

PARISH COUNCIL

Meeting of

Tuesday, May 23, 2023

10:00am, Bishop Reed Hall

MINUTES

In attendance: Suzanne Bisson, Gillian Morris, John Hancock, Joan Hounsell, Laurie Slaughter, Carolyn Findlay, Cynthia Greer, Pauline Adams, Joan Grayer, Bill Barber, Rev. Julian Campbell, Joy Bowerman, Janis Perkin, Michael Perkin

Regrets

None

Opening the Meeting

The meeting was called to order at 10:04 a.m.

Welcome

Georgia Roberts was welcomed as a new member of Parish Council. She will serve until February 24, 2024.

Approval of the Agenda

Approval was moved by Pauline Adams and seconded by Bill Barber *CARRIED*

Business Arising From Previous Meeting

Choir Member Recruitment

A suggestion was made by a parish council member to look into ways to attract younger choir members such as recruiting from local universities or colleges.

After speaking with our Director of Music and looking into the music programs at local universities and colleges, it was determined that universities have their own choirs, which are open to all students, staff and the general public. It is doubtful that we would get people interested in joining St. Mark's choir.

Corporation has advised that this issue will be addressed at a later date.

It is interesting to note that the Ottawa Catholic School Board Choir is open to all schools in the NCR and has four choir levels - a training choir, a Chamber Choir, a Boys' Choir, and a Children's Choir.

For anyone interested in volunteer work at Algonquin college, there is a Lesson Hall Choir, comprised of eight singers and musicians who are visually impaired. Some members have learning disabilities. The choir performs at senior residences.

They are always looking for volunteers to assist the blind choristers getting on and off Para Transpo buses, etc.

Suzanne Bisson

Approval of the Minutes from the April 25, 2023 meeting

Approval of the minutes was moved by Cynthia Greer and seconded by Carolyn Findlay CARRIED

Regular Reports

Rector's Report

Rector's Report 23rd May 2023

1. Servers met on Saturday 13th May. Present were: Anabella, James, Carolyn, Jenny and Anne Matthews. Patrick, Carolyn's son was ill.
2. Pastoral Care Team will meet before summer to iron out a few issues. Tomorrow, I'm scheduled to administer Holy Communion to Doreen and Betty.
3. 75th Anniversary Committee has been formed. Members are Georgia Roberts (Chair), Gillian Morris, Penny Miller, Suzanne Bisson, Joan Grayer and Joseph Amuah. A meeting is scheduled for 25th where a mandate will be discussed as well as the chairperson.
4. Funerals for George and Muriel Broom were held Saturday past in Montreal.
5. The diocese has in conjunction with the Ottawa Hospital has the rector on call for the following dates: May 22 to 28 and June 12 to 18.
6. Bishop Shane has sent out a communique calling Sunday 21st May as Jerusalem Sunday. He has advised that hymns, prayers be included for this Sunday. "At a minimum, please include a prayer for Archbishop Hosam Naoum and the clergy, people, parishes, and institutions that comprise the Episcopal Diocese of Jerusalem; praying in particular for "the peace of Jerusalem" and for justice, safety, and security for all who dwell in Israel and Palestine.
7. The Rev. Canon Catherine Ascah will be inducted as Incumbent at St. Bartholomew's (125 MacKay Street, Ottawa) on Tuesday, May 30th at 7 PM.
8. This is to invite you to participate in a meeting regarding future anti-racism training in our diocese. Some of us (Peter John, myself, Julian Campbell) were on the first iteration of Project Anti-Racism prior to training being launched for clergy and other diocesan leaders. I have invited Donna Rourke to step in for Sharon York as Sharon is retiring.

The meeting will hopefully address three things:

Begin with a report about the recent anti-racism training that Chung Yan Lam, Simone Hurkmans, and John Holgate attended in late April.

We'll also hear about their plans for one or more pilot projects to be run in parishes.

Together we will think about ways this work can be folded into Action #8 of the Eleven Actions, regarding training for lay leaders in parishes.

From the meeting: Summer Sunday Services start on July 2, 2023. The 8:00 am and 10:00 am services will be combined into one service and the start time will be 9:00 am.

Rector's Warden Report

Rector's Warden Report May 23, 2023

Alarm System

With Les Cundell stepping down from being on call for the Alarm System, it leaves only Georgia and Michael as persons who will be called in the event of the alarm going off. Thanks to Carolyn and Peter for volunteering to be on the call list. Les has advised that he will prepare the documentation to include Carolyn and Peter on the call list.

Opening & Closing and Sides People

For the past year and a half, Joy has been maintaining the church roster including who opens and closes, who does the sides, and the counters. She will continue to do this. Les will also continue to be a sides person and a counter.

As well, Joy has put an advert in the parish newsletter for additional sides people. Some people have volunteered (Laurie, Elizabeth and Suzanne - details and pairing to be worked out). Les has advised that he will train all new sides people.

From the meeting: Joan Hounsell has also volunteered to do sidesperson duties.

Security Officer

Les will retain all his security duties including keys.

Envelope Secretary

Karen Roberts, in the near future, will step down as envelope secretary. This was discussed at Corporation and is being addressed to replace her.

Anglican Foundation of Canada (AFC Grants).

The Financial Advisory Committee met on April 26th, and it was decided that action would be taken to apply for a grant to enhance the lighting in the church, specifically in the choir area and the altar. The AFC accepts applications on a quarterly basis, January, April, July and October. There are two categories: A) up to \$5,000 with no matching funding and B) up to \$15,000 with not more than 50% of the project budget. The remaining 50% of the total project budget must be raised at the time of the application.

Action: a) John (and Bill) will provide a quote - this will require an assessment of our needs and b) Suzanne will start the application process, obtaining approval of diocesan council in writing; approval of Bishop in writing, preparing a detailed project budget, etc.

From the meeting: All applications to the Anglican Foundation are sent through the Diocese. They must receive any grant applications by June 20, 2023. It should be noted that each diocese is allowed only 4 grants per calendar year.

Accounting treatment for CTF assets on Balance Sheet

As per the diocese the accounting treatment for CTF assets is to show them at market value. However, many parishes use book value rather than market value. Market values fluctuate. The decision is for St. Mark's to use book value for the CTF assets monthly and at year end Joy will use market value to reflect the true value of the asset.

From the meeting: Joy will use market value to reflect the true value of the asset at the last report for year's end, December 31st.

Property Report

Property Report May 23, 2023

From John Hancock

1. Chairs in Bishop Reed Hall:

Eight chairs have had the seat support bars welded and are now back in service.
I have 9 more chairs to take to the welder.

2. Downpipe:

The external downpipe near the coat room was clogged. I plan to finish cleaning it and will replace the broken extension with aluminium downpipe to direct rain away from the wall.

3. I periodically check that sump pumps are working properly.

From Bill Barber

The lawnmower needs servicing and Bill Barber will seek out quotes for this service.

Bill is still trying to get quotes for the parking lot clean-up. It was suggested that some students seeking to complete their volunteer hours for graduation might consider this project. Michael Perkin suggested contacting the 72nd St. Marks Scouts as this is the type of community service that they are happy to do.

Treasurer's Report

Joy Bowerman reported that the collections had improved last month.

The Gladys O'Ray Trust now reflects Book Value in the financial statements. Joy suggested that perhaps we should move to monthly giving envelopes as there are fewer weekly givers now. It would provide a cost savings for St. Mark's. For the few weekly givers, we would provide them with extra envelopes.

Membership Report

No Report

Choir Report

No Report

Stewardship Report

The first meeting of the Stewardship Campaign Team will meet at 7pm on May 23, 2023.

Outreach Report

Outreach Report May 2023

1) Mothers' Day Gifts

This campaign was a great success for St Mark's Outreach. Debra Dynes was able to safely restart their Mothers' Day Gift Sale after Covid and our generous parishioners and friends of parishioners contributed many lovely gifts for the sale. I made 2 substantial deliveries to DDFH before Mothers' Day.

2) Food and household basics are still in great need. The number of people served by DDFB has more than doubled to 3500 over the past few months and the food delivered from the Ottawa Food Bank on Tuesday is usually gone by Wednesday. Our parishioners are very generous with food and cash donations, and I make deliveries weekly.

3) I received a \$50.00 Gift Certificate for Kaladar Market from Brenda Zanin who won this through International Women's Day and donated it to DDFB. This gift certificate has been delivered.

Joan Hounsell

New Business

Stamps Program

We are actively seeking someone to take over the Stamps for Leprosy program since Doreen Mattweow is no longer able to continue.

Next Meeting

The next meeting will be in-person on June 20, 2023, at 10 a.m.

Adjournment

The meeting adjourned at 11:17 am with the saying of the Grace.

Respectfully submitted by Janis Perkin