

**ST. MARK THE EVANGELIST  
PARISH COUNCIL  
Meeting of  
Tuesday, September 27, 2022  
11:00am, Bishop Reed Hall  
MINUTES**

**In attendance:** Rev. Julian Campbell, Georgia Roberts, Pauline Adams, Suzanne Bisson, Janis Perkin, Gillian Morris, John Hancock, Joan Hounsell Joan Grayer, Rob Mellon. Laurie Slaughter, Bill Barber, Carolyn Findlay, Cynthia Greer

**Opening the Meeting**

**Call to Order**

The meeting was called to order at 11:03 am.

**Opening Prayer**

Prayer was offered by Rev. Julian Campbell

At this point in the meeting we welcomed Dr. Carl Bear, our new Director of Music. Carl shared some information about himself and we, in turn, introduced ourselves and any roles that we filled at church

**Regrets**

Michael Perkin, Judy Life

**Approval of the Agenda**

Approval was moved by Joan Grayer and seconded by John Hancock. *CARRIED*

**Approval of the Minutes from the June 21, 2022 meeting**

Errors and Omissions: on page 5 meeting time incorrect should be 11:00am

Approval was moved by Pauline Adams and seconded by Laurie Slaughter. *CARRIED*

**Business arising from previous meetings**

**SPMC**

Judy Life will be attending Synod as she is a member. Pauline Adams is the alternate to Synod.

**External Sign**

Following the June meeting and taking the suggestions from Council members into account some changes to the sign design were made. At the time of the September meeting the permit was still pending. The blessing of the new sign will take place following a Sunday service.

**Doctoral Studies**

Council was informed that Re. Julian Campbell has been accepted into the Doctorate program at the University of Toronto.

## **Regular Reports**

### **Rector's Report September 2022**

#### Pastoral Team:

The pastoral team is on the verge of being reconstructed. A team building exercise will take place on October 5, 2022. All team members are attending the Ottawa Pastoral course which lasts for 9 weeks. It should be noted that all visiting will be done in pairs. The commissioning ceremony will take place on the 2<sup>nd</sup> Sunday in October during the 10 am mass.

#### New Organist:

Dr. Carl Bear has been unanimously selected as the new organist. It should be noted that the team worked very hard during the selection process. The contract for Dr. Bear was created using the Diocesan Human Resources.

Black History Month 2023 (BHM): Laurie Slaughter-Mellon is the chairperson for the next Black History Month Planning Committee.

Induction/Welcoming: Bishop Shane hopes to conduct an Induction/Welcoming service in the early days of 2023. The diocese will get back to Rev. Julian with the details.

Fall Newsletter: A newsletter is being organized for those parishioners who really can't get out to church to keep them informed about what is happening at St. Mark's. It will be sent out before Thanksgiving.

#### Vacation:

Rev. Julian has tentatively booked vacation beginning on Sunday, November 13, 2022

#### Congratulations:

Congratulations are offered to Laurie Slaughter and Rob Mellon on their recent wedding.

#### John MacFarlane:

The Chancellor of the diocese has sent a letter John MacFarlane addressing concerns. If the need arises, the chancellor will meet with the St. Mark's Corporation to get any information needed about his concerns and then will respond to Mr. MacFarlane.

## **Wardens Report / Property**

### **Rector's Warden Report Parish**

### **Council Meeting September 27, 2022**

- 1. Shape of Parish Ministry Consultations - Final Proposals Approved by Diocesan Council on September 13, 2022**

Proposals 1 and 2 are concrete and action-oriented and will be brought to Synod 2022 for adoption, with actions to begin in 2022 and 2023.

**Proposal One** seeks to clarify our understanding of **different models of parishes** and how they came into being and operate; to consolidate activities wherever possible to strengthen our overall parish ministry; and to promote collaboration and use of our collective resources in ways that support and enable parishes.

**Proposal Two** focuses on **building our capacity** to equip ourselves for ministry by establishing a program of modules for parish advancement; providing **guides and regular training** for people in parish leadership positions; and establishing resource pods of people with interest and expertise in various areas who will share information with our diocese as a whole.

Proposal 3 will be brought to Synod 2022 for confirmation of our commitment to develop it further in 2023

**Proposal Three** concerns engaging with the world by establishing new worshipping communities tailored to include people we are not currently **reaching** (e.g., young adults, global Christians, seekers) and by doing contextual mission (learning how to share the love of God in ways that are aware of the cultures and situations of **people in the wider community**)

## **2. External Sign**

At our last meeting in June, several PC members recommended enhancements to the sign. The sign committee and corporation discussed the changes brought up by PC which included the need for adequate space in our message centre, two sets of letters and a protective security cover over the message centre. It was decided to go with the recommendations and these were confirmed to the Ottawa Signs. The new specs therefore have a height of 9.8 ft the sign portion is 5'H x 8'W.

Over the summer I met with Ottawa Signs to mark out the location of the sign, which will be in close proximity to the old sign, but completely on church property. The Church name will be in gold letters on a burgundy background (same colours as the current sign). The location of the sign will be in the same general area but will not encroach on city property. A few branches will have to be trimmed, and the sign company will do this for us. Brian Harrison and John Hancock will dispose the old signs once the new sign is installed.

This past Thursday, I spoke with the sign company, Ottawa Signs and they let me know the sign is under construction, almost finished; They also advised that they received the okay for the ground work, that is the gas, internet, phone lines, etc. As well the city has confirmed that they have all the documentation that is required to issue a permit and the permit will be forthcoming. When received the sign will be erected!

### **Further to the report:**

Laurie Slaughter spoke about her role as chair of the BHM 2023 planning committee and how she was looking forward to chairing the meetings. Members of the committee are asked to please come to the meeting with ideas. She also mentioned that Coffee, Conversation and Company needed more people attending the gatherings. Shelley Crowley will be the keynote speaker on Thursday, October 13<sup>th</sup>.

## **Treasurer's Report**

### **Some comments about July and August 2022 Financials**

Most comments will be about numbers to the end of August, with just only a couple of comments about July.

### **Balance sheet as of 31 August 2022**

In comparison to the figures in the balance sheet for 30 June 2022, the amount in the bank account for 31 August 2022 was down by \$14,720. The main contributors to this were that \$6,850 has been taken from the Memorials reserve account as initial payment for our new sign and the amount by which expenditures exceeded income from January to August was \$7347 higher than from January to June.

### **Income to end of August 2022**

During the two summer months, collection income was poor, being just \$9819 in July and \$9244 in August, so that after the first 8 months of 2022, it was \$5,680 ahead of 2021, although \$14,153 less than what was budgeted for that period.

We have had higher gain from our assets than in 2021, mainly due to very strong increase in user fees and slightly higher solar income. Our assets have also contributed more in 2022 than what was budgeted.

The income from organizations, is still well ahead of 2021 and ahead of what was budgeted.

**Total General Income to end of August 2022 (\$109,886)** was \$13,926 higher than in 2021 but **\$9,640 lower than what was budgeted**

Total Directed Income to the end of August was quite similar to the amount to the end of August 2021 .

**Total Income to the end of August 2022 was \$111,889**, which was \$13,806 higher than at the end of August 2021,

### **Expenditures to the end of August 2022**

Expenditure in the SALARIES category is \$10,003 less than budgeted for January to August since we were relieved by the Diocese of the obligation to remit one month of ECOPS (worth \$6,020) and we were paying for an organist fill-in rather than for Ariane in July and August.

Expenditures in some other broad categories (e.g., WORSHIP, PROGRAMS, MISCELLANEOUS,) are fairly close to what was budgeted for January to August 2022.

However, comparing 2022 to 2021, expenditures in the categories of SALARIES, FAIR SHARE, and Insurance for January to August 2022 are higher than in 2021 since March 2021 was a Jubilee month where we were relieved of the obligation to remit ECOPS, clergy housing costs, lay staff salaries, Fair Share and Insurance. As well, expenditures in the CHURCH category for January to August 2022 (\$28,954) are higher than the \$20,220 spent in 2021. This is mainly due to expenditure on the basement renovations to prevent flooding, but also contributing are the higher heating costs in 2022.

**Total expenditures to the end of August 2022 (\$141,501)** were \$17,022 higher than at the end of August 2021; although \$8,976 less than budgeted.

### **Bottom Line**

**At the end of August 2022, our expenditures for the year exceeded income by \$29,612.**

**There are just 4 months left in the year to improve this situation**

### **Further to the report:**

Receivables: St. Marks has not received the repayment of the PST and GST due to the church. It appears that the applications haven't been recognized. There is nearly \$17,000.00 owed to St. Marks. Suzanne Bisson contacted an accountant who looked into the matter and offered advice to help with finally getting these funds.

Rob Mellon asked about restrictions imposed on the use of the monies in the Rectory Fund. Georgia Roberts will bring this information to the next meeting.

Rental income and income from the Solar Panels is improving. The Fall Bazaar will probably produce a good income as well.

It is hoped that the Fall newsletter will include something about Stewardship as people may be thinking that we are doing okay financially.

"It should also be noted that those who use PAR continued to make their donations".

### **Property Report**

John Hancock has been making small repairs around the church and has been checking to see that things are working as they should. The new sink has been installed in the downstairs washroom. The boiler for the Bishop Reed Hall will be having some maintenance do and parts replaced by Francis Fuels. Elections Ottawa has indicated on their voting card for the area that St. Marks is a station. This hasn't been clarified with the church and we are waiting for more information.

### **Membership Report**

#### **Membership September 27, 2022**

There have been a few changes in the membership, mainly in locating parishioners and finding their new homes.

James Kelly , Vaughn Barnum, Marjory Hannam, Jack and Mickey Penney, Phil Conquer, are the ones I definitely know about, and mainly have located, but there are likely others.

Christian and Mary-Anne are new members at the 10 a.m. Christian definitely comes in for coffee, so please introduce yourself to him. He is a student at Algonquin.

When the pastoral care team gets into action, we will likely find that others have relocated.

Respectfully submitted, Cynthia Greer

**Further to the report:** Some church members have moved from landlines to cellular phones only and, as a result, if they haven't let the office know of the change they become very hard to track down.

A Welcome Luncheon for Carl Bear is planned for Sunday October 16, 2022 following the 10am service.

### **Stewardship Report**

Jane Scanlon has been contacted to see if she can recommend someone from the diocese to speak on the theme would of Legacy Giving.

### **Outreach Report**

#### **Outreach Report September 2022. UPDATED**

1) During the summer months I made several deliveries of food and cash to Debra Dynes in response to an insert that was included weekly in the newsletter.

The demand for food and cash has reached an all-time high. Needless to say the parishioners of St Marks were extremely generous.

2) 'Back to school' collection in August was in person this year after 2 summers of Covid restrictions which limited collection to the parking lot. Once again I made several trips to Debra Dynes with school supplies, cash and cheques.

3) I received an update on our donations to Debra Dynes this morning (Friday)

"St Mark's donations came at a perfect time as they allowed us to purchase missing supplies, backpacks and scientific calculators (which are one of the more expensive items going into high school.) We are so thankful for the part your congregation played in getting fully stocked backpacks to 525 children and youth. "

#### **UKRAINIAN OUTREACH**

From May to August, St Marks partnered with the Campus Ministry at Algonquin College. We donated baked goods, cheese and crackers and beverages every Tuesday for displaced Ukrainians who were learning ESL. Some parishioners also volunteered in the classes helping refugees to practise their English skills.

Other parishioners provided monetary donations and food vouchers.

This worthwhile program enabled St Marks to establish a relationship with the ecumenical campus minister, Yuriy Derkach and his administrator, Yolande Pars

### **Choir Report**

#### **Choir report September 27, 2022**

We have had a very small choir of 4 to 5 choristers over the summer.

It is a pick-up choir, since the full choir practices end at the end of June, and recommence the Thursday after Labour Day.

We have approximately 20 members at the moment. It is very stable unless one particular family is away when we lose a person from each voice part.!

Over the summer, we employed Roxanne McGahey, as interim pianist. Because of unforeseen circumstances Brenda Zanin and Joy Bowerman were each asked to play one Sunday. Thank you so much to them for that.

The Search committee held meetings over the summer with much shuffling around from cottage to here, and fitting in holidays.

We interviewed and auditioned 2 candidates, who were totally different in so many ways. Choir members were invited to answer specific questions giving their opinions/ feelings about each and the candidates. The whole choir participated in the auditions, which I found amazing, but very pleased to know that they did want to provide input, and showed that they are very serious about their commitment to both the choir and St. Mark's. We, as a search committee, and following the comments of the choir, unanimously chose Dr. Carl Bear to be our next organist/ choir director, beginning Monday September 26<sup>th</sup>, with his first Sunday October 2<sup>nd</sup>. The decision was probably not unanimous within the choir, but 100% agreement is not usual. We are however, so invested in the church and choir that we will all get used to different ways of doing things. Almost 23 years with one organist sets you into a certain pattern, and for half of the choir, she is the only organist they have known at St. Mark's, so there will be adjustments to make, as we look forward to welcoming Carl next Sunday, and to working with him.

We have been also fortunate that Dr. Deirdre Piper has been very willing to rehearse with us, and play the services for us for 3 Sundays in September, until Carl begins. She will also join us at the diocesan massed choir Evensong on September 25<sup>th</sup> at 4 p.m. 7 of us will be singing in that, having bravely tackled the music!

We are looking forward to a very productive and enjoyable Fall/ Christmas season with Carl.

Respectfully submitted, Cynthia Greer

### **New Business**

#### **COVID Pandemic:**

Restrictions have loosened a bit but it has been decided that one quarter of the church will remain designated for those parishioners who wish to maintain social distancing.

The Christian Seniors Residence on Viewmount Dr. will be hosting a Service on Thursday, November 3, 2022. Rev. Julian will be the guest speaker.

### **Next Meeting**

The next meeting will be in-person on Tuesday, October 18, 2022 at 10:30am.

### **Adjournment**

The meeting adjourned with the saying of the Grace.

Respectfully submitted by Janis Perkin, Recording Secretary

