

**ST. MARK THE EVANGELIST
PARISH COUNCIL
Meeting of
Monday, May 30, 2022
10:30am, Bishop Reed Hall
MINUTES**

In attendance: Rev. Julian Campbell, Georgia Roberts, Pauline Adams, Suzanne Bisson, Janis Perkin, Michael Perkin, Gillian Morris, John Hancock, Joan Hounsell Joan Grayer

Opening the Meeting

Call to Order

The meeting was called to order at 10:20 am.

Opening Prayer

Prayer was offered by Rev. Julian Campbell

Regrets

Cynthia Greer, Judy Life, Laurie Slaughter, Rob Mellon, Bill Barber, Caroline Findlay

Approval of the Agenda

Additions to the agenda: under New Business added Pandemic Update

Approval was moved by Michael Perkin and seconded by Joan Grayer. *CARRIED*

Approval of the Minutes from the April 19, 2022 meeting

Errors and Omissions: change on page 5-next meeting date to May 30, 2022 at 10:30am.

Approval was moved by Pauline Adams and seconded by Joan Grayer. *CARRIED*

Business arising from previous meetings

Maintenance Calendar

Joan Grayer sent out invitations to those who would most likely use the calendar. The power outage caused by the storm meant that responses concerning access and ease of use of the calendar were delayed. Joan has asked for volunteers to test the accessibility and will resend the invitation to John Hancock, Michael Perkin, Suzanne Bisson and Joan Hounsell.

Regular Reports

Rector's Report May 30th 2022

Parish Matters

Pastoral Team:

The first meeting has been delayed until Thursday June 2nd, 2022. Bev Muma, Shelley Crowley, Cynthia Greer, Elizabeth Van Ossenbruggen and Georgia Roberts have shown interest in joining the team.

Organist Search Committee:

This committee will meet within the next two weeks. We will start with a large group to allow for the collection of ideas and then reduce down to a smaller committee of three with support from two or three others. Our summer organists will be Roxanne in July and Barb Hallam-Price in August.

Scam:

There is a new scam circulating to members of St Marks in an e-mail purported to be from Father Julian. Because of this a new email address has been created for him. FrJulian@stmarksottawa.ca

Ukrainian Refugees Ministry:

The response from St. Marks has been great.

Diocesan Matters

Clergy Day is scheduled for May 31st and Father Julian will be in attendance.

During the week May 30 to June 3, Father Julian will be one of the clergy who will be on-call for the diocese covering urgent hospital visits where clergy are needed for extreme unction etc.

Wardens Report / Property

Warden's Report May 30, 2022

External Signage

The project was formally approved by Corporation and brought to Parish Council on April 19, 2022. It was agreed to set up a small group to address new signage to replace the current one that is on the front lawn along Fisher Avenue. Suzanne Bisson, Shelley Crowley, Brian Harrison, and John Hancock met on May 2.

Funding for this project will be challenging. We have a limited capital project fund of \$7,874 (as of end Mar 2022). The Anglican Foundation, which has several terms and conditions may be a source of funding. It was suggested that a tax deduction could be issued to the signage company as a gift in kind for a lesser cost of the sign.

Types of Signs

Digital (LED Reader) - an average cost is \$25,000. As an example, Christ Church in Bells Corners cost \$31,000 in 2017. Although a digital sign has remote access, there has to be an electrical connection to power up the sign, which again is costly.

Static sign - made from composite materials so it lasts longer - a nice sign could be made for \$5,000 and sauna tubes to anchor the sign would be another \$4,000.

City of Ottawa Meeting Suzanne and Coordinator, By-laws & Applications | Building Code Services

Our current sign is located on city property - we could not put any sign on the same location.

Our zoning industrial and we can have a digital sign but the standards are very strict for erecting a digital sign and it is unlikely that the size of our front property allows us to meet the city's requirements (it must be setback at least 18m from an intersection and 1m from the property line abutting a street. The message centre must be at least 45m from a residential use in a residential zone.) This setback may be difficult to achieve.

As well, St. Mark's is registered as a heritage property so there is the possibility that we will need a variance at a cost of \$2200 to erect a digital sign. All neighbours across the street, and behind us on Normandy would receive notification of our intention and could appeal it.

The criteria for a non-digital sign are much lenient.

Supporting Displaced Ukrainians

Algonquin College and Campus Ministry are supporting displaced Ukrainians by providing English as a second language (ESL) sessions every Tuesday and Thursday afternoon from May 10 to Aug 18. St. Mark's delivered baked goods, coffee, tea and milk this past Tuesday. Many thanks to all.

We currently have a roster of persons who will bake and/or provide beverages every week. Juices, sandwiches, cheese and crackers would also be welcomed.

The campus minister has also let me know that they need an additional assistant and substitute English teachers, and volunteers to help set-up, clean-up and join in the English conversational hour.

A notice has been put in the parish newsletter asking people to let me know if they can help in any way. Suzanne Bisson

Further to the report:

External Signage-Parish Council had a discussion on the different types of signs that would replace our current one. The following motion was made: "It is moved that Suzanne Bisson will contact sign companies to get three quotes for replacing the current church sign. These quotes will then be presented to Corporation and Parish Council for discussion." Moved by Suzanne Bisson and seconded by Gillian Morris. *CARRIED*

Coffee, Conversation and Company- this group will continue to meet until the end of June. Michael Perkin shared a photo of a poster posted on the community mailbox. It is for a program for seniors at the Carleton Heights Curling Club. They have received Government of Canada funding through the New Horizons for Seniors program. It might be worth investigating this funding source.

Property Report

Property Report May 2022

Thanks to Russell and Georgia for their work to remove vines and debris from the hedge on the Fisher Avenue side of the parking lot.

Saturday's (May 21) severe thunder storm snapped off the top half of the pine tree near the church hall on Fisher Avenue, leaving it on the side walk and road edge. Janis Perkin reported on Monday that a city crew was clearing away the downed tree.

A general clean-up day is scheduled for Saturday, May 28, for the buildings, gardens and grounds of the church property. Church members who have the time and energy are invited to help with this task from 9 am Saturday morning.

John Hancock People's Warden

Further to the report:

On May 28th 7 members of the parish helped out with the general clean-up day.

The Little Library has been installed for the 2022 season.

Treasurer's Report

Some comments for Parish Council about April 2022 Financials

Income to end of March

Collection income for April was very good. Thus, the first 4 months of 2022 have collectively been good, being \$5,936 ahead of 2021, and \$135 more than budget

We have had higher gain from our assets than in 2021. Good news, since we are predicting all these assets to produce more in 2022 than in 2021. The income from organizations is well ahead of 2021 and ahead of what was budgeted, mainly due to funds deposited by the end of April from the spring market.

Total General Income to end of April 2022 (\$58,899) was \$8,888 higher than in 2021 and \$1,066 higher than what was budgeted

Total Directed Income to the end of April was lower than in 2021 mainly because of lower Lenten Outreach donations.

Total Income to the end of April 2022 was \$60,472.

Expenditures to the end of April

Expenditure in the SALARIES category are \$6,020 less than budgeted for January to April since relieved by the Diocese of the obligation to remit one month of ECOPS. (See COVID Communique for March 30.)

Expenditures in other broad categories (i.e., WORSHIP, FAIR SHARE, OUTREACH, etc.) are fairly close to what was budgeted for January to April 2022.

However, comparing 2022 to 2021, expenditures in the categories of SALARIES, FAIR SHARE, and Insurance for January to April 2022 are higher than in 2021 since March 2021 was a Jubilee month where we were relieved of the obligation to remit ECOPS, clergy housing costs, lay staff salaries, Fair Share and Insurance, which amounted to approximately \$15,000. As well, expenditures in the CHURCH category for January to April 2022 (\$18,891) are higher than the \$11,819 spent in 2021 mainly due to expenditure on the basement renovations to prevent flooding that is included in Repair and Upgrade.

Total expenditures to the end of April 2022 (\$72,449) were \$15,571 higher than at the end of April 2021; however, they were \$6,907 less than budgeted.

Bottom Line

At the end of April 2022, our expenditures exceeded income by \$11,977, which was worse than in 2021 (where the deficit was \$5,235 at the end of April) but much better than the deficit of \$21,523 that was budgeted for the end of April 2022.

Membership Report

Membership report May 2022

There have been no recent changes, except Edna Harwood passed away. Not to be mixed up with Ada Henwood, who is hale and hearty.

The newcomer who brought some jewelry for the spring market/bazaar hasn't reappeared.

I have called and left a message several times, so will not call again. I don't want it to seem like harassment.

We appear to be having the same group of parishioners on a Sunday, with the occasional one added, but around 40 at the 10 o'clock and 10 to 12 at the 8 a.m.

Cynthia Greer

Stewardship Report

Stewardship May 2022

September is Stewardship month. After some discussion by council on the form that this should take it was decided that a lighter approach may be the right way to go this time. There would be two speakers over the month, one from the diocese and the other would be Father Julian offering a Stewardship sermon. Georgia Roberts also thought that

letting parishioners know how their financial support is used in support of not only for the parish but the diocese and beyond is important as it may not be well known.

Outreach Report

Outreach Report, May 2022

Thank you to all who donated gifts for Debra Dynes Mothers' Day. I was able to deliver several bags of lovely motherly items for the children to give to their moms.

At the same time, another donation of food from the blue bin was delivered.

As we all know, Ottawa Food Banks are currently running on empty due to a huge demand within the community. I will therefore be inserting a request in our weekly newsletter not only for food but for cash to help Debra Dynes purchase the items that they need in bulk.

Lastly, our church is currently participating in a weekly Outreach program through Campus Ministry/Algonquin College. They are supporting up to 30 displaced Ukrainian families in Ottawa for informal English language instruction. We will be donating some baked goods and beverages every Tuesday until August 18. Georgia and I made a substantial delivery on May 17. An appeal for volunteers will be in the weekly newsletter.

Joan Hounsell,
Outreach Coordinator

Choir Report

Choir Report May 2022

The last Sunday for the regular choir and for Ariane is June 26th. Hopefully this will be followed by a picnic if it is allowed.

There will be an interim organist/ pianist for July, and another organist for August, and into September.

Usually the 9 a.m. service changes to 8 and 10, after Labour Day, but I don't know for this year.

Cynthia Greer

New Business

Pandemic Update

It was reported that the Diocese of Ottawa will be moving into the "Go Green" as of June 1, 2022.

The St. Marks Pandemic team is asking for a modified Yellow during the month of June.

The small table at the front of the church used for communion will be removed allowing for the use of the communion rail again. Physical distancing should be observed.

Father Julian will continue preach from the Altar.

Parishioners will no longer be asked for proof of vaccination but masks are still required.

Georgia Roberts will contact the diocese to see if there are still restrictions for choirs regarding the wearing of masks and proof of vaccination.

Next Meeting

The next meeting will be in-person on Tuesday, June 21, 2022 at 10:30am.

Adjournment

The meeting adjourned at 12:43pm with the saying of the Grace.

Respectfully submitted by Janis Perkin Recording Secretary