

**PARISH COUNCIL**  
**Meeting of**  
**Tuesday, January 14, 2025**  
**Bishop Reed Hall**

**MINUTES**

**In attendance:** John Hancock, Joan Hounsell, Joy Bowerman, Carolyn Findlay, Gillian Morris, Janis Perkin, Michael Perkin, Bill Barber, Reverend Canon David Clunie, Mike Duval, Joseph Amuah, Suzanne Bisson, Cynthia Greer, Georgia Roberts

**1. Opening the Meeting**

- a) The meeting was called to order at 7:05 p.m. by Joseph Amuah
- b) Father David Clunie offered a prayer
- c) Regrets: Pauline Adams
- d) Approval of the Agenda  
Approval of the agenda was moved by Joy Bowerman and seconded by John Hancock *CARRIED*

**2. Approval of the Minutes from the meeting of December 10, 2024**

Approval was moved by Joan Hounsell and seconded by Mike Duval  
*CARRIED*

**3. Business arising from previous meeting (s)**

Mike brought a lightbulb that will probably brighten up the hall. He and John Hancock will test it together and if the results are favourable they will light up the rest of the hall. The price is reasonable.

**4. Regular Reports**

**a) Rector's Report (submitted by Fr Julian)**

- 1. Thanks to all who contributed gifts to the lady with 6 daughters. The contributions went well beyond expectations.
- 2. All pastoral visits were done in time for Christmas. Based on reports people were appreciative of the "gift" for Christmas.
- 3. The email to Mar Thoma was signed and delivered. I've not heard back from Reji yet.

4. Sunday, 12 January will be my final Mass. I will thank everyone fully on Sunday for the ministry they've done these past 5 years and 2 months.
5. I leave for The Diocese of Kansas on Wednesday 15<sup>th</sup> January 2025. I was appointed Rector of Good Shepherd Episcopal Church and Co-chair of the Social Justice Task Force. Please continue to pray for me as I of you.

### **Diocese**

Bishop Shane is pleased to announce the following services of induction:

The Rev. Jonathan Askwith will be inducted as Incumbent at St. Clare's North Dundas (2530 Falcone Lane, Winchester) on Sunday, January 26<sup>th</sup> at 4 pm. A reception will follow the service. All are welcome.

The Rev. Susan Lewis will be inducted as Incumbent (half-time) at St. Columba Ottawa (24 Sandridge Road) on Sunday, January 26<sup>th</sup> at 7 pm. A reception will follow the service. All are welcome.

Father Julian Campbell

### **b) Rector's Warden's Report**

#### **1. Black History Month**

Corporation decided last Tuesday that we will have Black History month. It will be one with fewer activities this year given the timing. We already have Mayowa Ojo as the Chair of the committee with 2 other committee members confirmed to be Sophia Chiboka and myself. We will need a few more volunteers to join to round it off. So let me know if you are interested in participating.

#### **2. Vestry will take place on February 23. Please stay tuned for details.**

Joseph Amuah

*After the report:* It was decided that the Vestry Meeting will be in person

### **Deputy Rector's Warden**

#### **Parish Council Report - January 14, 2025**

#### **Photo Directory**

Package sent to IPC Production Manager on December 19.

We will be charged for 1 additional page at \$150. We have ordered a few additional directories for the church as well as additional ones for the submitted photos.

The proof directory is expected in early February.

#### **Nomination Committee**

We will meet on Wednesday, January 15 to discuss nominations for Parish Council.

Suzanne Bisson

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**People's Warden's Report**

A luncheon was held on January 12 to celebrate Father Julian's ministry. Janis Perkin expressed gratitude for the exceptional help given by those who contributed food and those who helped with the cleanup.

About 110 people attended the service and even more came to the luncheon. Many appreciative speeches were given including one from the Bahamian High Commissioner. The event was a great success.

**c) Property Report**

Fresh batteries were installed in the wireless motion-detecting lamp at the bottom section of the Link stairs.

In response to notice of the eavestrough leak at the front door, I temporarily installed a section of drip edge to direct rain into the trough. I await warmer, sunny weather to make the installation more permanent.

John Hancock

**d) Treasurer's Report**

You will notice from the draft budget that, while we still ended the year with our expenses exceeding our income, the amount was much less than budgeted. Aside from adding in the expenditures made in December, there were several changes made. The expense of clearing the drain in BRH was shifted to be taken out of the Capital Projects Reserve Account. Also, the upcoming expense of the Photo Directory was taken from 75th Anniversary directed funds and put in the Ministry Reserve account so it could be used for that purpose when the invoice is received.

As far as the budget for 2025 is concerned, it is a reasonable guess. The Collections income and the Salaries expense are extremely uncertain in this time of transition.

Joy Bowerman

*Discussion after:*

The following motion was made:

It is moved that the draft budget for 2025 distributed to Parish Council ahead of the meeting, with the edit to change the Parish Proportional Share to \$28,047 (and thus Net Income to -\$14,300), be approved for presentation at Vestry 2025.

Moved by Joseph Amuah and seconded by Mike Duval *CARRIED*

#### **e) Membership**

Again, there is very little change. We have gained a couple, and lost a couple, as well as Ponidah Howe, who had already moved to Sudbury, and passed away there.

### **3**

The one big change of course is that last Sunday was Father Julian Campbell's last day with us, before departing to Wichita Kansas. He had a fond farewell., and a large congregation, and reception to wish him well.

I thought he was moving to warmer climes, but it was only 2 degrees centigrade (I hope) a few days ago when I checked. It did get warmer during the day. So he'll need his beanie and scarf. He will be replaced on a temporary part-time basis, by the Reverend Canon David Clunie, and his first Sunday will be January 19th.

Cynthia Greer

#### **f) Stewardship Report**

There is nothing to report this month.

#### **g) Outreach Report**

I have only one item to report this month. Just before Christmas I delivered a trunk load of food, egg cartons and other household items plus several cash donations to DDFH. Barbara was extremely touched by our generosity.

Thanks to all who helped those families less fortunate than we are.

Joan Hounsell,  
Outreach

#### **h) Choir Report**

The events from last month, carol service 22nd, Christmas Eve 24th, and Christmas day 25th. went ahead, and were happily received. On the 24th, there seemed to be more people I didn't know, than those I did.

When we had a midnight Mass in days gone by, we had a well received reception afterwards. I am wondering if we should try that, or if, at 7 p.m. people have more jobs still to do, than at midnight. It seemed a shame that these people were not welcomed after the service as well as they might have been, and indeed, they did disappear fast.

Elaine's wrist seems to have recovered, so hopefully from now on will be clear-sailing in the choir. Elaine has one weekend off a month, so we will still have the same replacement, Alex Reicker, one Sunday a month.

Cynthia Greer

#### **5. New Business**

Father David introduced himself to the members of the parish council and asked each of us to provide one or two words to describe how we feel about our church. Words like "family" and "community" were some examples.

Two Lenten Outreach projects were suggested: Let Light Shine: the Canadian Campaign for St. George's College in Jerusalem for which Georgia will write a description, and Belong Ottawa (Suzanne Bisson will write a description)

The next meeting date will be Tuesday, February 11th 2025 at 7 pm.

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**Adjournment**

Joy Bowerman moved to adjourn the meeting.

The meeting adjourned at 8:20 p.m. with the saying of the Grace.

*Respectfully submitted by Joan Grayer*



# St Mark's Church

## Balance Sheet

As of 31 January 2025

	31 Jan 25
<b>ASSETS</b>	
Current Assets	
Chequing/Savings	
TD BANK	18,835.36
Total Chequing/Savings	18,835.36
Other Current Assets	
Dollar for Dollar	5,625.50
HST Receivable	583.35
PST Receivable	1,356.59
Total Other Current Assets	7,565.44
Total Current Assets	26,400.80
Other Assets	
Investments	
Gladys O'Ray CTF 2654	25,972.07
Judy Corbishley CTF	8,729.72
Rectory Trust CTF 4053	446,567.79
Total Investments	481,269.58
Total Other Assets	481,269.58
<b>TOTAL ASSETS</b>	<b>507,670.38</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
RESERVE ACCOUNT	
Seniors Outreach	245.00
Funeral Receptions	993.68
Capital Projects	3,670.01
Choir Fund	2,405.83
Choir Gowns	810.07
GIFT Funds	4,470.06
Key Deposits	373.59
Memorials	6,197.83
Ministry	7,394.36
Pastoral Care Support Fund	875.00
Rector's Discretionary	216.46
Sunday School	467.17
Tree Care	643.28
Total RESERVE ACCOUNT	28,762.34
Total Other Current Liabilities	28,762.34
Total Current Liabilities	28,762.34
Long Term Liabilities	
Gladys O'Ray Bequest	25,972.07
Judy Corbishley Bequest	8,729.72
Rectory Trust	446,567.79
Total Long Term Liabilities	481,269.58
Total Liabilities	510,031.92
Equity	
Accumulated Funds	2,592.98
Net Income	-4,954.52
Total Equity	-2,361.54
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>507,670.38</b>

# St Mark's Church

## YTD Budget Comparison

### January 2025

	Jan 25	Budget	\$ Over Budget
<b>Income</b>			
<b>GENERAL</b>			
<b>Collections</b>			
Identifiable Offering	9,774.00	12,350.00	-2,576.00
Envelope	55.00		
Open	70.00	50.00	20.00
Special Collection	25.00	0.00	25.00
<b>Total Collections</b>	9,924.00	12,400.00	-2,476.00
<b>Gain from Assets</b>			
Interest	8.61	0.00	8.61
Investment Income	697.20	600.00	97.20
User fees	1,860.00	2,000.00	-140.00
<b>Total Gain from Assets</b>	2,565.81	2,600.00	-34.19
<b>Organizations</b>			
Slim & Trim	100.00	100.00	0.00
We Kicked the Habit	300.00	120.00	180.00
<b>Total Organizations</b>	400.00	220.00	180.00
<b>Total GENERAL</b>	12,889.81	15,220.00	-2,330.19
<b>DIRECTED</b>			
PWR Fund	385.00		
<b>Total DIRECTED</b>	385.00		
<b>Total Income</b>	13,274.81	15,220.00	-1,945.19
	13,274.81	15,220.00	-1,945.19
<b>Expense</b>			
<b>SALARIES</b>			
Staff	11,207.50	11,291.83	-84.33
<b>Total SALARIES</b>	11,207.50	11,291.83	-84.33
<b>PROPORTIONAL PARISH SHARE</b>	2,337.25	2,337.25	0.00
<b>OUTREACH</b>			
PWR Fund	385.00		
<b>Total OUTREACH</b>	385.00		
<b>PROGRAMS</b>			
AED	285.83	170.00	115.83
Library	0.00	50.00	-50.00
Membership	0.00	50.00	-50.00
Outreach Coordinator	0.00	50.00	-50.00
Publicity	0.00	100.00	-100.00
<b>Total PROGRAMS</b>	285.83	420.00	-134.17
<b>CHURCH</b>			
Cleaning Service	1,229.29	1,266.63	-37.34
Electricity	489.57	500.00	-10.43
Heating	608.87	800.00	-191.13
Repair & Upgrade	132.00	0.00	132.00
Snow Removal	613.25	666.80	-53.55
Telephone & Internet	91.11	89.00	2.11
<b>Total CHURCH</b>	3,164.09	3,322.43	-158.34
<b>FINANCE</b>			
Bank Charges	36.21	25.00	11.21
Insurance	790.50	790.50	0.00
<b>Total FINANCE</b>	826.71	815.50	11.21



St Mark's Church  
YTD Budget Comparison  
January 2025

	Jan 25	Budget	\$ Over Budget
MISCELLANEOUS			
Forward Day by Day	22.95		
Rector's Hospitality	0.00	200.00	-200.00
Wardens' Hospitality	0.00	200.00	-200.00
Total MISCELLANEOUS	22.95	400.00	-377.05
Total Expense	18,229.33	18,587.01	-357.68
Net Income	-4,954.52	-3,367.01	-1,587.51