

**ST. MARK THE EVANGELIST  
PARISH COUNCIL  
Meeting of  
Wednesday, January 19, 2022  
7:00 pm, Zoom Meeting  
MINUTES**

**In attendance:** Georgia Roberts, Bill Barber, Gillian Morris, Pauline Adams, Suzanne Bisson, Michael Perkin, Janis Perkin, Cynthia Greer, Terry Frederick, John Hancock, Joan Hounsell, Judy Life, Gillian Martin

**Opening the Meeting**

**Call to Order**

The meeting was called to order at 7:03pm.

**Opening Prayer**

Prayer was offered by Janis Perkin

**Regrets**

Rev. Julian Campbell

**Approval of the Agenda**

Approval was moved by John Hancock and seconded by Gillian Morris.

**Approval of the Minutes from the December 15, 2021 meeting**

Approval was moved by Gillian Martin and seconded by Georgia Roberts.

**Business arising from previous meetings**

**Signage**

Suzanne Bisson reported that she had received more quotes and information. We will probably have a further report in March. Rob Mellon has declined to chair the External Signage committee but is happy to be a working member. It is hoped that John Hancock will join the team.

**John McFarlane**

It is quite clear that St. Marks needs to have all of the facts before engaging in conversation with Mr. McFarlane. It would be of value to contact former priests of the parish who resided at the former rectory to see if basement flooding was a real issue during their residency there. Corporation will follow up on this. The diocese should be informed of what is transpiring with Mr. McFarlane in regards to St. Marks and it was suggested that we speak with our archdeacon Chris Dunn.

**Shape of Parish Ministry Cmte.**

The compendium of parish profiles submitted to the committee will be attached to the newsletter the week of January 17, 2022.

**Regular Reports**

**Rector's Report**

Will be submitted later.

**Wardens Report**

**January 19, 2022**

**External Signage:**

It was discussed and agreed at the December Corporation and PC meetings to address the purchase of a new external sign. At our January 12th Corporation meeting, it was decided to postpone any further work until March.

We have received one quote from Ottawa Signs and are waiting for a quote from UTG DigitalMedia.

**John McFarlane**

Since our December 12 meeting, Corporation have received the following emails from Mr.McFarlane:

Dec 15 - advising us that we cannot continue to ignore the problem and that he wants a response in writing. (In my conversation on this same date with Mr. McFarlane, he was adamant that we have a 'snow dump' and would not accept the fact that there was little snow and that by no means do we have a snow dump).

Dec 20 - advising us that he will build a 7 ft fence along our property lines. He also requests that we move our 'snow dump'.

Dec 24 -requesting a copy of our site drainage plan before January 7, 2022.

Jan 4 - this long email stated a) that his basement has always flooded since he purchased our former rectory and that the church did not disclose this to him; b) that the houses on Normandy crescent are also experiencing flooding and water damage due to our parking lot; that most likely our parking lot is causing the houses on Fisher avenue to flood.

Further to the report:

Pauline Adams reported on the Nominating Committee for Parish Council. A report to the council will be made at the February meeting.

**Treasurer's Report**

**Some comments for Parish Council about December 2021 Financials**

**Balance Sheet for 31 December 2021**

There was \$955.62 removed from the GIFT account in December - \$455.62 was for microphones and stands for livestreaming and the remainder was to Matthew Handy to complete the work on our webpage. As of Dec 31, 2021, the GIFT fund is \$9,517.01 lower than it was on Dec. 31, 2020.

**SUMMARY OF CURRENT ACCOUNTS**

**IN 2021 OUR EXPENDITURES EXCEEDED OUR INCOME BY \$15,515.70. This amount had to be taken from our retained earnings. If we had not had the gift of a Jubilee month from the Diocese our deficit would**

**have been approximately \$15,300 larger.** (The Jubilee gift covered the cost of Parish Fair Share, ECOPS (stipend, housing and travel), insurance and lay staff salaries for the month of March.)

### **Income**

Collection income for December (\$28,948) was the highest monthly collection income in the past 5 years and followed a very strong November for collection. We ended the year with full-year collection income being just \$3,145 below what was budgeted. It seems likely that the parish letter sent out in early September contributed to the collection increase near the end of the year. However, the full-year collections were still the lowest of the past 5 years.

In December we received our CTF dividends for 2021. They were a little lower than expected.

The \$1440.94 received in December for solar income put us well ahead of our budgeted amount for the year.

Just a small amount of rent was received in December.

The bazaar raised just under \$6,000. What a wonderful outcome from the work put into this activity!

**Total General Income** from January 1 to the end of December was **just \$963 less than budgeted** and just \$389 less than the amount in 2020.

Total Directed Income from January to December was \$2,999.

### **Expenditures**

Reminder: The amounts paid for ECOPS, clergy housing, lay staff salaries, Fair Share, and Insurance from January to December are approximately \$15,000 less than budgeted since we did not know that we would have a one-month Jubilee gift when we passed our budget.

**Total expenditures** from January until the end of December (\$196,609) were **\$19,542.94 below budget**, mainly due to the one month of Jubilee but also due to keeping other expenditures in check.

### **Bottom Line**

**From January to December, our expenditures exceeded income by \$15,515.70.** Our great November and December collections, bazaar profits, solar income and keeping many expenditures in check all helped with this bottom line. But without the gift of 1 month of Jubilee from the Diocese, our deficit would have been approximately \$15,300 higher, making it close to the deficit amount (\$36,582) that was passed at Vestry last year.

Further to this:

We passed a deficit budget in February 2021. Budgeting for the 2022 year has been really difficult due in a large part to the pandemic. The numbers needed from the diocese in order to complete a large part of the budget only arrived on January 19, 2022. The estimated numbers in the budget were fairly close to the Diocesan actuals. We could be looking at a \$40,000.00 deficit this year. The Financial Advisory Committee

has been asked to look at the budget and see if there are any cuts that can be made. Rental income could be higher this year but it is dependent on the pandemic. It was noted that our diocesan Fair Share which is \$34,000.00 this year is \$2,000.00 less than last year.

### **Property Report**

#### **Property Report January 2022**

A company, Atlantic Basement, will be coming to the church February 14, 15 and maybe 16 to fix the water leakage in the basement.

I talked to Elio of Blue Teal who does our snow ploughing and he will put as much snow as possible in the back left corner which will be even farther from his house.

Bill Barber (via email)

Further to the report:

Solar output has improved due to the new micro-inverters. John Hancock will make sure to include the figures for December, January and the first weeks in February will be included in the report to Vestry.

### **Stewardship Report**

In the event that St. Marks passes a deficit budget for 2022 there will need to be regular updates made to the parish. There could also be appeal letters, stewardship notes in the bulletin and newsletter. Michael Perkin reported that he hoped to meet with Father Julian to look at the time from January to August 2022 which might allow for stewardship “moments”. Hopefully this would lead to a stewardship campaign in the fall.

### **Membership Report**

Membership report January 2022

There is very little to say, but we did lose one member John Johnston in December.

We have a few we cannot trace because they appear to have changed from a land-line to cell phones.

Cynthia Greer (via email)

Further to the report:

Cynthia Greer will have her phone volunteers contact their parishioners to see who may be watching the livestreaming services and those who might need something in print like the newsletter.

### **Outreach Report**

#### **OUTREACH January 2022**

There is not much to report since our last meeting.

Donations of food, non-perishables and knitted items in the blue bin were delivered to DDFH before it closed for the Christmas holidays.

On reopening day, Jan 5, 2022, I delivered a box of scarves and hats that had been bought at the bazaar and donated to DDFH.

Nothing else to report.

Joan Hounsell, Outreach (via email)

### **Choir Report**

Choir Report January 2022

The choir has been practising as usual on Thursdays in the hall.

We sang a regular Lessons and Carols service on the 4th Sunday in Advent, but the Christmas Eve and Boxing Day services were live-streamed.

On Sundays in order to make the live-streamed service more like our usual services, 9 of us have sung as if it were a regular service, introit and anthem included, along with the service music.

John Hancock is our stalwart male member of the choir.

Cynthia Greer (via email)

### **New Business**

#### **Little Free Library**

The Library is stored over the winter months as it is basically designed for better weather. We are hoping that it will make an appearance this spring.

### **Vestry**

The date for the 2022 Vestry is February 27, 2022.

### **Next Meeting**

The next meeting will be on Tuesday, February 15, 2022 at 7pm via Zoom.

### **Adjournment**

The meeting adjourned at 8:30pm with the saying of the Grace.