

ST. MARK THE EVANGELIST

PARISH COUNCIL

Meeting of

Tuesday, March 28, 2023

10:30am, Bishop Reed Hall

MINUTES

In attendance:

Suzanne Bisson, Gillian Morris, John Hancock, Joan Hounsell, Rob Mellon, Laurie Slaughter, Carolyn Findlay, Cynthia Greer, Pauline Adams, Joan Grayer, Bill Barber, Rev. Julian Campbell, Joy Bowerman, Janis Perkin, Michael Perkin

Opening the Meeting

Call to Order

The meeting was called to order at 10:07am.

Opening Prayer

Prayer was offered by Rev. Julian Campbell.

Regrets

Bev Muma

Approval of the Agenda

Approval was moved by Michael Perkin and John Hancock. *CARRIED*

Business Arising From Previous Meeting

Trust accounts will be covered in the Warden's Report.

Approval of the Minutes from the February 21 , 2023 meeting

Errors and Omissions: page 9 date of next meeting should read March 21, 2023, and with change of date should then be officially March 28, 2023.

Approval of the minutes was moved by Joan Hounsell and seconded by Carolyn Findlay. *CARRIED*

Regular Reports

Rector's Report February 2023

Bible Study resumes after Easter.

Pastoral Care Team met March 26th at 9:00 am.

Holy Week services are being planned. So far, I've confirmed 2 persons to assist.

The diocese has in conjunction with the Ottawa Hospital has the rector on call for the following dates: April 3-9, May 1-7, May 22-28 and June 12-18.

The Ottawa West Clericus and All Saints Church will host a farewell on 1st April for Archdeacon Chris Dunn. Easter Sunday will be his last service as archdeacon and rector of All Saints Church.

Bahamian Independence (50 yrs.) planning committee and High Commissioner V. Alfred Gray have indicated that they wish to worship with us July 16th @ 9 am mass. They don't want a separate service.

Good Shepherd Anglican Church members are in the process of searching out a possible home church.

St. Marks celebrates its 75 Feast of Dedication. I'm looking at exploring a year of events leading up to 75th anniversary.

Diocese:

The Rev. Dr. Alana McCord will be inducted as Incumbent of the Parish of West Carleton-March at St. Thomas Woodlawn (3794 Woodkilton Road) on Thursday, March 30 at 7 PM.

The Rev. Dr. Thomas Brauer will be inducted as Incumbent of the parish of St. John's Smiths Falls (2 George Street South) Sunday, April 2nd at 3:30 PM.

Personal:

I leave for The Bahamas for 13th April to assist with the funeral and burial of my sister-in-law Angie Campbell. It will be held at St. Gregory the Great Anglican Church, Nassau.

Rector's Warden Report March 2023

Rector's Warden Report March 21, 2023

Anglican Foundation of Canada's new policy for grants and loans

This new policy will be addressed and further analyzed at our upcoming Financial Advisory Committee.

There are two categories of grants: 1) for projects up to \$5000 with no matching funding requirements and 2) for projects up to \$15,000 and not more than 50% of the project budget. The remaining 50% of the total project budget must be raised or accounted for at the time of the application. (Loans are at 5% interest and up to \$100,000.) There may be a mix of grants and loans.

For more information and the limitations and mandatory criteria, please see the recorded webinar, which is attached to the email.

Consolidated Trust Funds (Gladys O'Ray Bequest, A & J Corbishley, Memorial)

At the February Parish Council meeting it was requested that I contact the diocese regarding the use of our trust accounts. A question was posed to Bill Gilbert, accountant at the Ottawa Diocese: "Could St. Mark's withdraw any of the funds in the trust account and is there a penalty?"

His response: "Yes, we can and no, there is no penalty. The Bishop would want us to use these accounts for the survival of the parish. If the funds are not withdrawn and the parish closes, the funds become the property of the Bishop."

I gave him some examples as to what St. Marks could use the funds for such as the lighting in the choir/altar area and the nave as well as accessible washrooms. Bill said these are the exact types of capital projects the funds should be used for. Should we use the funds, it is important to notate and show as a capital expenditure on St. Mark's statistical return.

A subsequent question to Bill Gilbert on whether the vestry trusts can be used only for capital projects and not for operating expenses. His response is, "That was the thinking at one time but if the existence of the parish is in doubt, then I believe the current view is that these CTF funds can be accessed for operating expenses".

Presently there is no plan of action to utilize these funds, but should the time arise for us to use the funds in the future, we have been green-lighted. The financial advisory committee will also address this issue in their next meeting.

Deputy Rector's Warden Report March 2023

It should be noted that the attendance for Coffee, Company and Conversation has been lower than normal, and this is due to the weather. The rule of thumb is "if the school buses aren't running due to weather, then CCC is cancelled". There is hope that the nicer spring weather will improve the number of attendees.

Warden's Property Report March 2023

Church Lighting

John Hancock gave some new information regarding lighting improvements in the church. A diagram was shared showing the existing lighting and the location of the proposed track lighting that the 2nd company offered as a less expensive option. There would be 4 directional lights installed on both sides of the choir stalls which could

be adjusted to shine on those areas requiring better lighting. Some new lightbulbs are being tested in the church. They mimic natural light, have higher lumens than those currently being used, are LED and have 4 times the life span of a regular bulb. The lighting committee will assess this new lighting and determine the next steps.

Chair Repair

Several the chairs used in Bishop Reed Hall are in need of repair. John is looking into options for repairing them that prolong the life of those damaged.

Treasurer's Report March 2023

Joy Bowerman gave the accounting for Black History Month so far. The total funds received is \$1,095.00. The expenses received to date is \$1,000.00 leaving \$345.00. There is an outstanding bill from Crosstalk for advertising.

As of March 2, 2023, Bell will replace Rogers as our communications provider. Due to all the promotions offered by Bell the services will be covered for the year.

As there are now new members on council, Joy reviewed with us the documents that she sends out as treasurer before our meetings. It should be noted that retained earnings is now called accumulated funds which is total assets minus total liability.

Looking at the Budget Comparison will tell you where the funds are coming from. User fees are the rental charges that groups pay. Directed funds are those given by people for specific purposes. Any funds left over at the end of the year goes into general funds.

Membership Report March 2023

There is little to report on.

This past Sunday 26th had a few more people, closer to 50, so that is note-worthy.

We have a 'new' couple who are still deciding whether to officially join us, and a student named Mark.

CCC is holding its own, so well done.

If any of you wishes to be part of the Vigil on Maundy Thursday, let me know or write your name on the list in the Link.

Cynthia Greer

Stewardship Report

No report.

Outreach Report

No report.

Choir Report

You will have noticed that the upbeat music is no longer with us. It is now well into Lent, and although Sundays are excluded, if we as churchgoers didn't have a Lenten service on a Sunday, we would have missed Lent completely.

So, we are more somber with our anthems.

A reminder to you all. The liturgy can be sung by everyone, as can the communion hymn although since you are going to Communion at that time, it makes it a bit awkward.

Cynthia Greer

New Business

Signage for Easter

The group will meet to plan the listings for Holy Week and Easter.

Next Meeting

The next meeting will be in-person on Tuesday April 25, 2023, at 10:00 am.

Adjournment

The meeting adjourned at 11:30 am with the saying of the Grace.

Respectfully submitted by Janis Perkin, Recording Secretary