

PARISH COUNCIL
Meeting of
Tuesday, June 11, 2024
Bishop Reed Hall
MINUTES

In attendance: John Hancock, Joan Hounsell, Joy Bowerman, Carolyn Findlay, Gillian Morris, Janis Perkin, Bill Barber, Rev. Julian Campbell, Michael Perkin, Joseph Amuah, Suzanne Bisson, Cynthia Greer, Georgia Roberts

1. Opening the Meeting

- a) The meeting was called to order at 7:02 p.m. by Joseph Amuah
- b) Father Julian Campbell offered a prayer
- c) Regrets: Pauline Adams, Mike Duval
- d) Approval of the Agenda
Approval of the agenda was moved by Gillian Morris and seconded by Joan Hounsell.
CARRIED

2. Approval of the Minutes from the meeting of May 14, 2024

Correct typing errors on Pg 2 under Diocese Item 12 from “ShanPe” to “Shane” and from “PAssociate” to “Associate”.

The minutes were approved by Janis Perkin and seconded by Suzanne Bisson.

CARRIED

3. Business arising from previous meeting (s)

- a) Outstanding Minutes, Vestry Reports, and Financial Statement - Suzanne Bisson

At our last meeting, I reported that Corporation had spoken to Glenn Lockwood the Anglican Diocese Archivist. Vestry Reports and Financial Statements were missing for the years 2015 to 2017 and from 2019 up to the present time. And none of our Parish Council Minutes were provided to Archives. We thank Joan Grayer, who volunteers in the office every Wednesday morning and was able to start printing.

On June 7, Fr. Julian and I delivered all of the missing Vestry Reports and three full years of Parish Council Minutes. The Parish Register will also be brought to Archives to allow them to make copies. This is important as it will serve as a permanent record of Baptisms, Marriages and Deaths.

4. Regular Reports

a) Rector's Report

1. I'm on call for the Ottawa Hospital from June 10 to June 16, 2024.
2. The Viewmount home (Sheila Pitt) visit is now scheduled for 27th June 2024.
3. Janis and Michael Perkin's 50th wedding anniversary was celebrated on June 9th during the 10 am Eucharist service. Jean and Russel Graham also celebrated and renewed their 68th wedding anniversary on the 9th.
4. The Tree-Planting Ceremony was held on Sunday 26th May 2024. Additionally, thanks are extended to Sheila Pitt, Ray Davidson, Councillors Riley Brockington, and Sean Devine who assisted Fr. Julian in pouring mulch at the base of the tree.
5. After noticing the ramp at the entrance after the tree-planting ceremony, Bruce expressed interest in repairing the ramp. He indicated that he needed the wood and would install a proper ramp.
6. Indigenous Sunday, we will have a special guest speaker.
7. The Bahamas High Commission and Bahamians of the Diaspora will be worshipping with us on July 14th during the 9 AM Eucharist.

Diocese

8. Bishop Shane is pleased to announce the appointment of the Reverend Tom Hubschmid as the full-time Incumbent of the parishes of Holy Trinity Metcalfe and St. Mary's Russell, effective September 5, 2024. The two parishes have worked with Bishop Shane and Archdeacon Rhonda Waters over the last few months to forge a new, hopeful collaborative relationship.
9. The Reverend John Holgate: Incumbent of the parish of St. James Manotick, effective July 30, 2024.
10. Bishop Shane is pleased to announce the appointment of the Reverend Christine Muise as Associate Incumbent of the Parish of the Valley, effective September 1, 2024.
11. The final Clericus before the Summer break will be held on Tuesday 18th June.

12. Regional Dean Appointments:

- A. The Reverend Mark Lewis, East Ontario, effective March 1, 2024
- B. The Reverend Victoria Scott, Central Ottawa, effective March 1, 2024.

Parish Appointment

The Reverend Dr. Caroline (Caz) Ducros: Incumbent of the Parish of Cheslea-Lascelles-Wakefield, effective May 1, 2024

b) Rector Warden's Report

Proposed Amendments to the Canons and By-Laws

Wardens, the Synod rep and Fr. Julian attended a zoom meeting on June 6 regarding the proposed amendment to the Cannons and By-Laws.

Corporation is the incumbent and the two churchwardens. Deputy Wardens are not part of Corporation.

A new definition of Worshipping Community is the incumbent and the two churchwardens governed by a Vestry.

There will be new rules on the procedures governing the amalgamation of parishes, in particular approval is required at Vestry level and not only Corporation. There will be a process for involuntary amalgamations. So overall clearer rules of establishing, amalgamating and disestablishing congregations.

One point made during the presentations was the difficulty finding Wardens and perhaps then it is time to think about amalgamation.

There are still many provisions to be reviewed and amended if needed, such as the by-laws on Finances.

c) Property Report

Eavestrough

The eave endcap at the office corner was cleaned up to fit closely and patched to stop the leak. In the corner just outside the link coat room, I emptied a solid block of pine needles from the downpipe, re-attached the pipe elbow and the horizontal drain pipe so that the water now drains out to the path.

Solar

Execon Solar was contacted to request replacement of the failed inverters, and to test the system for optimum power output. Estimated cost is about \$2,000. I obtained Corporation approval to proceed. The contractor may schedule the work for the week of June 17, but that is not yet confirmed.

John Hancock

Comments following Report:

Georgia Roberts suggested there might be better technology in light bulbs since the last time an attempt was considered to add better lighting to the parish hall. Most of us agreed the hall is not well lit, and it has been noted by renters also.

Action to be taken:

John Hancock agreed to find out what is available that could brighten up our hall.

d) Financial Report

May was overall a better month financially than April. However, we have not regained the ground lost in April. Collections did improve in May but were still ~\$1000 below expected for the month. That means our collections income is ~\$7,000 behind where expected for the year to date. Gain from assets continues to do better than expected.

Our expenditures were on track with what was budgeted in the month of May. They still look higher than expected due to the drain problems in April. While our net income is more negative than expected, it has improved over last month. As usual at this time of year, our expenses are exceeding our income. The extra amount required to pay the bills is coming from the reserve accounts.

Joy Bowerman

Comments following the report:

Georgia asked if we could start the Dollar for Dollar program to help raise funds.

Joy said the certificates could be sold after church on Sundays if someone were willing to set up a table at coffee hour.

e) Membership

Membership Report

There have been few changes. Numbers on a Sunday vary without any reason that I can see.

Thank you to all members who have prepared coffee hour for us after the 8 a.m. and 10 o'clock services. Time for social interaction is very important.

Cynthia

f) Stewardship Report

There is no report this month but Michael Perkin will be submitting information to the newsletter this month.

g) Outreach Report

1) The spring campaign for the children of Debra Dynes ended at the end of May with a final delivery of food from the blue bin.

Food insecurity in the Debra Dynes community is real all year round and I will continue to make deliveries over the summer as food and cash are donated.

2) The remaining milk bags were delivered in May. Thank you, Joy

3) There will be a "Back to School" campaign in August. Details will be in the Newsletter over the summer.

Nothing else to report.

Joan Hounsell,
Outreach Co-ordinator.

h) Choir Report

Choir Report

All seems to be going well. Elaine is working very hard to make Thursdays pleasant, and productive. Ditto for the choir members !

Our last regular 10 a.m. service is June 23rd, when unfortunately Elaine has a previous commitment. So in fact our last Sunday until September, as a regular choir with Elaine is this coming Sunday. The church will be well served by her and Alex Reiker over the summer.

Cynthia Greer

75th Anniversary Update

To date, here is a listing of activities that have taken place, beginning with the kickoff:

1. Kickoff on April 21
After the 10 a.m. service, there was a special luncheon, including a St Mark's Day cake for dessert. This was followed by a short talk by Bill Barber on the architecture of our church building. Historic material about the church was displayed in the hall for attendees to view.
2. 75th Anniversary banners were mounted on the back exterior wall of the church and in Bishop Reed Hall.
3. A variety of historic material and photos (both historic and from 75th anniversary events) is being displayed on our website, on our Facebook page, and in our weekly newsletter.
4. Letters have been sent to clergy with special connection to St Mark's to invite them to join us at any of our 75th anniversary events. Information letters have also been sent to parishioners who are unable to attend church or watch our livestreams.
5. Tree-planting ceremony on May 20
This ceremony took place at 9 a.m. on the front lawn of the church and included special prayers by Fr Julian and the St Mark's hymn by our choir. Counsellors Sean Devine and Riley Brockington participated in shovelling, along with Sheila Pitt, Ray Davidson and Fr Julian. The counsellors presented a plaque from the City of Ottawa, in honour of our 75th anniversary.

The next event is the Strawberry Social, organized by Mother's Union, which will take place on Saturday June 22. All tickets have been sold.

There will be a break from formal events until the fall. Then get primed for a concert by Aged in Harmony, to take place on Saturday September 28.

Georgia Roberts

5. New Business

There was no new business discussed at this meeting.

Next Meeting

The next meeting date will be September 10th at 7 pm.

Adjournment

Joseph Amuah moved to adjourn the meeting and everyone agreed. *CARRIED*

The meeting adjourned at 8:03 p.m. with the saying of the Grace.

Respectfully submitted by Joan Grayer