular vestry clerk could not attend the meeting, volunteers were solicited for the position of vestry clerk.

Motion: That Joy Bowerman be appointed vestry clerk. (Gale Deering, Judy Darling)

CARRIED

Approval of the minutes of the Annual Vestry, February 24, 2013

Rev. Kauk called for errors and omissions. On page 38, it was noted that Suzanne Wilkins should be listed as the Incoming Deputy Rector's Warden.

Motion: That the minutes of the 2013 vestry report be approved as amended. (Allen Deering, Lorne Bowerman) **CARRIED**

Rector's Report and Churchwardens' Report

Motion: To receive Rector's Report and Churchwarden's report. (Judy Darling, Paul Kompass) **CARRIED**

2013 Financial Statement and Auditors' Report

Motion: To receive the 2013 Financial Statement and Auditor's Report (Lorne Bowerman, Phil Conquer) **CARRIED**

Presentation of the 2014 Budget

Motion: To accept the budget for 2014. (Will Knight, Penny Miller) **CARRIED**

Motion: To amend the budget to remove the \$14,900 in cleaning expenses (James Kelly, Gale Deering) **WITHDRAWN**

Ballot for Lenten Outreach

Vestry was asked to consider the following projects for Lenten Outreach:

Centre 454
Diocese of Jerusalem
St Jude's Cathedral

Voting was done by secret ballot.

William Knight and Penny Miller served as scrutineers who counted the votes and then reported to vestry.

Nominations Committee Report and Elections

Motion: Accept Report on choosing composition of Nominating Committee (Vaughan Barnum, Bruce Lodge) **CARRIED**

The nomination committee report on page 35 received. It was noted that Pam Rogers should also be listed as a Synod member.

Amendment: to add a third member at large to serve for 1 year (Margaret Lodge, Kate Greer-Close) **DEFEATED**

There was a call for further nominations for vacant positions as listed in vestry report.

Nominate: James Kelly for Property of a term of 1 Year (Margaret Lodge, Sheila Pitt)

Motion: To close nominations (Bruce Lodge, Vaughan Barnum) **CARRIED** All nominated members were acclaimed.

All other 2013 Reports

Motion: To receive all other reports (Georgia Roberts, John Hancock) **CARRIED**

The following errors/omissions were noted in the reports:

Page 10 Add the names Jenny Morpew, Bruce Lodge and Ray Davidson in reference to choir report.

Page 13 The name Stephen Close should be substituted for James Kelly, Thanks Steve!

Page 20 Margaret expressed concern that the percentages are out of whack.

Appointment of Bank for 2014

Motion: to appoint TD Canada Trust Emerald Plaza to act as bank for the coming year (Joy Bowerman, Jane Delroy) **CARRIED**

Other Business

Lenten Outreach 2014

The Lenten Outreach projects for 2014 will Centre 454 and St Jude's Cathedral.

Motion: To destroy ballots. (Vaughan Barnum, Wanda Bowman) **CARRIED**

Cleaning Contract

Motion: That parish council reviews the cleaning contract with a view to using volunteer services. (James Kelly, Sheila Pitt) **CARRIED**

Name Tags

Paul Kompass would like everyone to wear their nametags to make life much easier for visitors and newcomers.

Motions of Thanks

Jane Delroy offers thanks for Connie Bowerman and Lorne Bowerman for all the hard work they have done.

Judy Darling offers thanks to Joy Bowerman for the comprehensive Treasurer's report.

Audia Barnett offers thanks to Michael for youth and children's ministry and the people that have taken over.

Pam Rogers offers thanks to Les Cundell as chair of Parish Council.

Betty Caughlin offers thanks to all the participating people in the MAP process for their dedicated work.

Sheila Pitt offers thanks to Fr Brian for his leadership.

Margaret Lodge offers thanks for all who have come before. It is the 65th anniversary of the founding of the parish and nearly 60 years in this building. Thanks to the three elders in the choir, Ray Davidson, Bruce Lodge & Jenny Morphew.

Brian offers thanks for the choir who help him worship God.

Georgia Roberts offers thanks Margaret Lodge for e-prayer. It is such a big part of praying and community.

Adjournment

Motion: That the meeting be adjourned. (Bruce Lodge, William Knight) **CARRIED**

Respectfully submitted by Joy Bowerman, Vestry Clerk, February 23, 2014.

Addenda

2015 Vestry report from Janet Helmer Parish Nurse

My healing ministry, promoting holistic health of body mind and spirit continues to receive the strong support of our Health committee, as I move into my third year as your parish nurse. My relationship with our faith community and individual parishioners continues to mature through mutual trust, respect and loving compassion, following Jesus' lead as a healer.

This summer, July 2014, I travelled to Oxley on Lake Erie to participate on a panel of practicing parish nurses for the new class in the Foundations in Parish Nursing certification program, offered through the Institute for Catholic Formation of the Catholic Diocese in London Ontario. Over the course of this weekend, I had the privilege of renewing my connections with like-minded nurses working within faith communities.

Our Seniors' bi-annual service and luncheons, were held in June and November. Such opportunities for our older parishioners to come together as both a worship and social community are well attended and appreciated. One of the key factors in healthy aging is keeping connected to your community and socializing with others. Efforts were made to balance the volunteer support needed to host these events with the benefits of continuing their worship and social ministry. The commitment and work of Health committee members, Circle 2 and Mother's Mission, with special recognition to Georgia Roberts, carried these events to the successful enjoyment of all who participated.

Many of our parishioners are in need of our personal contact, connection and support for a variety of reasons: they are isolated by transportation, hearing, cognitive and other function limiting health issues. St Mark's membership is an aging population where stewardship of time and talents is very much needed. Our Friendly Visiting /Calling program has struggled to begin its mandate. A parish program based on the Diocesan Screening in Faith, our process for our one-one visiting program requires application, screening referencing and training. Our first small group of friendly visitors is being launched the end of February.

A complimentary Friendly phone caller program is still to be discerned.

Acknowledging the community of St Mark's parishioners living at Park Place retirement home, a newly formed, monthly "Coffee Klatch" being led by Kate Close and Cynthia Greer, is beginning to explore the possibilities of this of time coming together and reaching out to other old friends at Park Place from the Carleton Heights community.

We have purchased an AED (Automated External Defibrillator) machine which will be mounted on the wall in the Link following the training session to be held February 9th in Bishop Reed Hall. This initiative is generously being paid for by the women's Circle 2 group after careful and thoughtful consideration during the past year. Thank you Circle 2!

My weekly contact with parishioners in support of their health concerns occurs in person, over the phone and by e-mail. Most often, it is a visit where they live (in their home, a retirement home or a nursing home). Increasingly, my time is being spent communicating with family members who need support when there is a perceived change in the health status of a parent. Navigating the health care system and movement from one sector to another can be a challenging, stressful time. Resource manager and systems navigator are two very important roles of the parish nurse.

God's GRACE and support is with me as I walk beside the lonely, sick and dying in our parish. Your loving support of this Parish Nursing ministry fills me.

April 2014 Minutes

Church of St Mark the Evangelist Special Vestry April 6, 2014

Motion: that St. Mark's agrees to move toward the creation of a new parish to be named by the Bishop, in partnership with St. Michael and all Angels and St. Richard's.

Voting was done by paper ballot.

Call to order:

Vestry was called to order at 12:11 pm. The chairperson for the meeting was Archdeacon Chris Dunn.

Motion: That Suzanne Wilkins be appointed vestry clerk. (Carol Dicks and Madeleine Hyslop)
CARRIED

Motion: to appoint scrutineers Bruce Lodge and Audia Barnett. (Jenny Morphew and Les Cundell) **CARRIED**

Point of Order: Betty Caughlin asked that the speakers be advised when they have only 1 minute left to speak.

Moved by Joy Bowerman and seconded by Keith Wilkins that St. Marks agrees to move toward the creation of a new parish to be named by the Bishop, in partnership with St. Michael and all Angels and St. Richard's.

Mover: Joy Bowerman - 5 minutes FOR

Secunder: Keith Wilkins 3 minutes FOR

Bruce Lodge – 3 minutes AGAINST

Jan Oswald 3 minutes FOR

Jenny Morphew 3 minutes AGAINST

James Kelly 3 minutes AGAINST

Les Cundell 3 minutes FOR

Brian Harrison 3 minutes AGAINST

Georgia Roberts 3 minutes FOR

Betty Caughlin 3 minutes AGAINST

Laurie Slaughter 3 minutes FOR

Sheila Pitt 3 minutes FOR

Kate Greer-Close 3 minutes AGAINST

Madeleine Hyslop 3 minutes AGAINST

John Crew 3 minutes AGAINST

Cynthia Greer 3 minutes AGAINST

Margaret Lodge 3 minutes AGAINST

Joy Bowerman gets final 2 minutes (people are starting to leave so we will vote)

1:12 pm session closed for the motion.

Motion: Chris Dunn read the motion in its entirety and asked that if any individuals needed assistance with picking up the paper, he would come and help them.

People placed their paper ballots in the box at the altar and the scrutineers and Chris Dunn left to count the votes.

110 people eligible to vote – 1 spoiled ballot

VOTES FOR: 32

VOTES AGAINST: 77

Motion was defeated.

Motion: to destroy the ballots. (Allen Deering and Keith Wilkins) CARRIED

Meeting was adjourned at 1:29 PM.

Respectfully submitted by
Suzanne Wilkins, Vestry Clerk, April 6, 2014.

Lenten Outreach 2015

As part of our Lenten program since 1999, we have included almsgiving envelopes to support outreach initiatives. This has allowed us to broaden our outreach in a way which our church budget will not allow. We are planning to continue this program for the year 2015. Please prayerfully consider the projects listed below. This year at parish council, there were 3 projects brought up for consideration. It our intention to support two of these projects. They will be selected by secret ballot at vestry.

Offering envelopes are available at the back of the church during Lent. These should be used in addition to your regular offering envelopes. All money received in these envelopes will be divided evenly between the outreach projects chosen at vestry. If you wish your offering to be directed specifically to one of the projects or to a different project, please write the name of your choice on the blank line at the bottom of the label on your lenten offering envelopes. If nothing is filled in on this line, it will be assumed that the money should be split evenly between the two projects chosen. Don't forget to write your name or envelope number on the envelope to receive tax credit for your donation!

Previous Projects Supported

- 2007 Centre 454, St. Jude's Iqaluit
- 2008 Centre 454, The Mission
- 2009 Grandmothers to Grandmothers, St. Jude's Iqaluit
- 2010 Debra-Dynes Family House, Cornerstone
- 2011 Debra-Dynes Family House, Cornerstone
- 2012 Debra-Dynes Family House, Ancoura
- 2013 Debra-Dynes Family House, St Luke's Table
- 2014 Centre 454, St Jude's Cathedral, Iqaluit

Bales for the North

The ACW have been sending Bales to the North for over a century to help Northern communities raise money for the church and their programmes. Participating churches in our diocese donate new goods which are usually packed in May. These goods are still needed to help because of the high prices in the North. Mailing costs for the 40lb bales has increased greatly over the years and money towards this is greatly appreciated.

Princess Basma Centre for Children with Disabilities

The Bishop of the Diocese of Jerusalem is always anxiously looking for support for the Princess Basma Centre for Children with Disabilities.

The Princess Basma Centre for Children with Disabilities, is a charitable, non-governmental, non-profit institution entrusted under the Anglican Episcopal church. The centre provides services for children with disabilities in Palestine.

They work on the inclusion of children with disabilities through medical rehabilitation and education. Their work is guided by the fundamental values expressed in the UN Conventions on the Rights of the Child and the Rights of Persons with Disabilities.

More information can be found on their website at <http://www.basma-centre.org/2016/about-us/>.

St Luke's Table

St Luke's Table became one of the diocesan community ministries in July, 2013. Formerly the St Luke's Lunch Club and Drop in Centre, the centre was an outreach of St Luke's Anglican Church for 30 years as a community service designed for the homeless or those at risk of homelessness in that neighbourhood. Open five days a week, their Day Program provides much-needed community services, such as meal programs for those in need, social services, recreational services and counseling services. Over 150 people are served each day. On the wish list at St Luke's Table are additional funds to improve their space and also the money to provide more nutritious breakfasts.