

**ST. MARK THE EVANGELIST
PARISH COUNCIL
Meeting of
Tuesday, June 21, 2022
9:30am, Bishop Reed Hall
DRAFT MINUTES**

In attendance: Rev. Julian Campbell, Georgia Roberts, Pauline Adams, Suzanne Bisson, Janis Perkin, Michael Perkin, Gillian Morris, John Hancock, Joan Hounsell Joan Grayer, Rob Mellon. Laurie Slaughter, Judy Life, Bill Barber, Carolyn Findlay, Cynthia Greer

Opening the Meeting

Call to Order

The meeting was called to order at 9:40 am.

Opening Prayer

Prayer was offered by Rev. Julian Campbell

Regrets

None

Approval of the Agenda

Approval was moved by Georgia Roberts and seconded by Joan Hounsell. *CARRIED*

Approval of the Minutes from the May 30, 2022 meeting

Approval was moved by Pauline Adams and seconded by Gillian Morris. *CARRIED*

Business arising from previous meetings

Maintenance Calendar

Joan Grayer has been sending out test notifications to John Hancock, Michael Perkin, Suzanne Bisson, Joan Hounsell, and Bill Barber and this group has reported that they are receiving the notification and are able to make cancellations. The calendar seems to be working well but it should be noted that it is still in the trial stage.

Regular Reports

Rector's Report June 2022

SPMC: There will be a meeting on June 28, 2022 at 7:00pm at St. Paul's Kanata. Attendance can be in person or via Zoom and you are asked to register by June 24, 2022.

Pastoral Team:

Canon Rhondda MacKay has submitted three dates for a meeting. Training will begin in September. The team so far is Bev Muma, Shelley Crowley, Cynthia Greer, Keith Wilkins and Georgia Roberts. The team will be commissioned for this ministry in the fall.

Organ Repair/Organist:

The organ has been acting up since the May 2022 Derecho storm. Ariane Dind contacted the organ repair technician she uses regularly and he feels that it is probably an unfixable problem. Roxanne McGahey, one of our interim musicians, may know someone who may be able to help fix the organ.

Dr. Deidre Piper will be our organist until a permanent organist/choir director can be found.

Services:

It should be noted that the 8am service is experiencing a very low attendance. On the other hand the 10am service is growing at the moment with attendance reaching 47 people recently.

Rentals:

St. Mark's has reached a place where we have all of our regular spaces for rental in use. Therefore a new group will be renting the church proper for their meetings.

Wardens Report / Property

**RECTOR'S WARDEN REPORT JUNE 21,
2022**

Two Options for External Signage:

1. Refurbish the existing sign.

I received a verbal quote from Orion signs of approximately \$3,000 to refurbish our existing sign. This would entail removing the entire sign, ensuring no rot, repainting it, and rebuilding the bottom portion for our message board. (Must be same size). However, the current message board is small and not visible to the street. The additional should not be put back.

Spoke with the co-ordinator of By Laws and applications, building code services. She advises that the sign itself and not only the addition is on city property. We won't be asked to remove the sign. We can make NO structural changes to the sign, that is, raising the posts to have more visibility of the message area, or making the message portion larger. Once a structural change is made, it is considered a new sign and we would be encroaching on city property.

2. A new Sign

The quote from Ottawa Signs, is \$11,300 to manufacture a 6.5' x11' double side pylon sign with metal posts, sauna tubes, a decorative metal cross and a double sided LED lit 6' x 6' sign box with a LED lit changeable letter section. (It is \$300 less for non-LED).

The co-ordinator of By Laws and applications, building code services. has advised:

Checked with Heritage and they would not support a variance. So no LED allowed (because St. Mark's is registered as a heritage building, we cannot have any illumination.)

Sign can only be 9.8 get high (3 metres).

The entire signage portion can only be 53 sq feet (5 sq metres). This includes the permanent lettering, St.

Mark's church AND the message centre. The message centre itself can only be 25% of the total that is 1.25 sq meters.

Spoke with the signage company. Easy to make these adjustments. They will do the ground markings, that is no cable lines, sewer, etc. Takes at least 2 months for city to get back to signage company.

(There would be additional costs for the building permit. which the signage company would do, including specs, etc to the city.) Cost is \$500. or we can do ourselves.

Funding

Not to touch our operational budget.

Jointly from requests, memorials funds (\$10,263.76) and GIFT(\$11,122.37).

Provide \$5650, which is 50% of total cost from our memorial fund Actively seeks donations. Remainder from either memorials or GIFT.

If we start now, we can have a new sign up by the fall.

Further to the report:

Parish Council wondered if either Councilman Riley Brocklington or Keith Egli could be contacted regarding getting a variance for the sign.

The following motion was then made: "It is moved by Joan Hounsell that Corporation proceed with the acquisition of a new sign with the financing being provided as follows: \$5650.00 to be taken from the Memorials Fund and any shortfall will be covered by GIFT funds and donations from parishioners."

Seconded by John Hancock.

The vote was 11 in favour, 1 against and 1 abstention. The motion *CARRIED*

Pauline Adams requested that Suzanne Bisson update Parish Council during the summer months.

Treasurer's Report

Some comments for Parish Council about May 2022 Financials

Income to end of May

Collection income for May was the lowest month for this year, and approximately half of that received in April. Giving patterns, apart from for PAR, have changed during the pandemic. The first 5 months of 2022 have collectively been \$5,884 ahead of 2021, but \$5,107 less than budget

We have had higher gain from our assets than in 2021 and approximately what we were budgeting for this time in 2022. The income from organizations is well ahead of 2021 and ahead of what was budgeted, mainly due to funds deposited by the end of April from the spring market.

Total General Income to end of May 2022 (\$69,510) was \$9,792 higher than in 2021 but \$3,637 lower than what was budgeted

Total Directed Income to the end of May (\$1653) was approximately the same as in 2021 (\$1681).

Total Income to the end of May 2022 was \$71,163.

Expenditures to the end of May

Expenditure in the SALARIES category are \$6,020 less than budgeted for Staff for January to May since relieved by the Diocese of the obligation to remit one month of ECOPS. (See COVID Communique for March 30.). There were small expenditures on Clergy and Organist fill-in in May.

Expenditures in other broad categories (i.e., WORSHIP, FAIR SHARE, OUTREACH, etc.) are fairly close to what was budgeted for January to May 2022.

However, comparing 2022 to 2021, expenditures in the categories of SALARIES, FAIR SHARE, and Insurance for January to May 2022 are higher than in 2021 since March 2021 was a Jubilee month where we were relieved of the obligation to remit ECOPS, clergy housing costs, lay staff salaries, Fair Share and Insurance, which amounted to approximately \$15,000. As well, expenditures in the CHURCH category for January to May 2022 (\$21,182) are higher than the \$13,760 spent in 2021 mainly due to expenditure on the basement renovations to prevent flooding that is included in Repair and Upgrade.

Total expenditures to the end of May 2022 (\$90,482) were \$17,021 higher than at the end of May 2021 and were \$6,032 less than budgeted.

Bottom Line

At the end of May 2022, our expenditures exceeded income by \$19,320, which was worse than in 2021 (where the deficit was \$12,063 at the end of May) but a little better than the deficit of \$23,367 that was budgeted for the end of May 2022.

Property Report

A thanks was offered to Joan Grayer for her work on the garden beds around the church.

Membership Report

Membership Report June 2022

Irene Parboosingh passed away a week ago.

Connie Bowerman has moved into a care home, so will soon have a different address.

The little library is now up and running, thanks to Steve.

We had over 42 worshippers on Sunday at the 10 a.m.

Cynthia Greer

Stewardship Report

The plan at the moment is to have a Stewardship Sunday at the end of September. Jane Scanlon or someone else from the diocese will be invited to speak. In October Father Julian would offer a sermon. The overall theme would be Legacy Giving.

Outreach Report

Outreach Report, June 2022

I made one delivery during the month of food and sundry items in the blue bin to Debra Dynes. There was an insert in last week's newsletter asking parishioners to consider making a monetary donation to Debra Dynes Food Bank during this unprecedented time of need in our community.

I received 2 cheques (in church) on Sunday and hope that more parishioners will consider making tax deductible donations over the next few weeks. The insert will be in the newsletter for 4 weeks.

Nothing else to report.

Joan Hounsell,
Outreach Coordinator

Choir Report

Choir Report June 2022

We have a full complement of choristers these days.

There would be only 2 Juniors, so at least for the time being there isn't likely to be a junior choir. They seem to come and go.

Roxanne McGahey will be playing the piano for the 9 a.m. service for the whole month of July.

There will be, as usual, a pick up choir practising at 8:30am.

Hopefully the organ technician will be able to work his magic so that the organ works as it should and did before the power outage.

Cynthia Greer

Next Meeting

The next meeting will be in-person on Tuesday, September 27, 2022 at 11:00am.

Adjournment

The meeting adjourned at 10:55am with the saying of the Grace.

Respectfully submitted by Janis Perkin, Recording Secretary