

**PARISH COUNCIL**  
**Meeting of**  
**Tuesday, June 20, 2023**  
**10:00am, Bishop Reed Hall**  
**MINUTES**

**In attendance:** Suzanne Bisson, Gillian Morris, John Hancock, Joan Hounsell, Laurie Slaughter, Cynthia Greer, Pauline Adams, Joan Grayer, Bill Barber, Rev. Julian Campbell, Joy Bowerman, Georgia Roberts, Janis Perkin, Michael Perkin

**Regrets**

Carolyn Findlay

**Opening the Meeting**

The meeting was called to order at 10:08 a.m.

Father Julian offered a prayer taken from the book "Conversations with God: two centuries of prayers by African Americans".

**Approval of the Agenda**

Approval was moved by Joy Bowerman and seconded by Gillian Morris *CARRIED*

**Business Arising From Previous Meeting**

**Stamps**

At the May meeting, we said we were seeking someone to take over the stamps for the leprosy program. There does not seem to be anyone at St. Mark's interested in continuing this ministry. I have contacted Oxfam Canada as this organization, for the past 35 years, raises money by collecting stamps and envelopes. In 2021, their stamp program raised \$30,000 for the Covid-19 relief, with a focus on the needs of women and girls. Should they want our large handbag of stamps, I will drop it off to their McArthur office.

Suzanne Bisson

**Approval of the Minutes from the May 2, 2023 meeting**

Approval of the minutes was moved by Joan Hounsell and seconded by Georgia Roberts *CARRIED*

**Regular Reports**

## Rector's Report

### 23rd June 2023

1. Servers: James and Anabella are finally serving. Each Sunday they are guided by a more senior server. Two philanthropists donated a sanctuary bell and wish not to be identified. There was an accident with the first one and the company is replacing it during the week.
2. Pastoral Care Team will meet before summer to iron out a few issues. Last week, I administered Holy Communion to John Branerd. The whole family is religious and Julian, son participated in Holy Communion. Doreen Matweow, Juanita and George Hopkinson.
3. 75<sup>th</sup> Anniversary Committee has been formed. Members are Georgia Roberts (Chair), Gillian Morris, Penny Miller, Suzanne Bisson, Joan Grayer and Joseph Amuah. A meeting is scheduled for 22<sup>nd</sup> June. The chairperson is Georgia Roberts.
4. Funeral for Arnold Duke was held on Wednesday 7<sup>th</sup> June and internment was held on Thursday 8<sup>th</sup> June. Please continue to pray for the family, especially, Edna. Miscommunication: Edna wanted ... Louise didn't want.
5. The diocese, in conjunction with the Ottawa Hospital has the rector on call for the following dates: June 12 to 18. Got a reprieve for a while.
6. Sunday 18<sup>th</sup> June was celebrated as Indigenous Sunday. A few hymns, collects and the Eucharistic Prayer will all be directed to the occasion.
7. I conducted worship at Viewmont Thursday 15<sup>th</sup> June @ 10 am. They have asked me to offer spiritual support to periodically.
8. Bishop Shane is pleased to announce the appointment of the Venerable Kathryn Otley as Incumbent of the parish of All Saints Westboro and Archdeacon of Ottawa West, effective September 12, 2023.
9. This is to invite you to participate in a meeting regarding future anti-racism training in our diocese. Some of us (Peter John, myself, Julian Campbell) were on the first iteration of Project Anti-Racism prior to training being launched for clergy and other diocesan leaders. I have invited Donna Rourke to step in for Sharon York as Sharon is retiring.

The meeting will hopefully address three things:

Begin with a report about the recent anti-racism training that Chung Yan Lam, Simone Hurkmans, and John Holgate attended in late April.

We'll also hear about their plans for one or more pilot projects to be run in parishes.

Together we will think about ways this work can be folded into Action #8 of the Eleven Actions, regarding training for lay leaders in parishes.

The meeting will be held 22 June 2023.

## **Rector's Warden Report**

**June 20, 2023**

### **Anglican Foundation of Canada (AFC Grants)**

This project to enhance the lighting in the church would fall under the Anglican Foundation's category of a Diverse Infrastructure project and must include 3 quotes and the rationale as to why we choose the successful company.

At this time, we have no quotes.

The past quotes were never followed up. We can apply for either A) a grant up to \$5000 with no matching funds or B) a grant up to \$15,000 and not more than 50% of the total project budget. And when we apply for a B grant, we must show that we have accounted for 50%. So assuming we need \$8,000 in total, we must show that we have raised \$4,000.

A project budget would also be required showing all expenses, any donations. We also have to demonstrate that we have tried to raise financial support within St. Mark's.

The first step is to submit our application to the director of communications and development at the diocese. The application is reviewed, assessed and brought to the next Diocesan Council for their approval to submit to AFC. There are only four council meetings each year, and we have missed the June 20th meeting. The application process is long and involved and some past statistical information is needed, e.g. revenues from all sources in the last year.

Respectfully submitted, Suzanne Bisson

### **Anglican Foundation of Canada (AFC Grants).**

The Financial Advisory Committee met on April 26th, and it was decided that action would be taken to apply for a grant to enhance the lighting in the church, specifically in the choir area and the altar. The AFC accepts applications on a quarterly basis, January, April, July and October. There are two categories: A) up to \$5,000 with no matching funding and B) up to \$15,000 with not more than 50% of the project budget. The remaining 50% of the total project budget must be raised at the time of the application.

From the meeting:

John Hancock suggested that a small committee should be struck and should have people participate that are affected by the poor lighting in the chancel. The two quotes which we had

received now need to be updated. Michael Perkin has offered to help with writing a statement of requirement to help with the quotes.

### **Property Report**

#### **Property Report June 20, 2023**

##### **From John Hancock**

Chairs in Bishop Reed Hall:

All of the damaged upholstered chairs in Bishop Reed Hall have been repaired.

Cleaning of the Parking Lot

Thunder Bolt company was contacted but we haven't received a quote from them. The Scots no longer meet at St, Mark's but the Cub Scouts might be a possibility. Georgia Roberts is willing to help with cleaning up the dirt etc. that has accumulated around the curb stones. Bill Barber will organize a cleaning party and the date, June 24, 2023 at 10:00am was set.

Joan Grayer is looking for help in maintaining the front garden, particularly the stone lined areas where weeds seem to grow.

### **Treasurer's Report**

Financial Summary June 2023

Overall, we are very close to the budgeted amounts. This means we are on track for a net income at the end of the year of -\$22,000. It was a disappointing month for collections income. After gaining ground in April, we lost it again in May and are now ~\$6,000 behind budgeted. Our total income is only ~\$1,800 behind due to a large increase in User Fees (nearly double the usual). The funds raised through Lenten Outreach have now been forwarded to the appropriate places. Our switching incentives from Bell are continuing to pay the full amount of our phone and internet.

Joy Bowerman, Treasurer

Joy also pointed out that water rates went up as of June 1, 2023.

### **Membership Report**

#### **Membership June 20, 2023**

We have had in the past few weeks, a couple of people who have decided to become members; Vilma and Michel Pollesel and Denise Butler who comes from the Bahamas. Both stes of newcomers have been twice. We also have another lady from St Martins now it has closed, named Elizabeth. She is church shopping, as Fr Julian put it. It only takes one bus to get to us so she thought she would start with the easiest for her. I didn't speak to any of them on Sunday, except before church, because I had to leave before the service ended.

Arnold Duke past on a couple of weeks ago. Eight of us from the choir attended his funeral.

Cynthia Greer

Welcome Kits: Joan Hounsell suggested that St. Marks create a welcome kit to give to new people who attend church on a Sunday morning. One thing that could be included is welcome brochure, however it needs updating. Cynthia Greer will contact Margaret Lodge about doing this. It is hoped that this program will start in September.

### **Choir Report**

#### **Choir report- June 20, 2023**

Last week was the Indigenous Day of prayer (21st) which we celebrated this past Sunday. We used the service music from the Moosenee diocese which had been prepared in 2010 when Rev Tom Corston became Bishop of Moosenee.

It was sung in English because there was a wide variety of languages, and more people spoke English than any other language.

Our director of music, sang at the beginning of the service, and during hymn 407.

Next week is our last regular Sunday service, June 25th, until the week after Labour Day.

Cynthia Greer

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### **Stewardship Report**

#### **Stewardship Parish Council 10 June 2023**

First meeting of the Financial Stewardship Campaign was May 23/2023

The campaign will be based on the following :

2 Corinthians 9:6-7

Remember this; Whoever sows sparingly will also reap sparingly, and whoever sows generously will also reap generously. Each of you should give what you have decided in your heart to give, not reluctantly or under compulsion, for God loves a cheerful giver.

Campaign Outline

Looking at our foundation (generous givers)

- How can we continue the sowing of good things.
- Will be seeking testimonials from across our circle of activities and contacts. Testimonials already being rec'd, letter to renters prepared and distributed (request for return beginning of Aug).
- Joy & Georgia working on narrative budget will be utilized for both the campaign and 75<sup>th</sup> celebrations.
- Prepare soundbites of narrative budget and testimonials for publication over the summer (small tidbits of information designed to educate and stimulate interest)
- Campaign to begin in September with a couple of weeks of leadup and speakers then planning for a kick-off dinner & fundraiser (charge for meal to raise funds and cover catering costs) for formal opening of the campaign.
- Campaign will cover 100% of parish families and will have a twofold approach. One to address this year's shortfall and, Two to seek pledges for future years anticipated deficits.

Over the summer we will be focusing on developing talking points/script for telephone solicitation, schedule for speakers, material for publication and other forms of communication including draft letter to be sent out parish wide prior to telephone and in person communication. Work with 75 anniversary committee to dovetail message focusing on the future while celebrating our past.

Our challenge will be to motivate and animate St. Mark's parishioners.

At our next meeting, June 27<sup>th</sup>, we will be putting in place a schedule of tasks and activities to be drafted and ready to finalize in August.

### **Outreach Report**

#### **OUTREACH REPORT JUNE 2023**

1) Two deliveries of food, egg cartons and toiletries from the blue bin were made to Debra Dynes this month.

2) At the beginning of the month Suzanne made a delivery to DDFH of 2 boxes of knitted baby items from Doreen's apartment. Sylvie was happy to get these as she makes up bundles for newborn babies in the area. Anything left over is placed on the take-away table. Suzanne also delivered (from Doreen's apartment) grocery items, cans of condensed milk and 10 stuffed animals including a Gund teddy bear. A photo of the knitted baby items is in the June 9 newsletter. Thank you, Suzanne and Gerry.

3) I dropped off milk bags from the cloakroom to All Saints, Greely for their Outreach Mat Program. Thank you to all who donated and to those who folded the bags.

4) In early 2022 St Mark's Facebook page underwent a drastic makeover. Joy, Suzanne and Joan H. are the current administrators of the page. We post photos and text of just about anything that is "church related" including interesting news from other churches world-wide. We celebrate birthdays, anniversaries, CCC, lunches, bazaars, and get-togethers in the Hall. We also post lots of photos of celebrations and events that occur within the church proper. Examples are Christmas, Easter, Thanksgiving, Black History Month, Baptisms, Compline, new servers etc... It is a fun Outreach that has reached folks at home and around the world.

During the last week in May and the first week in June we reached over 600 people.

Joan Hounsell, Outreach

### **New Business**

#### **A Greening Program**

Janis and Michael Perkin will work on a plan and when will share it with the members of Council.

## **Support for Ukrainian Refugees at Algonquin**

The request for support will be published in our Friday newsletter and the text is included below.

### Request for Refreshments

Dear friends of Campus Ministry, we are looking for volunteers to help us with baked goods for the Wednesday workshops, 6- 8pm, to feed Ukrainian newcomers affected by war. Every Wednesday on average we have 30 participants attending the college campus, and each week welcome new arrivals to Ottawa. If you are willing to help and support this cause, please contact the chaplain, Yuriy, at [derkacy@algonquincollege.com](mailto:derkacy@algonquincollege.com); or call at extension 5341. God bless you! Jack Wilson Chairperson Campus Ministry at Algonquin College

### **Next Meeting**

The next meeting will be in-person in September once the date has been set.

### **Adjournment**

The meeting adjourned at 11:31 am with the saying of the Grace.

Respectfully submitted by Janis Perkin